



**Department of Agriculture**  
**Regional Field Office No. 5**  
 San Agustin, Pili, Camarines Sur

**REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES AND VAN RENTAL FOR THE CONDUCT OF PCIP UPDATING: JOINT TECHNICAL REVIEWS AND STAKEHOLDERS' CONSULTATION UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP)- I-PLAN IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO FIVE HUNDRED SEVENTEEN THOUSAND FIVE HUNDRED PESOS (PHP517,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR**

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
<b>LOT 1 - CATERING SERVICES IN CATANDUANES</b>			
• <i>Joint Technical Review (Face-to-Face)</i>			
<b>15 pax</b>	Day 0: Lunch, PM Snack and Dinner	440/pax/day	₱ 6,600.00
<b>25 pax</b>	Day 1: Full board meals	650/pax/day	16,250.00
<b>15 pax</b>	Day 2: Breakfast, AM Snacks and Lunch	385/pax/day	5,775.00
• <i>Stakeholder's Consultation (Face-to-Face)</i>			
<b>15 pax</b>	Day 0: Lunch, PM Snack and Dinner	440/pax/day	6,600.00
<b>50 pax</b>	Day 1: Full board meals	650/pax/day	32,500.00
<b>15 pax</b>	Day 2: Breakfast, AM Snacks and Lunch	385/pax/day	5,775.00
<b>Sub-total (Lot 1)</b>			<b>₱ 73,500.00</b>
<b>LOT 2 - CATERING SERVICES IN MASBATE</b>			
• <i>Joint Technical Review (Face-to-Face)</i>			
<b>15 pax</b>	Day 0: Lunch, PM Snack and Dinner x <b>2 meetings</b>	440/pax/day	₱ 13,200.00
<b>25 pax</b>	Day 1: Full board meals x <b>2 meetings</b>	650/pax/day	32,500.00
<b>15 pax</b>	Day 2: Breakfast, AM Snacks and Lunch x <b>2 meetings</b>	385/pax/day	11,550.00
• <i>Stakeholder's Consultation (Face-to-Face)</i>			
<b>15 pax</b>	Day 0: Lunch, PM Snack and Dinner x <b>2 meetings</b>	440/pax/day	13,200.00
<b>50 pax</b>	Day 1: Full board meals x <b>2 meetings</b>	650/pax/day	65,000.00
<b>15 pax</b>	Day 2: Breakfast, AM Snack and Lunch x <b>2 meetings</b>	385/pax/day	11,550.00
<b>Sub-total (Lot 2)</b>			<b>₱ 147,000.00</b>
<b>LOT 3 - CATERING SERVICES IN ALBAY</b>			
• <i>Stakeholder's Consultation (Face-to-Face)</i>			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>2 meetings</b>	475/pax/day	₱ 38,000.00
<b>Sub-total (Lot 3)</b>			<b>₱ 38,000.00</b>



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<b>LOT 4 - CATERING SERVICES IN CAMARINES NORTE</b>			
• <i>Stakeholder's Consultation (Face-to-Face)</i>			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>3 meetings</b>	475/pax/day	₱ 57,000.00
<b>Sub-total (Lot 4)</b>			<b>₱ 57,000.00</b>
<b>LOT 5 - CATERING SERVICES IN CAMARINES SUR</b>			
• <i>Stakeholder's Consultation (Face-to-Face)</i>			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>2 meetings</b>	475/pax/day	₱ 38,000.00
<b>Sub-total (Lot 5)</b>			<b>₱ 38,000.00</b>
<b>LOT 6 - CATERING SERVICES IN SORSOGON</b>			
• <i>Stakeholder's Consultation (Face-to-Face)</i>			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>2 meetings</b>	475/pax/day	₱ 38,000.00
<b>Sub-total (Lot 6)</b>			<b>₱ 38,000.00</b>
<b>LOT 7 - VAN RENTAL</b>			
<b>2 units</b>	Van Rental for Catanduanes (to & from Tabaco port) x <b>2 activities</b>	6,000/unit/day	₱24,000.00
<b>4 units</b>	Van Rental for Masbate (to & from Pilar port) x <b>2 activities</b>	6,000/unit/day	48,000.00
<b>2 units</b>	Van Rental for Albay	6,000/unit/day	12,000.00
<b>3 units</b>	Van Rental in Camarines Norte	6,000/unit/day	18,000.00
<b>2 units</b>	Van Rental in Camarines Sur	5,000/unit/day	10,000.00
<b>2 units</b>	Van Rental in Sorsogon	7,000/unit/day	14,000.00
<b>Sub-total (Lot 7)</b>			<b>₱126,000.00</b>
<b>GRAND TOTAL</b>			<b>₱517,500.00</b>

