

# Philippine Bidding Documents

(As Harmonized with Development Partners)

## Procurement of GOODS

Government of the Republic of the Philippines



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office No. 5  
S  
an Agustin, Pili, Camarines Sur 4418

***Supply and Delivery of Lot 1- Various ICT Office Supplies, Lot 2- Various Communication Equipment, Lot 3- Various ICT Equipment for use in profiling and georeferencing activity of RSBSA project for CY 2023***

**16-GOODS-RSBSA-2023**

**ABC: ₱1,549,000.00**

**Sixth Edition**

February 07, 2023

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”  
**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology

projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

***Section I. Invitation to Bid***



**Invitation to Bid for**

***Supply and Delivery of Lot 1- Various ICT Office Supplies, Lot 2- Various Communication Equipment, Lot 3-Variou s ICT Equipment for use in profiling and georeferencing activity of RSBSA project for CY 2023***

- The **Department of Agriculture Regional Field Office No. 5**, through the **General Appropriation Act (GAA) for CY 2023-RSBSA** intends to apply the sum of **One Million Five Hundred Forty-Nine Thousand Pesos Only (Php1,549,000.00)** being the ABC to payments under the contract for **ITB No. 16-GOODS-RSBSA-2023**. Bids received in excess of the ABC shall be automatically rejected at bid opening. **Partial bid is allowed.**

Description	ABC (Php) (Inclusive of VAT)	Funding Source	Bid Security: Cash/Cashier's/ Manager's Check, Bank Draft /Guarantee, Irrevocable Letter of Credit (2%) (Php)	Bid Security: Surety Bond (5%) (Php)	Cost/Price of Bid Documents (cash payment only) (Php)
Lot 1- Various ICT Office Supplies	190,000.00	GAA CY 2023-RSBSA	3,800.00	9,500.00	500.00
Lot 2- Various Communication Equipment	130,000.00		2,600.00	6,500.00	500.00
Lot 3-Variou s ICT Equipment	1,229,000.00		24,580.00	61,450.00	5,000.00
<b>GRAND TOTAL</b>	<b>1,549,000.00</b>		<b>30,980.00</b>	<b>77,450.00</b>	<b>5,000.00</b> <b>(if the ABC is more than 1M)</b>

- The **Department of Agriculture Regional Field Office No. 5** now invites bids for the following:

Item No.	Quantity	Specifications	Unit Cost	Place of Delivery	Delivery of the Goods
<b>LOT 1- VARIOUS ICT OFFICE SUPPLIES</b>					15 calendar days upon receipt of NTP
1	20 sets	Wired keyboard & mouse with huge deskpad	250.00	DA RFO 5, San Agustin, Pili Cam. Sur	
2	20 pcs	OTG Flash Drive , Type C, 64 Gb	500.00		
3	2 sets	USB port BLF 20"	2,000.00		
4	2 sets	Portable monitor steel stand 50"- 65"	2,125.00		
5	4 units	Printer filament, 1kg, black, gray, white	900.00		
6	1 unit	USB smart gerund 1kpa	5,000.00		
7	2 pcs	Ethernet cable cat6 utp 300m	3,000.00		
8	1 sets	Hp 728 ink 300ml set	20,000.00		

9	20 pcs	Micro SD Card 32Gb	340.00		
10	12 pcs	USB Flash Drive, 16Gb	267.00		
11	3 pcs	HDMI Cable 25m	1,250.00		
12	2 pcs	HDMI - Display port cable 2M	250.00		
13	3 pcs	Presenter pointer laser	500.00		
14	10 pcs	Laptop cooling pad	400.00		
15	2 pcs	SD Card UHS-I SDXC Class 10 with 170MB/s Read Speed V30 128 GB	2,025.00		
16	6 packs	Sublimation Paper (22.5cm x 9.5cm), 100s	125.00		
17	5 sets	Sublimation Ink	783.00		
18	1 unit	<p>Portable 3-Axis Gimbal Stabilizer with Active Track 5.0, Magnetic Clamp, Built-In Extension Rod</p> <p><i>Specification:</i></p> <p><i>Grip Design: Single Handgrip</i></p> <p><i>Load Capacity: 6 to 10.2 oz / 170 to 290 g</i></p> <p><i>Number of Axes: 3-Axis (Pitch (Tilt), Roll, Yaw (Pan))</i></p> <p><i>Rotation Range Mechanical Range</i></p> <p><i>Yaw (Pan): 335.4° (-161.6 to 173.8°)</i></p> <p><i>Pitch (Tilt): 180.2° (-101.6 to 78.6°)</i></p> <p><i>Roll: 332.3° (-120.3 to 212°)</i></p> <p><i>Yaw (Pan): 190° (-95 to 95°)</i></p> <p><i>Pitch (Tilt): 65° (-25 to 40°)</i></p> <p><i>Roll: 275° (-100 to 175°)</i></p> <p><i>Follow Speed: Pan: 120°/s</i></p> <p><i>Tilt: 120°/s</i></p> <p><i>Roll: 120°/s</i></p> <p><i>Camera Control: On Compatible Models</i></p> <p><i>Smartphone Dimensions: Width: 2.64 to 3.31" / 67 to 84 mm</i></p> <p><i>Thickness: 0.3 to 0.4" / 6.9 to 10 mm</i></p> <p><i>Connectivity</i></p> <p><i>Inputs/Outputs: 1 x USB-C (5 VDC Power) Input</i></p> <p><i>Wireless Protocol: Bluetooth 5.0</i></p> <p><i>Battery Type: 1 x Built-In</i></p> <p><i>Battery Capacity: 1000 mAh / 7.74 Wh</i></p> <p><i>Battery Runtime: 6.4 Hours</i></p> <p><i>Battery Charging Time: 1.5 Hours</i></p> <p><i>Battery Chemistry: Lithium-Ion</i></p> <p><i>Operating Voltage: 6.0 to 8.8 VDC</i></p> <p><i>Operating Temperature: 32 to 104°F / 0 to 40°C</i></p> <p><i>Display Type: None</i></p> <p><i>Mounting: 1 x 1/4"-20 Female</i></p> <p><i>Dimensions 7.4 x 3.3 x 3.9" / 189 x 84.5 x 99 mm (Folded)</i></p> <p><i>10.9 x 4.4 x 3.9" / 276 x 111.5 x 99 mm</i></p> <p><i>Weight 10.9 oz. / 309 g</i></p>	8,490.00		
19	1 pcs	EF 50mm f/1.8 STM Lens	10,461.00		
20	5 packs	PVC Blank Card	1,822.00		
21	6 pcs	Ribbon Kit YMCKO	4,320.00		
22	2 units	Outdoor router wifi omada	2,900.00		
23	2 units	Wifi 6 router, 1.6ghz, Triple core cpu	4,500.00		
24	1 unit	Smart Inverter 100Ah, Fab., soldering	3,500.00		
25	2 units	Video wall controller, HDMI, 2x2, multiport	5,000.00		
26	2 units	Low profile cpu heatsink <i>Low profile heatsink</i>	2,650.00		



