



REQUEST TO SUBMIT PROPOSAL FOR ; LOT 1- CATERING SERVICES IN CAMARINES SUR; LOT 2- CATERING SERVICES IN MAGARAO, CAMARINES SUR, LOT 3- FOOD IN CAMARINES NORTE: LOT 4- FOOD AND IN ALBAY: LOT 5 FOOD IN CATANDUANES AND LOT 6 FOOD IN MASBATE LOT 7: SUPPLIES MATERIALS, LOT 8: RETURN DEMO MATERIALS, LOT 9: VAN RENTAL FOR THE CONDUCT OF VARIOUS ACTIVITIES AT PLANNING MONITORING & EVALUATION DIVISION CY 2023 WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SIX HUNDRED TWENTY SIX THOUSAND NINE HUNDRED (P626,900.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid quotation for the ff:

QTY/UNIT	PARTICULAR	UNIT PRICE	TOTAL ABC
	LOT 1 - CATERING SERVICES (CAMARINES SUR)		
30 PAX	1. TRAINING ON TARO PRODUCTION AND MANAGEMENT (JUNE 25, 2023 & AUG. 12, 2023) AM SNACKS, LUNCH, PM SNACKS (2 BATCHES)	490.00	29,400.00
25PAX	2. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS CUM AWARDING CEREMONY 2023 TABLE EVALUATION AM SNACKS, LUNCH & PM SNACKS	500.00	12,500.00
25PAX	PRESENTATION OF THE RESULT AM SNACKS, LUNCH & PM SNACKS	500.00	12,500.00
25PAX	FINAL INTERVIEW W/THE BOARD OF JUDGES AM SNACKS, LUNCH & PM SNACKS	500.00	12,500.00
10PAX	SCRAPBOOK PREPARATION AM SNACKS, LUNCH PM SNACKS & DINNER (5 DAYS)	650.00	<u>32,500.00</u>
	TOTAL LOT 1		<u>P 94,500.00</u>
	LOT 2 - CATERING SERVICES (MAGARAO, CAMARINES SUR)		
15PAX	1. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS CUM AWARDING CEREMONY 2023 LUNCH, PM SNACKS & DINNER	650.00	9,750.00
40PAX	BREAKFAST & AM SNACKS	350.00	14,000.00
100PAX	LUNCH & PM SNACKS	500.00	50,000.00
15PAX	DINNER	300.00	4,500.00
15PAX	BREAKFAST	150.00	2,250.00
2PAX	LODGING (2 NIGHTS /2 ROOMS)	3,500.00	<u>14,000.00</u>
	TOTAL LOT 2		<u>P 39,250.00</u>



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<p>10 PAX 35 PAX</p> <p>10 PAX 30 PAX</p>	<p>LOT 3 - CATERING SERVICES CAMARINES NORTE)</p> <p>1. TRAINING ON CASSAVA FOOD PRODUCT PACKAGING AND LABELING (MAY 31, 2023) BREAKFAST & DINNER AM SNACKS, LUNCH & PM SNACKS</p> <p>2. TRAINING ON EDIBLE MUSHROOM PRODUCTION & MANAGEMENT (MAY 30, 2023) BREAKFAST & DINNER AM SNACKS, LUNCH & PM SNACKS</p> <p>TOTAL LOT 3</p>	<p>370.00 550.00</p> <p>370.00 940.00</p>	<p>3,700.00 17,150.00</p> <p>3,700.00 14,700.00</p> <p><u>P 39,250.00</u></p>
<p>10 PAX 35 PAX 35 PAX</p>	<p>LOT 4 - CATERING SERVICES (ALBAY)</p> <p>1. TRAINING ON SWEET POTATO "CAMOTE" PRODUCTION (MAY 02, 2023) BREAKFAST & DINNER AM SNACKS, LUNCH & PM SNACKS AM SNACKS, LUNCH & PM SNACKS</p> <p>TOTAL LOT 4</p>	<p>370.00 490.00 490.00</p>	<p>3,700.00 17,150.00 17,150.00</p> <p><u>P 38,000.00</u></p>
<p>35 PAX</p> <p>5 PAX 10 PAX</p> <p>5 PAX</p>	<p>LOT 5 - CATERING SERVICES (CATANDUANES)</p> <p>1. DA NAT'L EVALUATION POLICY FRAMEOWRK (NEPF) TEAM DIALOUGE WITH PROVINCIAL/MUNICIPAL LGU OFFICIAL cum PROJECT MONITORING (MAY 18, 2023) AM SNACKS, LUNCH PM SNACKS & DINNER PM SNACKS & DINNER</p> <p>2. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS CUM AWARDING CEREMONY 2023 REGIONAL VALIDATION PM SNACKS & DINNER BREAKFAST AM SNACKS, LUNCH, PM SNACKS & DINNER BREAKFAST & AM SNACKS</p> <p>TOTAL LOT 5</p>	<p>530.00</p> <p>550.00 1,000.00</p> <p>370.00</p>	<p>18,550.00</p> <p>2,750.00 10,000.00</p> <p>1,850.00</p> <p><u>P 33,150.00</u></p>
<p>5 PAX 10 PAX</p> <p>5 PAX</p>	<p>LOT 6 - CATERING SERVICES (MASBATE)</p> <p>1. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS CUM AWARDING CEREMONY 2023 REGIONAL VALIDATION PM SNACKS & DINNER BREAKFAST AM SNACKS, LUNCH, PM SNACKS & DINNER BREAKFAST & AM SNACKS</p> <p>TOTAL LOT 6</p>	<p>550.00 1,000.00</p> <p>370.00</p>	<p>2,750.00 10,000.00</p> <p>1,850.00</p> <p><u>P 14,600.00</u></p>



