



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

[SVP-14-2023] REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS OTHER SUPPLIES TO BE USED IN INTEGRATED LABORATORY DIVISION (ILD) AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING FIVE HUNDRED TWENTY FIVE THOUSAND SIX HUNDRED EIGHTY-NINE PESOS ONLY (₱525,689.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the:

QTY	PARTICULARS	UNIT COST	TOTAL COST
	Supply and Delivery of Other Supplies		
8 units	12 gang universal tower extension cord with switch	1,300.00	10,400.00
126 bottles	Alcohol, Ethyl, 70%, 500ml	130.00	16,380.00
54 gallons	Alcohol, 70% isopropyl, 1 gallon	680.00	36,720.00
10 rolls	Aluminum foil, Jumbo roll	580.00	5,800.00
30 packs	Battery, dry cell AA, 4 pieces per blister pack	165.00	4,950.00
30 packs	Battery, dry cell AAA, 4 pieces per blister pack	165.00	4,950.00
110 boxes	Distilled Water (3 x 6 li per box)	295.00	32,450.00
60 Bottles	Glass & multi-surface cleaner, 500ml	195.00	11,700.00
50 packs	Gulaman white, powder	205.00	10,250.00
8 dozen	Hanger for lab gowns, 12", plastic	160.00	1,280.00
25 bottles	Honey, 340G	298.00	7,450.00
60 packs	Interfolded paper towel, 175 pulls/pack	85.00	5,100.00
10 pcs	Key box (L 270mm; H 300mm; key hooks 16)	285.00	2,850.00
10 pcs	Key Tags labels key chain, custom split, ring ID (50 Green/ 50 Blue/10 Yellow)	50.00	500.00
3 pcs	LPG cylinder A/5 valve (filled), 11 kgs, with regulator & hose	5,500.00	16,500.00
500 pcs	Microwaveable (round 4x1.5")	10.00	5,000.00
20 pcs	Multiclass tray drawer, 3 layers, green hard box	1,220.00	24,400.00
2 pcs	Plastic drum heavy duty 200Lit. Capacity	3,115.00	6,230.00
15 pcs	Multiclass tray drawer, 5 layers, white plastic	1,380.00	20,700.00
2 pcs	8.5L Stock Pot, 36cm	1,900.00	3,800.00
2 pcs	Aluminum Ceramic Coating Casserole, 30cm	1,750.00	3,500.00
2 pcs	Non-stick Fry Pan, 36cm	1,900.00	3,800.00
2 pcs	Non-stick Fry Pan, 34cm	1,750.00	3,500.00
2 sets	Kitchen knife, set	1,200.00	2,400.00
3 dozen	Spoon	220.00	660.00
3 dozen	Fork	220.00	660.00
3 sets	cup & saucer	320.00	960.00
3 pcs	Mug, ceramic	120.00	360.00
30 cans	Air freshener, 320ml	288.00	8,640.00
120 pcs	Bathroom deodorizer with holder, 100g	138.00	16,560.00
60 gallons	Bleaching liquid, disinfectant	345.00	20,700.00
100 kgs	Detergent powder, 1 kg	115.00	11,500.00
60 pcs	Dishwashing liquid, Antibac, 780 ml	287.00	17,220.00
30 bottles	Disinfectant concentrate, 500ml	365.00	10,950.00



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

30 bottles	Disinfectant spray, 510g	680.00	20,400.00
30 bottles	Fabric conditioner, 1.8L	345.00	10,350.00
30 pcs	Fabric doormat, rectangular shape (1 design)	80.00	2,400.00
15 pcs	Flat mop bucket, microfiber, polypropylene, stainless steel	1,150.00	17,250.00
30 packs	Garbage Bag, for 30 liters, 10's	170.00	5,100.00
30 packs	Garbage plastic trash bag, large, 100/pack	276.00	8,280.00
30 packs	Garbage plastic trash bag, medium, 100/pack	149.00	4,470.00
30 packs	Garbage plastic trash bag, Xlarge, 100/pack	430.00	12,900.00
5 units	Garden hose, 2-ply with fillings, 20m, 13mm (1/2") diameter	1,200.00	6,000.00
108 pcs	Germicidal bath soap, 135g	93.00	10,044.00
15 liters	Hand soap, liquid, 1L, (green tea scent)	230.00	3,450.00
15 bottles	hand wash, liquid soap, 1 l	115.00	1,725.00
15 pcs	Hardbroom	260.00	3,900.00
15 pcs	heavy commercial mop squeezer bucket 36lt. with mop	3,500.00	52,500.00
60 dozen	kitchen tissue, 3 ply	150.00	9,000.00
30 bottles	Liquid cleaner for tiles	190.00	5,700.00
60 pcs	Mosquito killer, water based, 600 ml.	390.00	23,400.00
GRAND TOTAL			525,689.00