		AMD AM4 Support 130W Supported TDP 120x122x64mm Copper Heatpipe + Aluminum Fin 650g / 14-33dB(A) / 2.16W power input		
27	2 units	Long range communication transceiver	3,450.00	
28	2 units	wifi 6e m2 card Wi-Fi 6 M.2 AX210 802.11ax MU-MIMO over 2.4GHz and 5GHz Bluetooth 5.2 FIPS, FISMA Compliance M.2 2230 form factor	1,650.00	
29	1 unit	SODIMM Random Access Memory DDR4 -3200 MHz 22 CAS Latency 16GB SODIMM PC4-25600 unbuffered Non ECC	5,900.00	
		<b>TOTAL FOR LOT 2</b>	<b>190,000.00</b>	
		<b>LOT 2- VARIOUS COMMUNICATION EQUIPMENT</b>		
30	3 units	Trolley speaker 12" w/mic	5,500.00	15 calendar days upon receipt of NTP
31	1 unit	LED Communication monitor 55"	17,500.00	
32	1 unit	Sound amplifier 3000w	5,000.00	
33	1 set	Two way radio set, 10unit, dual band	12,000.00	
34	3 units	Portable trolley speaker 15"	6,050.00	
35	3 units	Sound card professional mixer AM200 USB type C for data transmission 20Hz-20KHz frequency response THD<0.5% 1KHz 35MW, 32Ω (1KHD+N=1%) headset output power Li-Polymer 12000mAh battery 5V/1A charger 3hrs charging / 8hrs battery life	6,000.00	
36	2 sets	Lavalier mic transmitter BY-WM8 Pro K1 Dual channel wireless receiver with lavalier PLL synthesized control oscillator 556.71 - 575.98 MHz (Transmitter A) / 576.39 - 595.66 MHz (Transmitter B) Carrier frequency range 48 channels / 40Hz - 18 KHz (+/-3dB) frequency response Signal-to-noise ratio: 70dB or more	2,037.50	
37	12 units	Intercom system wireless 1km range	2,500.00	
38	1 unit	M1 + BH-35L Tripod with Ball Head Compact Travel Aluminium Alloy K&F Concept M1 + BH-35L Tripod with Ball Head Compact Travel Aluminium Alloy "Specification Load Capacity: 15kg/33.07lbs Maximum Working Height: 1780mm/70.08" Max Height without Center Column: 1470mm/57.87" Minimum Working Height: 480mm/18.90" Folded Length: 500mm/19.69"	8,775.00	