for the conduct of PCIP Updating: Joint Technical Reviews and Stakeholders' Consultation under 2023 Philippine Rural Development Program (PRDP)- I-PLAN Implementation. The agency intends to apply the amount of **Five Hundred Seventeen Thousand Five Hundred Pesos (Php517,500.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such,

**LOT 1 - CATERING SERVICES IN CATANDUANES**

1. **QUEEN MARICEL INN**, Virac, Catanduanes;
2. **RHAJ EXECUTIVE INN**, Virac, Catanduanes;
3. **VILLA TOLEDO INN**, Virac, Catanduanes;



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**LOT 2 - CATERING SERVICES IN MASBATE**

1. **UNICA HIJA HOTEL & RESORT**, Masbate City, Masbate;
2. **JOMARRAY CATERING SERVICES**, Masbate City, Masbate;
3. **KIMGIE STEAK HAUS & CATERING SERVICES**, Masbate City, Masbate;

**LOT 3 - CATERING SERVICES IN ALBAY**

1. **CUTE-EAT CATERING SERVICE**, Guinobatan, Albay;
2. **COOLSHINE CATERING SERVICES**, Camalig, Albay;
3. **EMILY CANTEEN & CATERING SERVICES**, Guinobatan, Albay;

**LOT 4 - CATERING SERVICES IN CAMARINES NORTE**

1. **NONOY'S FOODHAUZ**, Daet, Camarines Norte;
2. **NATHANIEL HOTEL**, Daet, Camarines Norte;
3. **ZANE HOTEL**, Daet, Camarines Norte;

**LOT 5 - CATERING SERVICES IN CAMARINES SUR**

1. **JEANINE'S EATERY**, Pili, Camarines Sur;
2. **CRYSTAL ANGEL CATERING SERVICES**, Del Rosario, Naga City;
3. **CHONA'S CATERING SERVICES**, Pili, Camarines Sur;

**LOT 6 - CATERING SERVICES IN SORSOGON**

1. **UNA PIZZERIA**, Bitan-o/Dalipay, Sorsogon City;
2. **FERNANDO'S HOTEL**, Bitan-o/Dalipay, Sorsogon City;
3. **CASA FELIZ**, Juban, Sorsogon;

**LOT 7 - VAN RENTAL**

1. **AOL TRAVEL AND TOURS**, Buraguis, Legazpi City;
2. **BENMAR TRANSPORT EXPRESS**, Sagmin, Legazpi City;
3. **EVINTAGE TRAVEL AND TOURS**, Binanuhan West, Albay, Legazpi City;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end-user's preferred menu) (Lots 1-6 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot or One Thousand Pesos (if all lots) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies**



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**must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **01:00 in the afternoon of 17 April 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 1:30PM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

April 12, 2023, San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**  
Chief, ILD  
Chairman, BAC

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

## SAMPLE MENU

Meals	SET A	SET B	SET C	SET D
Breakfast	Scrambled Eggs Mixed Fruits Fried Rice Coffee	Fried Rice Tocino Daing Coffee/Milo	Rice Ham Scrambled egg Coffee/Milo	Fried Rice Tocino Smoked Fish Coffee/Milo
AM Snacks	Bihon Guisado Puto Iced Tea	Bihon with Bread Fruit Juice	Lasagna with bread Fruit Juice	Steamed Siopao Pansit Guisado Bottled Drinks
Lunch	Crab and Corn Soup Grilled Pork Chopsuey Plain Rice	Plain Rice Fried Chicken Chopsuey Dessert Bottled Water	Plain Rice Pork Adobo Upo Guisado Dessert Bottled Water	Plain Rice Pork Chop Laing Dessert Bottled Water
PM Snacks	Baked Macaroni Garlic Bread Juice in can	Pancit Guisado Ham and Egg Sandwich Fruit Juice	Pansit Canton Guisado Tuna Bread Bottled Drinks	Baked Macaroni with bread Bottled Drinks
Dinner	Rice Pork Steak Mix Vegetables Salad	Rice Fried Chicken Ginisang Sitao Fruits	Rice Pork Chop Chopsuey Leche Flan Softdrinks	Rice Chicken Curry Mixed Veggies Banana Water

