



**Department of Agriculture**  
**Regional Field Office No. 5**  
 San Agustin, Pili, Camarines Sur

**REQUEST TO SUBMIT PROPOSAL FOR CATERING SERVICES AND ADVOCACY SHIRTS FOR THE CONDUCT OF QUARTERLY MUNICIPAL AGRICULTURAL OFFICERS (MAOs) / MUNICIPAL AGRICULTURISTS (MAs) AND REPORT OFFICERS MEETINGS ON CY2023 RICE PROGRAM IMPLEMENTATION STATUS AND UPDATES BY PROVINCE UNDER RICE PROGRAM 2023 AT ESTIMATED PROJECT COST AMOUNTING TO SEVEN HUNDRED THIRTY-SIX THOUSAND FOUR HUNDRED PESOS (PHP736,400.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit complete bid proposal for the following:

Particulars		Unit Cost	ABC
<b>LOT 1 - CATERING SERVICES IN ALBAY</b>			
<b>45 pax</b>	2 Snacks and 1 Lunch for <b>2 days x 3 meetings</b>	355/pax/day	₱95,850.00
<b>Sub-total (Lot 1)</b>			<b>₱95,850.00</b>
<b>LOT 2 - CATERING SERVICES IN CAMARINES NORTE</b>			
<b>30 pax</b>	2 Snacks and 1 Lunch for <b>2 days x 3 meetings</b>	355/pax/day	₱63,900.00
<b>Sub-total (Lot2)</b>			<b>₱63,900.00</b>
<b>LOT 3 - CATERING SERVICES IN CAMARINES SUR</b>			
<b>85 pax</b>	2 Snacks and 1 Lunch for <b>2 days x 3 meetings</b>	355/pax/day	₱181,050.00
<b>Sub-total (Lot3)</b>			<b>₱181,050.00</b>
<b>LOT 4 - CATERING SERVICES IN CATANDUANES</b>			
<b>30 pax</b>	2 Snacks and 1 Lunch for <b>2 days x 3 meetings</b>	355/pax/day	₱63,900.00
<b>Sub-total (Lot4)</b>			<b>₱63,900.00</b>
<b>LOT 5 - CATERING SERVICES IN MASBATE</b>			
<b>50 pax</b>	2 Snacks and 1 Lunch for <b>2 days x 3 meetings</b>	355/pax/day	₱106,500.00
<b>Sub-total (Lot5)</b>			<b>₱106,500.00</b>
<b>LOT 6 - CATERING SERVICES IN SORSOGON</b>			
<b>40 pax</b>	2 Snacks and 1 Lunch for <b>2 days x 3 meetings</b>	355/pax/day	₱85,200.00
<b>Sub-total (Lot6)</b>			<b>₱85,200.00</b>
<b>LOT 7 - ADVOCACY SHIRT</b>			
<b>280 pcs</b>	Polo Shirt (Blue) for <b>6 provinces</b>	500/pc	₱140,000.00
<b>Sub-total (Lot7)</b>			<b>₱140,000.00</b>
<b>GRAND TOTAL</b>			<b>₱736,400.00</b>

For the conduct of Municipal Agricultural Officers (MAOs) / Municipal Agriculturists (MAs) and Report Officers Meetings on CY 2023 Rice Program Implementation Status and Updates by province under 2023 Rice Program. The agency intends to apply the amount of **Seven Hundred Thirty-Six Thousand Four Hundred Pesos (Php736,400.00)** as the Approved Budget for the Contract.



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As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such,

**LOT 1 – CATERING SERVICES IN ALBAY**

1. **COOLSHINE CANTEEN & CATERING SERVICES**, Camalig, Albay;
2. **BALLARBARE CATERING SERVICES**, Tabaco, Albay;
3. **ADS CATERING SERVICES**, Legazpi City, Albay;

**LOT 2 – CATERING SERVICES IN CAMARINES NORTE**

1. **ABBAY ROAD CATERING SERVICES**, Daet, Camarines Norte;
2. **ROVIE FOOD HOUSE & CATERING SERVICES**, Daet, Camarines Norte;
3. **GABRIELLE'S FOOD HAUZ & CATERING SERVICES**, Daet, Camarines Norte;

**LOT 3 – CATERING SERVICES IN CAMARINES SUR**

1. **JEANINE'S EATERY**, Pili, Camarines Sur;
2. **CAMILLE ANNE'S CATERING SERVICES**, Pili, Camarines Sur;
3. **BALLARBARE CATERING SERVICES**, Pili, Camarines Sur;

**LOT 4 – CATERING SERVICES IN CATANDUANES**

1. **RAKDELL INN**, Virac, Catanduanes;
2. **CATHY'S RESTAURANT & CATERING SERVICES**, Virac, Catanduanes;
3. **ARIANE'S EATERY & CATERING SERVICES**, Virac, Catanduanes;

**LOT 5 – CATERING SERVICES IN MASBATE**

1. **B@M'S RESTOBAR & CATERING SERVICES**, Masbate City, Masbate;
2. **CHEETAL'S CATERING SERVICES**, Mobo, Masbate;
3. **OWDEE'S RESTOBAR & CATERING SERVICES**, Masbate City, Masbate

**LOT 6 – CATERING SERVICES IN SORSOGON**

1. **KAPITOLYO RESTOBAR**, Sorsogon City, Sorsogon;
2. **GRACE CATERING SERVICES**, Sorsogon City, Sorsogon;
3. **CABANA ESPERANZA CATERING SERVICES**, Sorsogon City, Sorsogon;