		Weight: 1789g/3.94lbs Materials: Alumium Alloy Ball Head Type: Ball Head Color: Orange, Black"		
		<b>TOTAL FOR LOT 2</b>	<b>130,000.00</b>	
		<b>LOT 3-VARIOUS ICT EQUIPMENT</b>		
39	30 units	Data collection equipment X6 RAM: 6 GB, 1333 MHz Storage: 128 GB Display: 5.8 in, IPS, 1080 x 2280 pixels, 24 bit Camera: 4032 x 3024 pixels, 1920 x 1080 pixels, 30 fps Battery: 3500 mAh, Li-Polymer	4,500.00	45 calendar days upon receipt of NTP
40	1 unit	Thermal printer oreo POS device; wireless thermal printer android 7.2; wifi / 4G / LTE 8MP camera; barcode scanner	12,000.00	
41	7 units	Printers ink tank A4 Ink Tank Printer ISO 24734, A4 Simplex (Black / Colour): Up to 9.0 ipm / 4.8 ipm*1 Printing Technology: Piezoelectric Printhead Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Print Direction: Bi-directional, Uni-directional printing Maximum Print Resolution: 720 x 720 dpi Minimum Ink Droplet Size: 3.0 pl Printer Language: ESC/P Raster Automatic 2-sided Printing: No Rated Voltage: AC 100-240 V Rated Frequency: 50-60 Hz Power Consumption: Operating: Approx. 10.0 W Standby: Approx. 2.0 W Sleep: Approx. 6.0 W	7,800.00	
42	2 units	Outdoor AP 23dBi 5GHz up to 150mbps 23dbi high gain directional antenna with dedicated metal reflector for long-distance applications IP65 weatherproof, 15kV ESD and 6kV lightning protection	3,762.50	
43	65 units	Global Positioning System etrexx Garmin eTrex *Worldwide basemap.*2.2" 65K color, sunlight-readable display. GPS and GLONASS satellites for faster positioning. Paperless geocaching. 25-hour battery life with 2 AA batteries. General. Physical dimensions. 2.1" x 4.0" x 1.3" (5.4 x 10.3 x 3.3 cm) Weight. 5 oz (141.7 g) with batteries.	12,000.00	
44	1 unit	Gimbal stabilizing equipment1/4" Mounting Hole, 3/8" Mounting Hole, Camera Control Port, Accessory Port, USB-C Port, RSA Port Intelligent Battery Model: RB2-2450mAh-7.2V Type: 18650 LiPo Capacity: 2450 mAh Power: 17.64 Wh Max. Battery Life: 11 h Charging Time: 2.5 h (5 V/2 A) Charging Temperature: 5° to 40°C (41° to 104°F)	29,150.00	

		Connections Bluetooth 5.0; USB-C Mobile Assistant Software Requirements iOS 9 or above; Android 5.0 or above			
45	1 unit	Thermal printer Portable 203dpi resolution thermal paper, receipt paper, label sticker paper type 20-75mm paper width 2200mAh Lithium Battery Can print text/logo/qr code/bar code with android/ios companion app niimbot	4,500.00		
46	2 units	Portable desktop dual display computer Celeron N5095A CPU 8GB DDR4 2900MHz RAM 256GB M.2 SATA 3 2280 storage WiFi 5 802.11 b/g/n/ac Dual HDMI display 4K 60Hz supported	10,800.00		
47	1 unit	Deskmini barebones kit Small APU Form factor AMD AM4 socket CPU supported up to 65W TDP Support MAX Height $\leq$ 46mm CPU Cooler Supports 2 x SO-DIMM DDR4 Memory, Max. 64GB Ryzen 5000/4000 series - 3200MHz Ryzen 3000/2000 series - 2933MHz X300 Chipset HDMI(4K @60Hz), DisplayPort, D-Sub 1 x Head Phone with MIC Jack, 1 x MIC-In (RealtekALC233) 1 x USB 3.2 Gen1 Type-C, 1 x USB 3.2 Gen1 Type- A @ front 1 x USB 3.2 Gen1 Type-A, 1 x USB 2.0 Type-A @ back 2 x SATA 6Gb 2.5-inch 7mm/9.5mm Hard Drive (RAID 0/1) 1 x Ultra M.2 (2280) PCIe Gen3 x4 SSD Slot 1 x Ultra M.2 (2280) Slot PCIe Gen3 x4 (Renoir, Picasso and Raven Ridge APU) PCIe Gen3 x2 (Athlon 2xxGE series APU) Gigabit LAN (RealtekRTL8111H) 1 x M.2 (key E 2230) Slot for Wi-Fi + BT Module	13,500.00		
48	1 unit	Central processing unit Ryzen 7 5700G AM4 3.8GHz 8-core 16-threads 4.6GHz max-boost, unlocked, DDR4-3200 compatible default TDP: 65W	16,850.00		
49	1 unit	Data hub storage equipment A400 series 2.5" SSD 480GB Serial ATA Technology 1.44 ounces / color black	8,500.00		
50	5 units	Kobo odk collection device Specifications: Display:6.6" FHD+ AMOLED DotDisplay 2400 x 1080 FHD+ 90Hz Refresh Rate	15,450.00		

		Processor: Dimensity 810 / 6nmUp to 2.4GHz OctaCoreArm Mali-G57 Network:5G: n1/3/5/7/8/20/28/38/40/41/66/77/784G FDD-LTE Band 1/2/3/4/5/7/8/12/17/20/28/32/66TDD-LTE Band 98/40/41 Battery:5000mAh 33W Pro Fast Charging Rear Camera:50MP Main 8MP Ultra-wide Front Camera:16MP Front Camera Storage:6GB + 128GB Operating System:Android 12 MIUI 13 for POCO Security:Side fingerprint scanner AI Face unlock Other Features:195g Dual Speakers 3.5mm headphone jack NFC IRBlaster Bluetooth 5.1 Dual 5G SIM MicroSD (1TB)		
51	1 unit	Smart Spherical RGB sensor equipmentPhoto Resolution: 360: 6080x3040 (2:1), Pano: 4320x1440 (3:1) Internal/External Stitching: Internal Stitching Number of Lenses: 2 Focal Length: 7.2mm Maximum Aperture: f/2 ISO Sensitivity: Video, 100 to 3200 in Auto Mode Sensor Type: 1/2.3" CMOS Sensor Display Type: Fixed Touchscreen LCD• Size: 1.33" Waterproof Depth Rating: 10.0 m (Camera) Built-In Mic: Yes• Video Coding: H.264, H.265 Video Bitrate: 100Mbps• Gyroscope: 6-axis gyroscope Audio: Stereo audio with optional wind-noise reduction, 360 audio (ambisonic) Bluetooth: BLE 4.2 Wi-Fi: 802.11a/b/g/n/ac Battery: Lithium-Ion Polymer, 1630 mAh Charging Method: USB Type-C• Charging Time: 85 minutes Run Time: 5.7K@30fps – 80 minutes"	27,775.00	
52	1 set	UAV mini monitoring drone fly more combo Mini 2 Fly More Combo with FREE64GB SanDisk Extreme Micro SD Card and Shirt Up to 6.2-Mile Range with OcuSync Withstands 19 to 24 mph Winds 8.8 oz Lightweight & Foldable Design 3-Axis Gimbal with 4K30 Video	40,750.00	
<b>TOTAL FOR LOT 3</b>			<b>1,229,000.00</b>	