**For Goods Offered from Within the Philippines**

Name of Project: **CATERING SERVICES AND VAN RENTAL FOR THE CONDUCT OF PCIP UPDATING: JOINT TECHNICAL REVIEWS AND STAKEHOLDERS' CONSULTATION UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP)- I-PLAN IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<b>LOT 1 - CATERING SERVICES IN CATANDUANES</b>								
	• <i>Joint Technical Review (Face-to-Face)</i>								
	Day 0: Lunch, PM Snack and Dinner		<b>15 pax</b>						
	Day 1: Full board meals		<b>25 pax</b>						
	Day 2: Breakfast, AM Snacks and Lunch		<b>15 pax</b>						
	• <i>Stakeholder's Consultation (Face-to-Face)</i>								
	Day 0: Lunch, PM Snack and Dinner		<b>15 pax</b>						
	Day 1: Full board meals		<b>50 pax</b>						
	Day 2: Breakfast, AM Snacks and Lunch		<b>15 pax</b>						
									<b>Sub-total (Lot 1)</b>
2	<b>LOT 2 - CATERING SERVICES IN MASBATE</b>								
	• <i>Joint Technical Review (Face-to-Face)</i>								
	Day 0: Lunch, PM Snack and Dinner x <b>2 meetings</b>		<b>15 pax</b>						
	Day 1: Full board meals x <b>2 meetings</b>		<b>25 pax</b>						
	Day 2: Breakfast, AM Snacks and Lunch x <b>2 meetings</b>		<b>15 pax</b>						
	• <i>Stakeholder's Consultation (Face-to-Face)</i>								
	Day 0: Lunch, PM Snack and Dinner x <b>2 meetings</b>		<b>15 pax</b>						
	Day 1: Full board meals x <b>2 meetings</b>		<b>50 pax</b>						
	Day 2: Breakfast, AM Snack and Lunch x <b>2 meetings</b>		<b>15 pax</b>						
									<b>Sub-total (Lot 2)</b>

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Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
3	<b>LOT 3 - CATERING SERVICES IN ALBAY</b>								
	• <i>Stakeholder's Consultation (Face-to-Face)</i>								
	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>2 meetings</b>		<b>40 pax</b>						
<b>Sub-total (Lot 3)</b>									
4	<b>LOT 4 - CATERING SERVICES IN CAMARINES NORTE</b>								
	• <i>Stakeholder's Consultation (Face-to-Face)</i>								
	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>3 meetings</b>		<b>40 pax</b>						
<b>Sub-total (Lot 4)</b>									
5	<b>LOT 5 - CATERING SERVICES IN CAMARINES SUR</b>								
	• <i>Stakeholder's Consultation (Face-to-Face)</i>								
	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>2 meetings</b>		<b>40 pax</b>						
<b>Sub-total (Lot 5)</b>									
6	<b>LOT 6 - CATERING SERVICES IN SORSOGON</b>								
	• <i>Stakeholder's Consultation (Face-to-Face)</i>								
	Breakfast, AM Snacks, Lunch, and PM Snacks x <b>2 meetings</b>		<b>40 pax</b>						
<b>Sub-total (Lot 6)</b>									



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Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
7	<b>LOT 7 - VAN RENTAL</b>								
	Van Rental for Catanduanes (to & from Tabaco port) x <b>2 activities</b>		<b>2 units</b>						
	Van Rental for Masbate (to & from Pilar port) x <b>2 activities</b>		<b>4 units</b>						
	Van Rental for Albay		<b>2 units</b>						
	Van Rental in Camarines Norte		<b>3 units</b>						
	Van Rental in Camarines Sur		<b>2 units</b>						
	Van Rental in Sorsogon		<b>2 units</b>						
								<b>Sub-total (Lot 7)</b>	

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_