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	LOT 7: SUPPLIES MATERIALS		
	Office Supplies		
20ream	Advance Book Paper (substance 20 A4)	350.00	7,000.00
7box	Black signing Pen (0.5mm)	300.00	2,100.00
7bottle	Ink EPSON L5190 (black) 003	450.00	3,150.00
7bottle	Ink EPSON L5190 (blue) 003	450.00	3,150.00
7bottle	Ink EPSON L5190 (magenta) 003	450.00	3,150.00
7bottle	Ink EPSON L5190 (yellow) 003	450.00	3,150.00
20bottle	alcohol isopropyl 70% (500ml)	115.00	2,300.00
44piece	Post it Multi color	40.00	1,760.00
	Office Supplies		
10ream	Advance Book Paper (substance 20 A4)	350.00	3,500.00
3box	Black signing Pen (0.5mm)	298.00	894.00
4bottle	Ink EPSON L5190 (black) 003	449.00	1,796.00
4bottle	Ink EPSON L5190 (blue) 003	450.00	1,800.00
4bottle	Ink EPSON L5190 (magenta) 003	450.00	1,800.00
4bottle	Ink EPSON L5190 (yellow) 003	450.00	1,800.00
10bottle	alcohol isopropyl 70% (500ml)	115.00	<u>1,150.00</u>
	TOTAL LOT 7		<u>P 38,500.00</u>
	LOT 8: RETURN DEMO MATERIAL/TRAINING KIT		
	Demo and Return Demo Materials		
1piece	Steel drum (100 Liters)	1,000.00	1,000.00
2piece	Plastic drum (100 Liters)	800.00	1,600.00
25pack	Polypropylene plastic bag (7x14)	120.00	3,000.00
1008piece	PVC pipe 3/4 diameter - orange (1 inch)	3.00	3,024.00
10box	Bright Rubber band (100 pcs)	170.00	1,700.00
25bottle	Denatured alcohol (450cc)	65.00	1,625.00
25piece	Alcohol lamp (30ml)	80.00	2,000.00
50piece	Cotton (150 grams)	40.00	2,000.00
30piece	Hand sprayer (150 ml)	75.00	2,250.00
30piece	alcohol isopropyl 70% (500ml)	120.00	3,600.00
30bottle	zonrox (500ml)	50.00	1,500.00
60roll	tissue paper	15.00	900.00
50kilo	Sorghum White and Red)	65.00	3,250.00
15box	Facemask	50.00	750.00
60pack	plastic glove	30.00	<u>1,800.00</u>
	Sub Total:		29,999.00
	2 batches Trainings on Taro Production - Camarines Sur		
	Starter Kit		
5006pieces	Taro Seedlings	4.00	20,024.00
30pieces	Rake	300.00	9,000.00
30pieces	Hoe	250.00	7,500.00
313pieces	Seedling Tray (72 Holes)	75.00	<u>23,475.00</u>
	Sub Total:		59,999.00
	Training on Cassava Food Product Packaging and Labeling - Camarines Norte		
	Starter Kit		
2Set	Set Steamer Stainless	4,000.00	8,000.00
1Unit	Gas Range with Oven	20,000.00	20,000.00
1Set	Set Baking Tools	4,000.00	4,000.00
2Set	Set Baking Tray Stainless	4,000.00	8,000.00
1Unit	Vacuum Sealer Machine	5,000.00	<u>5,000.00</u>
	Sub Total:		45,000.00