**LOT 7 – ADVOCACY SHIRT**

1. **RFK GENERAL MERCHANDISE**, Pili, Camarines Sur;
2. **BONING'S TRADING**, Naga City, Camarines Sur;
3. **ALLAN-JUSTINE GENERAL MERCHANDISE**, Naga City, Camarines Sur;

and any other interested Bidders are hereby requested to submit the following documents;

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration



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5. Omnibus Sworn Statement
6. Menu (see attached end-user's preferred menu) (Lot 1-6 only)
7. Pictures or Brochure (Lot 7 only)

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **01:00 in the afternoon of 29 May 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 1:30PM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

May 22, 2023, San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**  
Chief, ILD  
BAC Chairman

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

## MENU

	<b>ALBAY</b>		<b>CAMARINES NORTE</b>	
<b>Meals</b>	<b>DAY 1</b>	<b>DAY 2</b>	<b>DAY 1</b>	<b>DAY 2</b>
AM Snacks	Chicken Sandwich with chips Juice	Tuna Sandwich Soda in Glass	Chicken Sandwich with chips Juice	Tuna Sandwich Juice
Lunch	Pinangat Chicken Cheeseroll Rice Buko Pandan	Lumpiang Shanghai Seafood Chowder Watermelon Rice	Pinangat Chicken Cheeseroll Rice Buko Pandan	Lumpiang Shanghai Seafood Chowder Watermelon Rice
PM Snacks	Pesto Pasta Bread Juice	Potato Bolognese Juice	Tuna Pasta with Bread Juice	Spaghetti with bread Juice
	<b>CAMARINES SUR</b>		<b>CATANDUANES</b>	
<b>Meals</b>	<b>DAY1</b>	<b>DAY2</b>	<b>DAY1</b>	<b>DAY2</b>
AM Snacks	Chicken Carbonara Pink Lychee Juice	Chicken Carbonara Pink Lychee Juice	Chicken Sandwich with chips Juice	Tuna Sandwich Soda in Glass
Lunch	Lumpiang Shanghai Seafood Chowder Rice Watermelon	Lumpiang Shanghai Seafood Chowder Watermelon Rice	Pinangat Chicken Cheeseroll Rice Buko Pandan	Lumpiang Shanghai Seafood Chowder Watermelon Rice
PM Snacks	Spaghetti with Bread Juice	Spaghetti with bread Juice	Pesto Pasta Bread	Potato Bolognese Juice

Meals	MASBATE		SORSOGON	
	DAY1	DAY2	DAY1	DAY2
AM Snacks	Chicken Sandwich with chips Juice	Spaghetti with bread Iced Tea	Pancit Guisado & Sandwich Bottled Water	Baked Mac & Sandwich Bottled Water
Lunch	Pinangat Chicken Cheeseroll Rice BukoPandan	Plain Rice Menudo Pork Sinigang Banana Juice	Rice Breaded Porkchop/Fried Chicken Buttered/Mixed Vegetables Banana Bottled Water	Rice Pork Adobo Vegetable Sisig Banana Bottled Water
PM Snacks	Tuna Pasta with Bread Juice	Bihon Guisado and Siopao Bottled Water	Egg or Tuna Sandwich Bottled Water	Lomi Pandan Juice

**For Goods Offered from Within the Philippines**

Name of Project: **CATERINGSERVICES AND ADVOCACY SHIRTS FOR THE CONDUCT OF QUARTERLY MUNICIPAL AGRICULTURAL OFFICERS (MAOs) / MUNICIPAL AGRICULTURISTS (MAs) AND REPORT OFFICERS MEETINGS ON CY 2023 RICE PROGRAM IMPLEMENTATION STATUS AND UPDATES BY PROVINCE UNDER RICE PROGRAM 2023**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXWper item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<b>LOT 1 - CATERING SERVICES IN ALBAY</b>								
	2 Snacks and 1 Lunch for 2 days x 3 meetings		45 pax						
								<b>Sub-total (Lot 1)</b>	
2	<b>LOT 2 - CATERING SERVICES IN CAMARINES NORTE</b>								
	2 Snacks and 1 Lunch for 2 days x 3 meetings		30 pax						
								<b>Sub-total (Lot 2)</b>	
3	<b>LOT 3 - CATERING SERVICES IN CAMARINES SUR</b>								
	2 Snacks and 1 Lunch for 2 days x 3 meetings		85 pax						
								<b>Sub-total (Lot3)</b>	
4	<b>LOT 4 - CATERING SERVICES IN CATANDUANES</b>								
	2 Snacks and 1 Lunch for 2 days x 3 meetings		30 pax						
								<b>Sub-total (Lot4)</b>	

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5	<b>LOT 5 - CATERING SERVICES IN MASBATE</b>								
	2 Snacks and 1 Lunch for 2 days x 3 meetings		<b>50 pax</b>						
								<b>Sub-total (Lot5)</b>	
6	<b>LOT 6 - CATERING SERVICES IN SORSOGON</b>								
	2 Snacks and 1 Lunch for 2 days x 3 meetings		<b>40 pax</b>						
								<b>Sub-total (Lot6)</b>	
7	<b>LOT 7 - ADVOCACY SHIRT</b>								
	Polo Shirt (Blue) for 6 provinces		<b>280 pcs</b>						
								<b>Sub-total (Lot7)</b>	

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_