



**REQUEST TO SUBMIT BEST AND FINAL OFFER
DUE TO TWO FAILED BIDDINGS
UNDER NEGOTIATED CONTRACT**

(Procurement of Petroleum, Oil and Lubricants for Motor Vehicles, Farm Equipment and Machinery to be used at Three (3) Provinces (Lot 2-Sorsogon, Lot 4-Catanduanes and Lot 5-Masbate) of DA-RFO 5 for CY 2023)

Pursuant to Section 53.1 of RA 9184 and its revised IRR, the Bids and Awards Committee hereby invites suppliers/dealers for a **Conference** for the purpose of Negotiated Procurement pertaining to the above-named project as per attached pertinent documents for the Approved Budget for the Contract (ABC) amounting to **Eight Hundred Fifty Thousand One Hundred Thirty-One Pesos (Php850, 131.00)**.

Description	SPEC.	Unit Price	Total Amount	Location of the Project	Delivery of the Goods
LOT 2- SORSOGON					
DIESEL	3300 LTRS	66.00	199,980.00	SORSOGON	15 days
UNLEADED GAS	1042 LTRS	72.00	74,024.00		
ENGINE	50 LTRS	500.00	25,000.00		
OIL/LUBRICANTS					
TOTAL LOT 2:			₱300,004.00		
LOT 4:CATANDUANES					
DIESEL	2398 LTRS	73.00	175,054.00	CATANDUANES	15 days
UNLEADED GAS	658 LTR	76.00	50,008.00		
ENGINE	50 LTRS	500.00	25,000.00		
OIL/LUBRICANTS					
TOTAL LOT 4:			₱250,062.00		
LOT 5: MASBATE					
DIESEL	2711 LTRS	83.00	225,013.00	MASBATE	15 days
UNLEADED GAS	582 LTRS	86.00	50,052.00		
ENGINE	50 LTRS	500.00	25,000.00		
OIL/LUBRICANTS					
TOTAL LOT 5:			₱300,065.00		
GRAND TOTAL			₱850,131.00		

In order to facilitate the implementation of the project: **CBC PETRON FILLING & SERVICE STATION**, Tugos, Sorsogon City; **VIRAC GASOLINE STATION**, Brgy. Francia, Virac, Catanduanes; **ANDREW CALTEX STATION**, Quezon St., Masbate City; are hereby requested to submit their BEST AND FINAL OFFER together with the following attachments:

1. Mayor's Permit
2. DTI Registration/SEC Registration
3. BIR Registration



**Department of Agriculture
Regional Field Office No. 5**
San Agustin, Pili, Camarines Sur

4. Philgeps Registration (Platinum)
5. Annual Income Tax Return
6. Omnibus Sworn Statement

The *Department of Agriculture Regional Field Office No. 5* will hold a Pre-Negotiated Conference on **June 14, 2023; 10:00AM** at 3rd Flr. Training Hall, Operations Bldg., DA RFO-5, San Agustin, Pili, Camarines Sur, which shall be open to Invited Bidders

Sealed Bid must be received by BAC Secretariat not later than 9:00 in the morning of **June 23, 2023** at DA-BAC Office, DA RFO 5, Camarines Sur. Opening of proposal will be on the same date, **10:00 AM** onwards at Sta. Catalina Hall, 3rd floor, Operations Building, San Agustin, Pili, Cam. Sur.

All bid specifications and conditions of the project shall apply. **All submitted documents must be in duplicate, properly fastened and marked with index/ear tabs or side end tabs to identify the page components**, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

June 2, 2023, San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, Integrated Laboratories Division
BAC Chairperson

**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address t [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at____,
Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

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For Goods Offered From Within the Philippines

Name of Project: **Procurement of Petroleum, Oil and Lubricants for Motor Vehicles, Farm Equipment and Machinery to be used at Three (3) Provinces (Lot 2-Sorsogon, Lot 4-Catanduanes and Lot 5-Masbate) of DA-RFO 5 for CY 2023**

Name of Bidder: _____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 2- SORSOGON								
	DIESEL		3300 LTRS						
	UNLEADED GAS		1042 LTRS						
	ENGINE OIL/LUBRICANTS		50 LTRS						
								Sub-total (Lot 2)	
2	LOT 4:CATANDUANES								
	DIESEL		2398 LTRS						
	UNLEADED GAS		658 LTR						
	ENGINE OIL/LUBRICANTS		50 LTRS						
								Sub-total (Lot 4)	
3	LOT 5: MASBATE								
	DIESEL		2711 LTRS						
	UNLEADED GAS		582 LTRS						
	ENGINE OIL/LUBRICANTS		50 LTRS						
								Sub-total (Lot 5)	
								GRAND TOTAL	

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____