Bidders should have completed, within **Two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the

Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Department of Agriculture Regional Field Office No. 5, BAC Secretariat Office, San Agustin, Pili, Camarines Sur** and inspect the Bidding Documents at the address given below during **Mondays – Fridays, 8:00 AM to 5:00 PM except for Holidays, Saturdays and Sundays**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **February 9-March 03, 2023 (9:00AM)** from the given address and website(s)below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of [*Please see Invitation to Bid no. 1*]. The Procuring Entity shall allow the bidder to present its proof of payment for the fees.
6. The **Department of Agriculture Regional Field Office No. 5** will hold a Pre-Bid Conference on **February 17, 2023; 10:00 AM** at 3<sup>rd</sup> Flr. Sta. Catalina Hall, Operations Bldg., DA RFO-5, San Agustin, Pili, Camarines Sur, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **March 03, 2023; 9:00AM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **March 03, 2023; 10:00 AM** at the 3<sup>rd</sup> Flr. Sta. Catalina Hall, Operations Bldg., DA RFO-5, San Agustin, Pili, Camarines Sur. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. In case of a tie Bid, the BAC will conduct the Guidelines on the Use of Non-Discretionary/Non-Discriminatory Selection criteria as Tie-Breaking Method thru DRAW LOTS in case of two or more Bidders have been post-qualified determined as the bidder having the lowest calculated and Responsive Bidder (LCRB) (GPPB Circular No. 06-2005).
11. The **Department of Agriculture Regional Field Office No. 5** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

BAC Secretariat Office  
**Department of Agriculture, Regional Field Office No. 5**  
San Agustin, Pili, Camarines Sur 4418  
Email Address: [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com)

For downloading of Bidding Documents: [www.dabicol.gov.ph](http://www.dabicol.gov.ph)

*February 07, 2023, San Agustin, Pili, Camarines Sur*

**LORENZO L. ALVINA**  
Chief, Integrated Laboratory Division  
BAC Chairperson

## ***Section II. Instructions to Bidders***

## 1. Scope of Bid

The Procuring Entity, *Department of Agriculture Regional Field Office No. 5* wishes to receive Bids for the *Supply and Delivery of Lot 1- Various ICT Office Supplies, Lot 2- Various Communication Equipment, Lot 3-Various ICT Equipment for use in profiling and georeferencing activity of RSBSA project for CY 2023* with identification number **16-GOODS-RSBSA-2023**.

The Procurement Project (referred to herein as “Project”) is composed of **Three (3) lots**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below **General Appropriation Act (GAA) for CY 2023-RSBSA** in the amount of **One Million Five Hundred Forty-Nine Thousand Pesos Only (Php1,549,000.00)**.

2.2. The source of funding is:

- a. NGA, the General Appropriation Act of the Philippines.

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project. (B)
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be **at least Fifty Percent (50%) of the ABC in the amount of Lot 1 - Php95,000.00, Lot 2- Php62,000.00, Lot 3- 614,500.00, Total amount Php774,500.00.**
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address at **DA RFO 5, San Agustin, Pili, Camarines Sur** and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.



## 10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB Clause 5.3** should have been completed within **TWO (2) YEARS** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);

- ii. The cost of all customs duties and sales and other taxes already paid or payable;
  - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
  - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### 13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

### 14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until ***July 01, 2023 (120 days)***. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

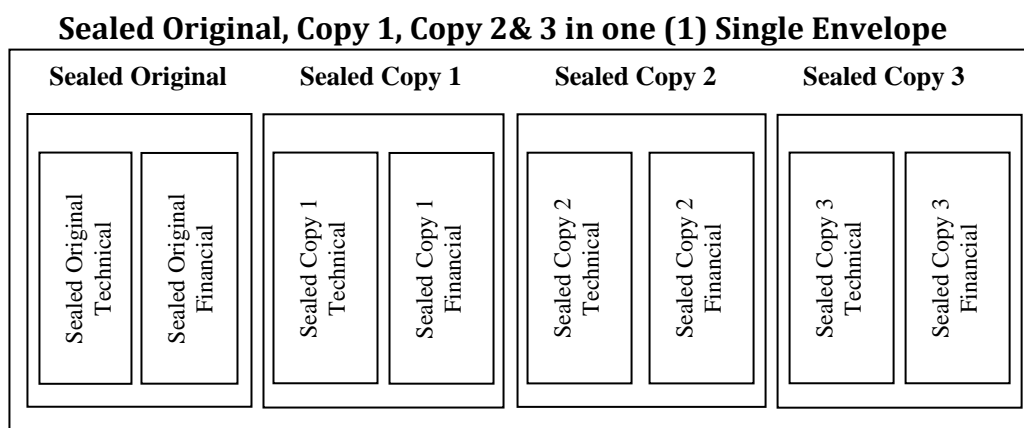
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<sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

## 15. Sealing and Marking of Bids

**Each Bidder shall submit one (1) Original copy of the first and second component of its Bid. The Procuring entity is requesting an additional three (3) hard copies of the bid.** However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.



