



REQUEST TO SUBMIT QUOTATION FOR LOT 1 – CATERING SERVICES IN CAMARINES SUR AND LOT 2 – TRAINING SUPPLIES FOR ORIENTATION ON THE PROCUREMENT CUM FINANCIAL MANAGEMENT GUIDELINES FOR PROPONENT GROUPS (PG’S) AND LOCAL GOVERNMENT UNITS (LGU’S), PRDP TECHNICAL CONSULTANTS AND CONTRACTED STAFF UNDER 2022 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) – I-REAP IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO ONE HUNDRED EIGHTY-SIX THOUSAND SIX HUNDRED PESOS (PHP186,600.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 – CATERING SERVICES IN CAMARINES SUR			
(December 13-16, 2022)			
33 pax	Full board meals for 4 days	650/pax/day	₱85,800.00
(December 20-23, 2022)			
33 pax	Full board meals for 4 days	650/pax/day	85,800.00
Sub-total (Lot 1)			₱171,600.00
LOT 2 – TRAINING SUPPLIES			
15 boxes	Binder Clip, Small	40/box	₱600.00
14 boxes	Binder Clip, Medium	60/box	840.00
14 boxes	Binder Clip, Large	70/box	980.00
5 boxes	Bondpaper, S20 A4	1,500/box	7,500.00
2 sets	Epson Ink 003	1,600/set	3,200.00
1 set	Canon Ink Gi-790	1,880/set	1,880.00
Sub-total (Lot 2)			₱15,000.00
GRAND TOTAL			₱186,600.00

The agency intends to apply the amount of **One Hundred Eighty-Six Thousand Six Hundred Pesos (Php186,600.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 1 – CATERING SERVICES IN CAMARINES SUR

- 1. ANJOE FOOD AND CATERING SERVICES**, Pili, Camarines Sur;
- 2. MAF COOP**, Pili, Camarines Sur;
- 3. JEANINE’S CATERING**, Pili, Camarines Sur;

LOT 2 – TRAINING SUPPLIES

- 1. CHEMARO OFFICE SUPPLIES & EQUIPMENT TRADING**, Pili, Camarines Sur;
- 2. PRINCESS CHERRY GENERAL MERCHANDISE**, Calauag, Naga City;
- 3. GOSAFE TRADING**, Calabanga, Camarines Sur;



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (Lot 1)
6. Picture or Brochure (Lot 2)

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 07 December 2022** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

December 02, 2022, San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, ILD
BAC Chairman

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2022.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

For Goods Offered from Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES IN CAMARINES SUR AND LOT 2 - TRAINING SUPPLIES / KIT FOR ORIENTATION ON THE PROCUREMENT CUM FINANCIAL MANAGEMENT GUIDELINES FOR PROPONENT GROUPS (PG'S) AND LOCAL GOVERNMENT UNITS (LGU'S). PRDP TECHNICAL CONSULTANTS AND CONTRACTED STAFF UNDER 2022 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) - I-REAP IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES IN CAMARINES SUR								
	(December 13-16, 2022)								
	Full board meals for 4 days		33 pax						
	(December 20-23, 2022)								
	Full board meals for 4 days		33 pax						
								Sub-total (Lot 1)	
2	LOT 2 - TRAINING SUPPLIES								
	Binder Clip, Small		15 boxes						
	Binder Clip, Medium		14 boxes						
	Binder Clip, Large		14 boxes						
	Bondpaper, S20 A4		5 boxes						
	Epson Ink 003		2 sets						
Canon Ink Gi-790		1 set							
								Sub-total (Lot 2)	
								TOTAL	

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____