The agency intends to apply the amount Five Hundred Twenty-Five Thousand Six Hundred Eighty-Nine Pesos only (Php525,689.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **Ferjan Philippines Inc.** Muntinlupa City, **Allan Justine General Merchandise** San Vicente Pili, Camarines Sur and **Agreyvenzo Heavy Equipment Trading** Naga City, **all in Camarines Sur and any other interested Bidders** are hereby requested to submit the following documents

1. Mayor's Permit
2. DTI / SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Annual Income Tax Return
6. Omnibus Sworn Statement
7. Picture / Brochure

The bidders are required to pay the non-refundable amount of One Thousand Pesos (Php1,000.00) if all lots for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat not later than 1:00 in the afternoon of 20 February 2023 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at 1:00 PM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

February 15, 2023 San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, Integrated Laboratory Division
BAC Chairperson



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

BID FORM (GOODS)

Department of Agriculture
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/deliver the goods requisitioned in conformity with the said bid documents for the total amount of _____
(PHP _____).

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items in specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of requirements.

We agree to abide by our Bid for the bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the bidding documents.

Dated this ____ day of _____ 20__.

Name & Signature of Bidder or
Authorized Representative

Date of bidding

Address & Contact No.



FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

Name of Project:	SUPPLY AND DELIVERY OF VARIOUS OTHER SUPPLIES TO BE USED IN INTEGRATED LABORATORY DIVISION (ILD)
Name of Bidder/ Authorized Representative:	_____

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
	Supply and Delivery of Other Supplies								
	12 gang universal tower extension cord with switch		8 units						
	Alcohol, Ethyl, 70%, 500ml		126 bottles						
	Alcohol, 70% isopropyl, 1 gallon		54 gallons						
	Aluminum foil, Jumbo roll		10 rolls						
	Battery, dry cell AA, 4 pieces per blister pack		30 packs						
	Battery, dry cell AAA, 4 pieces per blister pack		30 packs						
	Distilled Water (3 x 6 li per box)		110 boxes						
	Glass & multi-surface cleaner, 500ml		60 Bottles						
	Gulaman white, powder		50 packs						
	Hanger for lab gowns, 12", plastic		8 dozen						
	Honey, 340G		25 bottles						
	Interfolded paper towel, 175 pulls/pack		60 packs						



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

Key box (L 270mm; H 300mm; key hooks 16)		10 pcs						
Key Tags labels key chain, custom split, ring ID (50 Green/ 50 Blue/10 Yellow)		10 pcs						
LPG cylinder A/5 valve (filled), 11 kgs, with regulator & hose		3 pcs						
Microwaveable (round 4x1.5")		500 pcs						
Multiclass tray drawer, 3 layers, green hard box		20 pcs						
Plastic drum heavy duty 200Lit. Capacity		2 pcs						
Multiclass tray drawer, 5 layers, white plastic		15 pcs						
8.5L Stock Pot, 36cm		2 pcs						
Aluminum Ceramic Coating Casserole, 30cm		2 pcs						
Non-stick Fry Pan, 36cm		2 pcs						
Non-stick Fry Pan, 34cm		2 pcs						
Kitchen knife, set		2 sets						
Spoon		3 dozen						
Fork		3 dozen						
cup & saucer		3 sets						
Mug, ceramic		3 pcs						
Air freshener, 320ml		30 cans						
Bathroom deodorizer with holder, 100g		120 pcs						
Bleaching liquid, disinfectant		60 gallons						
Detergent powder, 1 kg		100 kgs						
Dishwashing liquid, Antibac, 780 ml		60 pcs						
Disinfectant concentrate, 500ml		30 bottles						
Disinfectant spray, 510g		30 bottles						



Department of Agriculture
Regional Field Office No. 5
 San Agustin, Pili, Camarines Sur

	Fabric conditioner, 1.8L		30 bottles						
	Fabric doormat, rectangular shape (1 design)		30 pcs						
	Flat mop bucket, microfiber, polypropylene, stainless steel		15 pcs						
	Garbage Bag, for 30 liters, 10's		30 packs						
	Garbage plastic trash bag, large, 100/pack		30 packs						
	Garbage plastic trash bag, medium, 100/pack		30 packs						
	Garbage plastic trash bag, Xlarge, 100/pack		30 packs						
	Garden hose, 2-ply with fillings, 20m, 13mm (1/2") diameter		5 units						
	Germicidal bath soap, 135g		108 pcs						
	Hand soap, liquid, 1L, (green tea scent)		15 liters						
	hand wash, liquid soap, 1 l		15 bottles						
	Hardbroom		15 pcs						
	heavy commercial mop squeezer bucket 36lt. with mop		15 pcs						
	kitchen tissue, 3 ply		60 dozen						
	Liquid cleaner for tiles		30 bottles						
	Mosquito killer, water based, 600 ml.		60 pcs						
	GRAND TOTAL								

Signature: _____

[In the capacity of] _____

Duly authorized to sign Bid for and on behalf of _____



Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Iurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020