All copies shall be marked Certified True Copy & signed by the bidder or its duly authorized representative.

**Additional instructions:** All copies must be marked with index/ear tabs or side-end tabs to identify the page components and shall be properly addressed to the **BAC Chairperson**.

## 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## 17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **18. Domestic Preference**

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as **One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot or one contract for several lots.**
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## **20. Post-Qualification**

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

# Bid Data Sheet

ITB Clause									
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p style="margin-left: 40px;">a. <b>Lot 1- ICT Office Supplies, Lot 2 - Communication Equipment, Lot 3- ICT Equipment</b></p> <p style="margin-left: 40px;">b. Completed within <b>Two (2) years</b> prior to the deadline for the submission and receipt of bids.</p>								
7.1	“Subcontracting is not allowed”								
12	The price of the Goods shall be quoted DDP [ <b>Bicol Region</b> ] or the applicable International Commercial Terms (INCOTERMS) for this Project.								
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p style="margin-left: 40px;">a. The amount of not less than <b>Lot 1 - Php3,800.00, Lot 2- 2,600.00, Lot 3- 24,580.00</b>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or</p> <p style="margin-left: 40px;">b. The amount of not less than <b>Lot 1 - Php9,500.00, Lot 2- 6,500.00, Lot 3- 61,450.00</b>, if bid security is in Surety Bond.</p>								
19.3	<p><b>Partial Bid is allowed.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Description</th> <th style="text-align: center;">ABC (Php)</th> </tr> </thead> <tbody> <tr> <td>Lot 1- Various ICT Office Supplies</td> <td style="text-align: right;">190,000.00</td> </tr> <tr> <td>Lot 2- Various Communication Equipment</td> <td style="text-align: right;">130,000.00</td> </tr> <tr> <td>Lot 3-Variou s ICT Equipment</td> <td style="text-align: right;">1,229,000.00</td> </tr> </tbody> </table>	Description	ABC (Php)	Lot 1- Various ICT Office Supplies	190,000.00	Lot 2- Various Communication Equipment	130,000.00	Lot 3-Variou s ICT Equipment	1,229,000.00
Description	ABC (Php)								
Lot 1- Various ICT Office Supplies	190,000.00								
Lot 2- Various Communication Equipment	130,000.00								
Lot 3-Variou s ICT Equipment	1,229,000.00								
20.2	<p>The bidder shall submit:</p> <p style="margin-left: 40px;">a. Certificate of Availability of Stocks</p> <p style="margin-left: 40px;">b. Certificate of Authority to Supply and Bid from the Source</p> <p style="margin-left: 40px;">c. Picture or Brochure of the product being offered</p> <p style="margin-left: 40px;">d. Availability of Authorized Service Center within Bicol Region (Lot 3)</p> <p style="margin-left: 40px;">e. Certificate of Dealership from the Principal Vendor of the brand being offered (Lot 3)</p> <p style="margin-left: 40px;">f. Certificate of Warranty that Supplier should replace defective equipment/items at least one (1) month after delivery</p> <p style="margin-left: 40px;">g. BIR Registration</p> <p style="margin-left: 40px;">h. Latest Income Tax Return</p> <p style="margin-left: 40px;">i. Latest VAT Payment</p> <p style="margin-left: 40px;">j. Performance Evaluation Report of Single Largest Completed Contract (SLCC) duly signed by the end-user with the approval of the Director</p>								

	<p>or RTD for government contract and with the approval of the highest ranking official for private contract</p> <p>k. Attachment of SLCC [Notice of Award, Contract or PO, Notice to Proceed and Inspection and Acceptance (COA Form)(if government), For Private: Contract/PO and Delivery Receipt with Proof of Acceptance]</p> <p>a. Other requirements peculiar to the procurement project under consideration</p>
21.2	<i>"Not applicable"</i>



## ***Section IV. General Conditions of Contract***

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

## Special Conditions of Contract

GCC Clause	
	<p><b>Delivery and Documents -</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered to <b>Department of Agriculture RFO 5, San Agustin, Pili, Camarines Sur</b>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements)</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <b>Ms. Cristina E. Borja, Property Officer</b></p>
	<p><b>Packaging -</b></p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity  Name of the Supplier  Contract Description</p>

	<p>Final Destination  Gross weight  Any special lifting instructions  Any special handling instructions  Any relevant HAZCHEM classifications  A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p>
	<p><b>Transportation -</b></p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights -</b></p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>

2.2	The terms of payment shall be as follows: Payment to effect upon completion of delivery and acceptance per lot.”
4	The inspections and tests that will be conducted is: <i>Inspections on every delivered items.</i>

## ***Section VI. Schedule of Requirements***



## ***Section VI. Schedule of Requirements***

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

<b>Lot No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Total</b>	<b>Delivered, Weeks/Months</b>
1	<b>VARIOUS ICT OFFICE SUPPLIES</b>	1 Lot	1 Lot	15 Calendar days upon receipt of NTP
2	<b>VARIOUS COMMUNICATION EQUIPMENT</b>	1 Lot	1 Lot	15 Calendar days upon receipt of NTP
3	<b>VARIOUS ICT EQUIPMENT</b>	1 Lot	1 Lot	45 Calendar days upon receipt of NTP

I hereby commit to comply and deliver all the above requirements in accordance with above stated schedule.

