



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE CATERING SERVICES FOR VARIOUS MEETINGS IN THE AMIA VILLAGES UNDER 2023 AMIA AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FIVE HUNDRED EIGHTEEN THOUSAND THREE HUNDRED PESOS (PHP 518,300.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

	Particulars	ABC
Lot 1	DA RFO 5	110,050.00
Lot 2	Sorsogon	90,525.00
Lot 3	Albay	110,050.00
Lot 4	Camarines Norte	88,750.00
Lot 5	Masbate	55,025.00
Lot 6	Catanduanes	63,900.00
	TOTAL	518,300.00

The agency intends to apply the amount of **FIVE HUNDRED EIGHTEEN THOUSAND THREE HUNDRED PESOS (PHP 518,300.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such: **Lot 1- JEANINE'S EATERY**, San Agustin, Pili, Camarines Sur; **MULTI-AGRI-FOREST AND COMMUNITY DEVELOPMENT COOPERATIVE**, DA Compound, San Agustin Pili, Camarines Sur; **CAMSUR MULTI-PURPOSE COOPERATIVE**, Zone 4, Cadlan, Pili, Camarines Sur;

LOT 2- CASA FELIZ, Sorsogon; **CAPITOLYO RESTO BAR**, Sorsogon; **UNA PIZZERIA**, Sorsogon;

LOT 3- JEANINE'S EATERY, San Agustin, Pili, Camarines Sur; **MULTI-AGRI-FOREST AND COMMUNITY DEVELOPMENT COOPERATIVE**, DA Compound, San Agustin Pili, Camarines Sur; **NINONG'S HOTEL**, Albay;

Lot 4- TINTIN APARTELLE, Daet, Camarines Norte; **NATHANIEL HOTEL**, Pamorangan, Daet, Camarines Norte; **NONOY'S FOOD HAUS**, National Rd. Gahonon, Daet, Camarines Norte;

Lot 5- MAKIME EATERY & CATERING SERVICES, Masbate; **B@MS RESTO BAR AND CATERING SERVICES**, Masbate; **UNICA HIJA HOTEL AND RESORT**, Masbate;

Lot 6- RAKDELL INN, Virac Diversion Road, Virac, Catanduanes; **RHAJ INN**, Catanduanes; **CATHYS RESTAURANT**, Catanduanes and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit (Updated or At least proof of renewal)
2. DTI/SEC/CDA Registration
3. PhilGEPS Registration
4. Omnibus Sworn Statement
5. BIR Registration
6. Annual Income Tax Return



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7. Menu

The bidders are required to pay the non-refundable amount **Five Hundred Pesos (Php 500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be A4 size bond paper, marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat not later than 1:00 in the afternoon of 6 February 2023 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at 1:30 PM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

January 30, 2023 San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, Integrated Laboratory Division
BAC Chairperson



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BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder or
Authorized Representative)

(Address and Telephone No.)

Date of Bidding



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Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]



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[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at ____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant



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[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



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For Goods Offered from Within the Philippines

Name of the Project: **CATERING SERVICES FOR VARIOUS MEETINGS IN THE AMIA VILLAGES UNDER 2023 AMIA**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Lot	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	DA RFO 5 (2 Snacks and 1 Lunch) (355.00 per pax)								
		Day 1-February 20, 2023		35 pax					
		Day 2-February 27, 2023		35 pax					
		Day 3-March 2, 2023		30 pax					
		Day 4-April 3, 2023		30 pax					
		Day 5-April 4, 2023		30 pax					
		Day 6-April 21, 2023		30 pax					
		Day 7-April 24, 2023		30 pax					
		Day 8-May 2, 2023		30 pax					
		Day 9-May 4, 2023		30 pax					
		Day 10-May 29, 2023		30 pax					
								TOTAL	
2	Sorsogon (2 Snacks and 1 Lunch) (355.00 per pax)								
	Castilla, Sorsogon								
		March 7, 2023		35 pax					
		March 30, 2023		35 pax					
	May 17, 2023		30 pax						