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	Training on Camote Production - Albay Starter Kit		
30pieces	Rake	300.00	9,000.00
30pieces	Hoe	250.00	7,500.00
30pieces	Sprinkler	250.00	7,500.00
2pieces	Double Burner Gas Stove	3,001.00	<u>6,002.00</u>
	Sub Total:		30,002.00
	TOTAL LOT 8		<u>P 165,000.00</u>
	LOT 9: VAN		
6UNITS	VAN RENTAL (CATANDUANES)	7,000.00	42,000.00
5UNITS	VAN RENTAL (ALBAY, CAM. NORTE, CAM. SUR)	6,500.00	32,500.00
5UNITS	VAN RENTAL (CAM.SUR, CATANDUANES, MASBATE)	6,000.00	30,000.00
	TOTAL LOT 9		<u>P 104,500.00</u>
	GRAND TOTAL		<u>P 626,900.00</u>

As such **Lot 1: CRYSTAL ANGEL CATERING SERVICES**, Camelia Homes, Naga City, **CHEF GEORGE**, Pili, Cam. Sur and **JEANINE'S EATERY**, Pili, C.S. ; **Lot 2- MIKELIZ INTEGRATED FARM**, MAGARAO C.S., **SONRISA FARM**, MAGARAO, C.S., **Lot 3- HOTEL MEGASTAR**, Itomang Talisay, Cam. Norte **TIN-TIN APARTELE**, Daet, Cam. Norte **NATHANIEL'S HOTEL**, Maharlika Highway, Pamarongo, Daet, Cam. Norte ; **Lot 4: COOLSHINE**, Guinobatan, Albay **CASA BASILISA**, Guinobatan, Albay **CHARISMA**, Guinobatan, Albay **Lot 5- RAKDELL INN**, Virac, Catanduanes, **RHAJ**, Virac, Catanduanes, **QUEEN MARICEL INN**, Virac, Catanduanes ; **LOT 6- UNICA HIJA HOTEL**, Masbate **NOVO HOTEL**, Masbate **BAMS RESTOBAR AND CATERING SERVICE** Masbate **Lot 7 & 8: RFK GENERAL MERCHANDISE**, Pili, Camarines Sur, **BONINGS TRADING**, Naga City, **MAGTUR GENERAL MERCHANDISE**, Cararayan, Naga City **Lot : DIOSA KOBI**, Pili Camarines Sur, **BENMAR**, Legazpi City, **AOL TRAVEL & TOURS** , Legazpi City and all interested bidders are hereby requested to submit the following documents

For use the conduct of various activities at PMED. The agency intends to apply the amount of One Hundred Thousand Pesos (P100,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

1. Mayors Permit (updated or proof of renewal)
2. DTI Registration
3. PhilGEPS Registration
4. Annual Income Tax Return
5. Omnibus Sworn Statement
6. BIR Registration
7. MENU(for Food)

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with



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index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than 1:00PM in the Afternoon of 24 April 2023 at 2nd Floor, Operations Building, DA RFO-V, Pili, Camarines Sur. Opening of proposal will be on the same date and time. Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please email at **bacrfo5@gmail.com**. DA-BAC Secretariat Office.

18 April 2023, San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, Integrated Laboratory Division
Chairperson, Bids and Awards Committee



Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized



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representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC

Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.



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IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____,
Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



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**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder or
Authorized Representative)

Date of Bidding

(Address and Telephone No.)