Signature over Printed Name of Authorized Representative \_\_\_\_\_

Date: \_\_\_\_\_

## ***Section VII. Technical Specifications***

# Technical Specifications

Item No.	QTY	Specification	Statement of Compliance
			<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>
<b>LOT 1- VARIOUS ICT OFFICE SUPPLIES</b>			
1	20 sets	Wired keyboard & mouse with huge deskpad	
2	20 pcs	OTG Flash Drive , Type C, 64 Gb	
3	2 sets	USB port BLF 20"	
4	2 sets	Portable monitor steel stand 50"- 65"	
5	4 units	Printer filament, 1kg, black, gray, white	
6	1 unit	USB smart gerund 1kpa	
7	2 pcs	Ethernet cable cat6 utp 300m	
8	1 sets	Hp 728 ink 300ml set	
9	20 pcs	Micro SD Card 32Gb	
10	12 pcs	USB Flash Drive, 16Gb	
11	3 pcs	HDMI Cable 25m	
12	2 pcs	HDMI - Display port cable 2M	
13	3 pcs	Presenter pointer laser	
14	10 pcs	Laptop cooling pad	

15	2 pcs	SD Card UHS-I SDXC Class 10 with 170MB/s Read Speed V30 128 GB	
16	6 packs	Sublimation Paper (22.5cm x 9.5cm), 100s	
17	5 sets	Sublimation Ink	
18	1 unit	<p>Portable 3-Axis Gimbal Stabilizer with Active Track 5.0, Magnetic Clamp, Built-In Extension Rod</p> <p>Specification:</p> <p>Grip Design: Single Handgrip</p> <p>Load Capacity: 6 to 10.2 oz / 170 to 290 g</p> <p>Number of Axes: 3-Axis (Pitch (Tilt), Roll, Yaw (Pan))</p> <p>Rotation Range Mechanical Range</p> <p>Yaw (Pan): 335.4° (-161.6 to 173.8°)</p> <p>Pitch (Tilt): 180.2° (-101.6 to 78.6°)</p> <p>Roll: 332.3° (-120.3 to 212°)</p> <p>Yaw (Pan): 190° (-95 to 95°)</p> <p>Pitch (Tilt): 65° (-25 to 40°)</p> <p>Roll: 275° (-100 to 175°)</p> <p>Follow Speed: Pan: 120°/s</p> <p>Tilt: 120°/s</p> <p>Roll: 120°/s</p> <p>Camera Control: On Compatible Models</p> <p>Smartphone Dimensions: Width: 2.64 to 3.31" / 67 to 84 mm</p> <p>Thickness: 0.3 to 0.4" / 6.9 to 10 mm</p> <p>Connectivity</p> <p>Inputs/Outputs: 1 x USB-C (5 VDC Power) Input</p> <p>Wireless Protocol: Bluetooth 5.0</p> <p>Battery Type: 1 x Built-In</p> <p>Battery Capacity: 1000 mAh / 7.74 Wh</p> <p>Battery Runtime: 6.4 Hours</p> <p>Battery Charging Time: 1.5 Hours</p> <p>Battery Chemistry: Lithium-Ion</p> <p>Operating Voltage: 6.0 to 8.8 VDC</p> <p>Operating Temperature: 32 to 104°F / 0 to 40°C</p> <p>Display Type: None</p> <p>Mounting: 1 x 1/4"-20 Female</p> <p>Dimensions 7.4 x 3.3 x 3.9" / 189 x 84.5 x 99 mm (Folded)</p> <p>10.9 x 4.4 x 3.9" / 276 x 111.5 x 99 mm</p> <p>Weight 10.9 oz. / 309 g</p>	
19	1 pcs	EF 50mm f/1.8 STM Lens	
20	5 packs	PVC Blank Card	
21	6 pcs	Ribbon Kit YMCKO	
22	2 units	Outdoor router wifi omada	
23	2 units	Wifi 6 router, 1.6ghz, Triple core cpu	
24	1 unit	Smart Inverter 100Ah, Fab., soldering	
25	2 units	Video wall controller, HDMI, 2x2, multiport	
26	2 units	<p>Low profile cpu heatsink</p> <p>Low profile heatsink</p> <p>AMD AM4 Support</p> <p>130W Supported TDP</p>	

