



REQUEST TO SUBMIT QUOTATION FOR LOT 1 - CATERING SERVICES AND LOT 2 - SUPPLIES FOR THE CONDUCT OF PRDP-RPCO V QUARTERLY MEETING UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO ONE HUNDRED ONE THOUSAND PESOS (PHP101,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - CATERING SERVICES (DA RFO 5)			
35 pax	Full board Meals for 4 days	650/pax/day	₱91,000.00
Sub-total (Lot 1)			₱91,000.00
LOT 2 -SUPPLIES			
25 reams	Bondpaper, S20 A4	275.00/ream	₱6,875.00
6 pcs	HP Ink GT53XL	450.50/pc	2,703.00
10 pcs	Tape, Scotch , 1'	42.20/pc	422.00
Sub-total (Lot 2)			₱10,000.00
GRAND TOTAL			₱101,000.00

The agency intends to apply the amount of **One Hundred One Thousand Pesos (Php101,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

LOT 1 – CATERING SERVICES

1. **CRYSTAL ANGEL CATERING SERVICES**, Del Rosario, Naga City;
2. **MAF COOP**, Pili, Camarines Sur;
3. **JEANINE’S CATERING**, Pili, Camarines Sur;

LOT 2 –SUPPLIES

1. **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur;
2. **ERIVAN GENERAL MERCHANDISE**, San Felipe, Naga City;
3. **BONING’S TRADING**, Gen. Luna St., Naga City;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor’s Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end-user’s preferred menu) (Lot 1 only)
6. Pictures or Brochure (Lot 2 only)



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 31 March 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

March 27, 2023, San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, ILD
BAC Chairman

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

MENU
FOR THE CONDUCT OF PRDP-RPCO V QUARTERLY MEETING
(35 pax)

MEALS	DAY 1	DAY 2	DAY 3	DAY 4
BREAKFAST	Tocino Sunny Side-up Egg Garlic Fried Rice Fresh Fruit Coffee	Smoked Fish Scrambled Egg Garlic Fried Rice Fresh Fruit Coffee	Beef Tapa Sunny Side-up Egg Garlic Fried Rice Fresh Fruits Coffee	Smoked Fish Scrambled Egg Garlic Fried Rice Fresh Fruit Coffee
AM SNACKS	Egg Sandwich Pineapple Juice	Latik with Coconut Jam Cucumber Juice	Hamburger Softdrinks	Latik with Coconut Jam Cucumber Juice
LUNCH	Mushroom Soup Chopsuey Fried Porkchop Grilled Fish Steamed Rice Fresh Fruits	Asparagus Soup Fried Lumpiang Ubod Menudo Steamed Rice Buko Salad	Vegetable Soup Grilled Spareribs Pinakbet Steamed Rice Fresh Fruits	Asparagus Soup Fried Lumpiang Ubod Menudo Steamed Rice Buko Salad
PM SNACKS	Pancit Guisado Softdrinks	Carbonara Garlic Bread Juice	Bihon Guisado Sliced Bread Juice	Carbonara Garlic Bread Juice
DINNER	Cream of Corn Soup Pork Adobo Mixed Veggies Steamed Rice Fruit Salad	Fish with Oyster Sauce Sinigang na Hipon Steamed Veggies Steamed Rice Fruit Salad	Nido Soup Fried Chicken Mixed Veggies Pork Caldereta Steamed Rice Coffee Jelly	Fish with Oyster Sauce Sinigang na Hipon Steamed Veggies Steamed Rice Fruit Salad

For Goods Offered from Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES AND LOT 2 - SUPPLIES FOR THE CONDUCT OF PRDP-RPCO V QUARTERLY MEETING UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES (DA RFO 5) (April 12; June 26; September 25; and December 18, 2023)								
	Full board meals for 4 days		35 pax						
								Sub-total (Lot 1)	
2	LOT 2 -SUPPLIES								
	Bondpaper, S20 A4		25 reams						
	HP Ink GT53XL		6 pcs						
	Tape, Scotch , 1'		10 pcs						
								Sub-total (Lot 2)	
								GRAND TOTAL	

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____