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	AM SNACKS, LUNCH & PM SNACKS SCRAPBOOK PREPARATION AM SNACKS, LUNCH PM SNACKS & DINNER (5 DAYS)		10PAX					
	TOTAL LOT 1							
	LOT 2 - CATERING SERVICES (MAGARAO, CAMARINES SUR) 1. REGIONAL SEARCH FOR OUTSTANDING RURAL WOMEN ACHIEVERS CUM AWARDING CEREMONY 2023 LUNCH, PM SNACKS & DINNER BREAKFAST & AM SNACKS LUNCH & PM SNACKS DINNER BREAKFAST LODGING (2 NIGHTS /2 ROOMS)		15PAX 40PAX 100PAX 15PAX 15PAX 2PAX					
	TOTAL LOT 2							
	LOT 3 - CATERING SERVICES CAMARINES NORTE) 1. TRAINING ON CASSAVA FOOD PRODUCT PACKAGING AND LABELING (MAY 31. 2023) BREAKFAST & DINNER AM SNACKS, LUNCH & PM SNACKS 2. TRAINING ON EDIBLE MUSHROOM PRODUCTION & MANAGEMENT (MAY 30, 2023) BREAKFAST & DINNER AM SNACKS, LUNCH & PM SNACKS		10 PAX 35 PAX 10 PAX 30 PAX					
	TOTAL LOT 3							



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	BREAKFAST & AM SNACKS		5 PAX						
	TOTAL LOT 6								
	LOT 7: SUPPLIES MATERIALS								
	OfficeSupplies								
	Advance Book Paper (substance 20 A4)		20ream						
	Black signing Pen (0.5mm)		7box						
	Ink EPSON L5190 (black) 003		7bottle						
	Ink EPSON L5190 (blue) 003		7bottle						
	Ink EPSON L5190 (magenta) 003		7bottle						
	Ink EPSON L5190 (yellow) 003		7bottle						
	alcohol isopropyl 70% (500ml)		20bottle						
	Post it Multi color		44piece						
	OfficeSupplies								
	Advance Book Paper (substance 20 A4)		10ream						
	Black signing Pen (0.5mm)		3box						
	Ink EPSON L5190 (black) 003		4bottle						
	Ink EPSON L5190 (blue) 003		4bottle						
	Ink EPSON L5190 (magenta) 003		4bottle						
	Ink EPSON L5190 (yellow) 003		4bottle						
	alcohol isopropyl 70% (500ml)		10bottle						
	TOTAL LOT 7								
	LOT 8: RETURN DEMO MATERIAL/TRAINING KIT								
	Demo and Return Demo Materials								
	Steel drum (100 Liters)		1piece						
	Plastic drum (100 Liters)		2piece						
	Polypropylene plastic bag (7x14)		25pack						
	PVC pipe 3/4 diameter - orange (1 inch)		1008piece						
	Bright Rubber band (100 pcs)		10box						
	Denatured alcohol (450cc)		25bottle						
	Alcohol lamp (30ml)		25piece						
	Cotton (150 grams)		50piece						
	Hand sprayer (150 ml)		30piece						
	alcohol isopropyl 70% (500ml)		30piece						
	zonrox (500ml)		30bottle						
	tissue paper		60roll						
	Sorghum White and Red)		50kilo						



**Department of Agriculture
Regional Field Office No. 5**

; LOT 1- CATERING SERVICES IN CAMARINES SUR; LOT 2- CATERING SERVICES IN MAGARAO, CAMARINES SUR, LOT 3- FOOD IN CAMARINES NORTE; LOT 4- FOOD AND IN ALBAY; LOT 5 FOOD IN CATANDUANES AND LOT 6 FOOD IN MASBATE LOT 7: SUPPLIES MATERIALS, LOT 8: RETURN DEMO MATERIALS, LOT 9: VAN RENTAL FOR THE CONDUCT OF VARIOUS ACTIVITIES AT PLANNING MONITORING & EVALUATION DIVISION CY 2023 WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO SIX HUNDRED TWENTY-SIX THOUSAND NINE HUNDRED (P626,900.00)

Facemask plastic glove 2 batches Trainings on Taro Production - Camarines Sur Starter Kit Taro Seedlings Rake Hoe Seedling Tray (72 Holes) Training on Cassava Food Product Packaging and Labeling - Camarines Norte Starter Kit Set Steamer Stainless Gas Range with Oven Set Baking Tools Set Baking Tray Stainless Vacuum Sealer Machine Training on Camote Production - Albay Starter Kit Rake Hoe Sprinkler Double Burner Gas Stove TOTAL LOT 7		15box 60pack 5006pieces 30pieces 30pieces 313pieces 2Set 1Unit 1Set 2Set 1Unit 30pieces 30pieces 30pieces 2pieces						
LOT 8: VAN VAN RENTAL (CAM. SUR I) VAN RENTAL (CAM.SUR II, ALBAY, CAM.NORTE&SORSOGON) VAN RENTAL (CAM.SUR II, CAM.NORTE & CATANDUANES) TOTAL LOT 8		4units 18units 5units						

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____