		120x122x64mm Copper Heatpipe + Aluminum Fin 650g / 14-33dB(A) / 2.16W power input	
27	2 units	Long range communication transceiver	
28	2 units	wifi 6e m2 card Wi-Fi 6 M.2 AX210 802.11ax MU-MIMO over 2.4GHz and 5GHz Bluetooth 5.2 FIPS, FISMA Compliance M.2 2230 form factor	
29	1 unit	SODIMM Random Access Memory DDR4 -3200 MHz 22 CAS Latency 16GB SODIMM PC4-25600 unbuffered Non ECC	
<b>LOT 2- VARIOUS COMMUNICATION EQUIPMENT</b>			
30	3 units	Trolley speaker 12" w/mic	
31	1 unit	LED Communication monitor 55"	
32	1 unit	Sound amplifier 3000w	
33	1 set	Two way radio set, 10unit, dual band	
34	3 units	Portable trolley speaker 15"	
35	3 units	Sound card professional mixer AM200 USB type C for data transmission 20Hz-20KHz frequency response THD<0.5% 1KHz 35MW, 32Ω (1KHD+N=1%) headset output power Li-Polymer 12000mAh battery 5V/1A charger 3hrs charging / 8hrs battery life	
36	2 sets	Lavalier mic transmitter BY-WM8 Pro K1 Dual channel wireless receiver with lavalier PLL synthesized control oscillator 556.71 - 575.98 MHz (Transmitter A) / 576.39 - 595.66 MHz (Transmitter B) Carrier frequency range 48 channels / 40Hz - 18 KHz (+/-3dB) frequency response Signal-to-noise ratio: 70dB or more	
37	12 units	Intercom system wireless 1km range	
38	1 unit	M1 + BH-35L Tripod with Ball Head Compact Travel Aluminium Alloy K&F Concept M1 + BH-35L Tripod with Ball Head Compact Travel Aluminium Alloy "Specification Load Capacity: 15kg/33.07lbs Maximum Working Height: 1780mm/70.08" Max Height without Center Column: 1470mm/57.87" Minimum Working Height: 480mm/18.90" Folded Length: 500mm/19.69" Weight: 1789g/3.94lbs Materials: Alumium Alloy Ball Head Type: Ball Head Color: Orange, Black"	

LOT 3-VARIOUS ICT EQUIPMENT		
39	30 units	Data collection equipment X6 RAM: 6 GB, 1333 MHz Storage: 128 GB Display: 5.8 in, IPS, 1080 x 2280 pixels, 24 bit Camera: 4032 x 3024 pixels, 1920 x 1080 pixels, 30 fps Battery: 3500 mAh, Li-Polymer
40	1 unit	Thermal printer oreo POS device; wireless thermal printer android 7.2; wifi / 4G / LTE 8MP camera; barcode scanner
41	7 units	Printers ink tank A4 Ink Tank Printer ISO 24734, A4 Simplex (Black / Colour): Up to 9.0 ipm / 4.8 ipm*1 Printing Technology: Piezoelectric Printhead Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Print Direction: Bi-directional, Uni-directional printing Maximum Print Resolution: 720 x 720 dpi Minimum Ink Droplet Size: 3.0 pl Printer Language: ESC/P Raster Automatic 2-sided Printing: No Rated Voltage: AC 100-240 V Rated Frequency: 50-60 Hz Power Consumption: Operating: Approx. 10.0 W Standby: Approx. 2.0 W Sleep: Approx. 6.0 W
42	2 units	Outdoor AP 23dBi 5GHz up to 150mbps 23dbi high gain directional antenna with dedicated metal reflector for long-distance applications IP65 weatherproof, 15kV ESD and 6kV lightning protection
43	65 units	Global Positioning System etrexx Garmin eTrex *Worldwide basemap.*2.2" 65K color, sunlight-readable display. GPS and GLONASS satellites for faster positioning. Paperless geocaching. 25-hour battery life with 2 AA batteries. General. Physical dimensions. 2.1" x 4.0" x 1.3" (5.4 x 10.3 x 3.3 cm) Weight. 5 oz (141.7 g) with batteries.
44	1 unit	Gimbal stabilizing equipment 1/4" Mounting Hole, 3/8" Mounting Hole, Camera Control Port, Accessory Port, USB-C Port, RSA Port Intelligent Battery Model: RB2-2450mAh- 7.2V Type: 18650 LiPo Capacity: 2450 mAh Power: 17.64 Wh Max. Battery Life: 11 h Charging Time: 2.5 h (5 V/2 A) Charging Temperature: 5° to 40°C (41° to 104°F) Connections Bluetooth 5.0; USB-C Mobile Assistant Software Requirements iOS 9 or above; Android 5.0 or above

45	1 unit	<p>Thermal printer  Portable  203dpi resolution  thermal paper, receipt paper, label sticker paper type  20-75mm paper width  2200mAh Lithium Battery  Can print text/logo/qr code/bar code with android/ios companion app niimbot</p>	
46	2 units	<p>Portable desktop dual display computer  Celeron N5095A CPU  8GB DDR4 2900MHz RAM  256GB M.2 SATA 3 2280 storage  WiFi 5 802.11 b/g/n/ac  Dual HDMI display 4K 60Hz supported</p>	
47	1 unit	<p>Deskmini barebones kit  Small APU Form factor  AMD AM4 socket CPU supported up to 65W TDP  Support MAX Height <math>\leq</math>46mm CPU Cooler  Supports 2 x SO-DIMM DDR4 Memory, Max. 64GB  Ryzen 5000/4000 series – 3200MHz  Ryzen 3000/2000 series – 2933MHz  X300 Chipset  HDMI(4K @60Hz), DisplayPort, D-Sub  1 x Head Phone with MIC Jack, 1 x MIC-In (RealtekALC233)  1 x USB 3.2 Gen1 Type-C, 1 x USB 3.2 Gen1 Type-A @ front  1 x USB 3.2 Gen1 Type-A, 1 x USB 2.0 Type-A @ back  2 x SATA 6Gb 2.5-inch 7mm/9.5mm Hard Drive (RAID 0/1)  1 x Ultra M.2 (2280) PCIe Gen3 x4 SSD Slot  1 x Ultra M.2 (2280) Slot  PCIe Gen3 x4 (Renoir, Picasso and Raven Ridge APU)  PCIe Gen3 x2 (Athlon 2xxGE series APU)  Gigabit LAN (RealtekRTL8111H)  1 x M.2 (key E 2230) Slot for Wi-Fi + BT Module</p>	
48	1 unit	<p>Central processing unit  Ryzen 7 5700G AM4  3.8GHz 8-core 16-threads  4.6GHz max-boost, unlocked, DDR4-3200 compatible  default TDP: 65W</p>	
49	1 unit	<p>Data hub storage equipment  A400 series  2.5" SSD 480GB  Serial ATA Technology  1.44 ounces / color black</p>	
50	5 units	<p>Kobo odk collection device  Specifications:  Display:6.6" FHD+ AMOLED DotDisplay 2400 x 1080 FHD+ 90Hz Refresh Rate  Processor: Dimensity 810 / 6nmUp to 2.4GHz  OctaCoreArm Mali-G57  Network:5G:  n1/3/5/7/8/20/28/38/40/41/66/77/784G</p>	