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	June 22, 2023		30 pax						
	July 20, 2023		30 pax						
	Prieto Diaz, Sorsogon								
	March 8, 2023		30 pax						
	April 17, 2023		30 pax						
	May 16, 2023		35 pax						
	TOTAL								
	Albay (2 Snacks and 1 Lunch) (355.00 per pax)								
	Tiwi, Albay								
	February 28, 2023								
	April 5, 2023								
	May 5, 2023								
	June 9, 2023								
	July 6, 2023								
3	Pio Duran, Albay								
	March 29, 2023								
	April 24, 2023								
	May 30, 2023								
	June 30, 2023								
	July 25, 2023								
	TOTAL								
	Camarines Norte (2 Snacks and 1 Lunch) (355.00 per pax)								
	Paracale, Camarines Norte								
	March 10, 2023		35 pax						
	April 12, 2023		35 pax						
	April 31, 2023		30 pax						
	June 27, 2023		30 pax						
	Capalonga, Camarines Norte								
	March 31, 2023		30 pax						
	April 12, 2023		30 pax						
	June 13, 2023		30 pax						
	July 11, 2023		30 pax						
4									



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	TOTAL							
5	Masbate (2 Snacks and 1 Lunch) (355.00 per pax)							
	Uson, Masbate							
	March 3, 2023		25 pax					
	April 14, 2023		25 pax					
	May 25, 2023		30 pax					
	Mandaon, Masbate							
	April 25, 2023		25 pax					
	May 23, 2023		25 pax					
	June 16, 2023		25 pax					
	TOTAL							
6	Catanduanes (2 Snacks and 1 Lunch) (355.00 per pax)							
	March 9, 2023		30 pax					
	April 19, 2023		30 pax					
	May 22, 2023		30 pax					
	May 24, 2023		30 pax					
	June 16, 2023		30 pax					
	July 17, 2023		30 pax					
	TOTAL							
GRAND TOTAL								

Note:

-Foods are always available anytime even short notice

-Food Spoilage does not occur easily

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

MENU

DATE	AM SNACK	LUNCH	PM SNACK
DA RFO 5, AM/PM Snacks & Lunch			
Day 1 02/20/2023	Sotanghon Guisado	Rice	Banana Cake
	Kutsinta	Beef Teryaki	C2 Solo
	Quench	Currie Vegetable	
		Water	
		Fruits	
Day 2 02/27/2023	Baked Macaroni	Rice	Ham & Cheese
	Cheese Puto	Chicken Curry	C2 Solo
	Quench	Lumpia Shanghai	
		Water	
		Banana	
Day 3 03/02/2023	Baked Macaroni	Rice	Ham & Cheese
	Cheese Puto	Chicken Curry	C2 Solo
	Quench	Lumpia Shanghai	
		Water	
		Banana	
Day 4 04/03/2023	Bihon Guisado	Rice	Banana Cake
	Iced Tea	Pinakbet	Orange juice
		Inihaw na Porkchop	
		Fruity Gelatin	
Day 5 04/04/2023	Bihon Guisado	Rice	Banana Cake
	Iced Tea	Pinakbet	Orange juice
		Inihaw na Porkchop	
		Fruity Gelatin	
Day 6 04/21/2023	Pancit Palabok	Sinigang na Baboy	Turon w/ langka
	Iced Tea	Vegetable Casserole	Dalandan Juice
		Rice	
		Mango Lechetin	
Day 7 04/24/2023	Pancit Palabok	Sinigang na Baboy	Turon w/ langka
	Iced Tea	Vegetable Casserole	Dalandan Juice
		Rice	
		Mango Lechetin	
Day 8 05/02/2023	Spaghetti	Rice	Insaimada
	Siopao	Liempo	C2 Solo
	Mineral water	Vegetable Salad	
		Iced Tea	
Day 9 05/04/2023	Carbonarra	Rice	Pansit Guisado
	Pineapple juice	Chapsuey	Orange Juice
		Coke	
Day 10 05/29/2023	Sotanghon	Rice	Banana cake
	Hot Chocolate drink	Menudo	C2 juice
		Juice	
Day 11 06/08/2023	Pancit	Rice	Buko pie
	Mineral Water	Lumpia	Coke
		Laing	
		Leche plan	
		Juice	
Day 12 06/26/2023	Baked macaroni	Rice	Pancit Guisado
	Kutsinta	Fried Bangus	Orange Juice
	Iced Tea	Buko salad	
		Coke	
Day 13 07/13/2023	Spaghetti	Rice	Bananacue
	PineappleJuice	Pork Igado	C2 Solo
		Juice	