		<p>FDD-LTE Band 1/2/3/4/5/7/8/12/17/20/28/32/66TDD-LTE Band 98/40/41 Battery:5000mAh 33W Pro Fast Charging Rear Camera:50MP Main 8MP Ultra-wide Front Camera:16MP Front Camera Storage:6GB + 128GB Operating System:Android 12 MIUI 13 for POCO Security:Side fingerprint scanner AI Face unlock Other Features:195g Dual Speakers 3.5mm headphone jack NFC IRBlaster Bluetooth 5.1 Dual 5G SIM MicroSD (1TB)</p>	
51	1 unit	<p>Smart Spherical RGB sensor equipmentPhoto Resolution: 360: 6080x3040 (2:1), Pano: 4320x1440 (3:1) Internal/External Stitching: Internal Stitching Number of Lenses: 2 Focal Length: 7.2mm Maximum Aperture: f/2 ISO Sensitivity: Video, 100 to 3200 in Auto Mode Sensor Type: 1/2.3" CMOS Sensor Display Type: Fixed Touchscreen LCD• Size: 1.33" Waterproof Depth Rating: 10.0 m (Camera) Built-In Mic: Yes• Video Coding: H.264, H.265 Video Bitrate: 100Mbps• Gyroscope: 6-axis gyroscope Audio: Stereo audio with optional wind-noise reduction, 360 audio (ambisonic) Bluetooth: BLE 4.2 Wi-Fi: 802.11a/b/g/n/ac Battery: Lithium-Ion Polymer, 1630 mAh Charging Method: USB Type-C• Charging Time: 85 minutes Run Time: 5.7K@30fps – 80 minutes"</p>	
52	1 set	<p>UAV mini monitoring drone fly more combo Mini 2 Fly More Combo with FREE64GB SanDisk Extreme Micro SD Card and Shirt Up to 6.2-Mile Range with OcuSync Withstands 19 to 24 mph Winds 8.8 oz Lightweight &amp; Foldable Design 3-Axis Gimbal with 4K30 Video</p>	

I hereby commit to comply and deliver all the above requirements in accordance with above technical specifications.

Signature over Printed Name of Authorized Representative \_\_\_\_\_

Date: \_\_\_\_\_



## ***Section VIII. Checklist of Technical and Financial Documents***

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class "A" Documents*

#### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,  
**and**
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);  
**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

#### Financial Documents

- (k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the

preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);  
**or**  
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

***Class "B" Documents***

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

***Other documentary requirements under RA No. 9184 (as applicable)***

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**25 FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

## ***Section IX. Bidding Forms***

## BID FORM

Date : \_\_\_\_\_  
Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
---------------------------	--

_____	_____
_____	_____
_____	_____

(if none, state "None") ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

---

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_ of \_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place  (specify border point or place of destination)	Total CIF or CIP price per item  (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Price Schedule for Goods Offered from Within the Philippines**

**[shall be submitted with the Bid if bidder is offering goods from within the Philippines]**

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_ Project ID No. \_\_\_\_\_ Page \_\_\_ of \_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit  (col 5+6+7+8)	Total Price delivered Final Destination  (col 9) x (col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Bid Securing Declaration Form**



***[shall be submitted with the Bid if bidder opts to provide this form of bid security]***

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

**BID SECURING DECLARATION**  
**Project Identification No.: *[Insert number]***

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED  
REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

**[[urat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Contract Agreement Form for the Procurement of Goods (Revised)**

***[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]***

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## **CONTRACT AGREEMENT**

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 20\_\_ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures in specified currency]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.
  4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Insert Name and Signature]*

*[Insert Name and Signature]*

*[Insert Signatory's Legal Capacity]*

*[Insert Signatory's Legal Capacity]*

*for:*

*for:*

*[Insert Procuring Entity]*

*[Insert Name of Supplier]*

**Acknowledgment**

*[Format shall be based on the latest Rules on Notarial Practice]*

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**Omnibus Sworn Statement (Revised)**

***[shall be submitted with the Bid]***

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Iurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

GPPB Resolution No. 16-2020, dated 16 September 2020

**Performance Securing Declaration (Revised)**

***[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]***

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

**PERFORMANCE SECURING DECLARATION**

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**[Iurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

*GPPB Resolution No. 16-2020, dated 16 September 2020*