MENU

DATE	AM SNACK	LUNCH	PM SNACK
Sorsogon (AM/PM Snacks & Lunch)			
Castilla, Sorsogon			
03/07/2023	Sotanghon Guisado	Rice	Banana Cake
	Kutsinta	Beef Teryaki	C2 Solo
	Quench	Currie Vegetable	
		Water	
		Fruits	
03/30/2023	Baked Macaroni	Rice	Ham & Cheese
	Cheese Puto	Chicken Curry	C2 Solo
	Quench	Lumpia Shanghai	
		Water	
		Banana	
05/17/2023	Baked Macaroni	Rice	Ham & Cheese
	Cheese Puto	Chicken Curry	C2 Solo
	Quench	Lumpia Shanghai	
		Water	
		Banana	
Prieto Diaz, Sorsogon			
06/22/2023	Bihon Guisado	Rice	Banana Cake
	Iced Tea	Pinakbet	Orange juice
		Inihaw na Porkchop	
		Fruity Gelatin	
07/20/2023	Bihon Guisado	Rice	Banana Cake
	Iced Tea	Pinakbet	Orange juice
		Inihaw na Porkchop	
		Fruity Gelatin	
03/08/2023	Pancit Palabok	Sinigang na Baboy	Turon w/ langka
	Iced Tea	Vegetable Casserole	Dalandan Juice
		Rice	
		Mango Lechetin	
04/17/2023	Pancit Palabok	Sinigang na Baboy	Turon w/ langka
	Iced Tea	Vegetable Casserole	Dalandan Juice
		Rice	
		Mango Lechetin	
05/16/2023	Bihon Guisado	Rice	Banana Cake
	Iced Tea	Pinakbet	Orange juice
		Inihaw na Porkchop	
		Fruity Gelatin	

Albay, (AM/PM Snacks and Lunch)

TIwi, Albay

DATE	AM SNACK	LUNCH	PM SNACK
02/28/2023	Cheese Cake	Chopsuey Guisado	Steamed Siopao
	C2	Breaded Fish Fillet w/Dip	Pineapple Juice
		Steamed Rice	
04/05/2023	Maja Blanca	Roasted Chicken	Baduya Toasted
	Orange Juice	Grilled Liempo	Iced Tea
		Steamed Rice	
05/05/2023	Banana Cake	Shanghai Rolls (4s)	Toasted Siopao
	Iced Tea	Asstd. Vegies w/ Quail Eggs	Coke
		Steamed Rice	
06/09/2023	Mocha Cake	Rice	Ginataang Halo-halo
	Four seasons Juice	Pinangat	Iced tea
		Leche plan	
07/06/2023	Spaghetti	Rice	Bananacue
	Pineapple Juice	Pork Igado	C2 Solo
		Juice	

Pio Duran, Albay

03/29/2023	Spaghetti	Rice	Siopao
	Pineapple Juice	Adobo	Orange juice
		Mineral Water	
04/24/2023	Toast bread	Rice	Maja Blanca
	Carbonara	Fried Tuna	Pineapple Juice
		Gelatin	
05/30/2023	Hopia 2 pcs	Braised Tofu w/ Mushroom	Turon
	Pomelo Juice	Steamed Rice	Juice
		Cathedral Window	
06/30/2023	Sotanghon Guisado	Rice	Banana Cake
	Kutsinta	Beef Teryaki	C2 Solo
	Quench	Currie Vegetable	
		Water	
		Fruits	
07/25/2023	Baked Macaroni	Rice	Ham & Cheese
	Cheese Puto	Chicken Curry	C2 Solo
	Quench	Lumpia Shanghai	
		Water	
		Banana	