



REQUEST TO SUBMIT QUOTATION FOR LOT 1 - CATERING SERVICES AND LOT 2 - TRAINING SUPPLIES FOR THE CONDUCT OF ENTERPRISE PRIORITIZATION AND BUSINESS PLAN TECHNICAL REVIEW AND ENTERPRISE OPERATIONS MANUAL FORMULATION FOR THE SUBPROJECTS IN THE PROVINCE OF SORSOGON UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO ONE HUNDRED FIFTY THOUSAND PESOS (PHP150,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - CATERING SERVICES			
40 pax	Full board (Breakfast, AM Snack, Lunch, PM Snack, & Dinner) for 4 days	650/pax/day	₱104,000.00
Sub-total (Lot 1)			₱104,000.00
LOT 2 - TRAINING SUPPLIES			
19 bxs	Bond paper, S20, A4	1,500/box	₱28,500.00
3 reams	Colored Paper	280/ream	840.00
5 pcs	Heavy Duty Stapler	140/pc	700.00
8 pcs	Multi-Purpose Glue, 130g	70/pc	560.00
10 pcs	Double Sided Tape, 1"	40/pc	400.00
9 pcs	Masking Tape, 1"	45/pc	405.00
20 pcs	Manila Paper	9/pc	180.00
6 doz	Envelope, Expanding, Long with Tie, Kraft	250/doz	1,500.00
20 packs	Specialty Paper (Board Certificate, A4)	70/pack	1,400.00
10 pcs	Staple Wires No. 35	45/pc	450.00
20 doz	Folder, Long (Ordinary)	96/doz	1,920.00
18 pcs	Highlighter (Assorted)	45/pc	810.00
20 bxs	Pencil Regular No. 2 (12 pcs)	130/box	2,600.00
1 ream	Acetate Film, 100 sheets (A4)	435/ream	435.00
6 bxs	Sign pen, 0.3 black	350/box	2,100.00
6 bxs	Sign pen, 0.3 blue	350/box	2,100.00
20 pads	Sticky Notes (200 sheets, 4 colors in one pad, pastel color, size 3x3)	55/pad	1,100.00
Sub-total (Lot 2)			₱46,000.00
GRAND TOTAL			150,000.00

for the conduct of Enterprise Prioritization and Business Plan Technical Review and Enterprise Operations Manual Formulation for the Subprojects in the province of Sorsogon under 2023 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **One Hundred Fifty Thousand Pesos (Php150,000.00)** as the Approved Budget for the Contract.



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: FERNANDO'S HOTEL**, N. Pareja St., Sorsogon City; **MANGO GRILL**, Magsaaysay St., Sorsogon City; **UNA PIZZERIA**, N. Pareja St., Sorsogon City; **LOT 2: RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; **PILI SCHOOL & OFFICE SUPPLY**, Pili, Camarines Sur; **ALLAN-JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (for Lot 1 only) (see attached end-user's preferred menu)
6. Picture or Brochure (for Lot 2 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 18 August 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

August 11, 2023, San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
Chief, ILD
BAC Chairman

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

MENU
(4 DAYS)

MEALS	DAY 1	DAY 2	DAY 3	DAY 4
Breakfast (7:00-8:00 AM)	Scrambled Eggs with tomatoes Longganisa Garlic Fried Rice Bananas Coffee	Sunny Side up Eggs Ginisang Tinapa with onions and tomatoes Garlic Fried Rice Bananas Coffee	Pork Tocino Scrambled Eggs with tomatoes Garlic Fried Rice Fruit/s Coffee	Corned Beef Sunny Side up Eggs Garlic Fried Rice Banana Bottled Water
AM snacks (9:30 AM)	Baked Macaroni Marble Cake Fruit Juice	Palabok Buttered Biscocho Soda/Juice	Macaroni Soup Puto Cake Fruit Juice	Pansit Guisado Toasted Bread Soda
Lunch (11:45 AM)	Buttered Fried Chicken Lumpiang Shanghai Tinolang Tahong Steamed Rice Mango Sago	Grilled Tuna Paksiw na pata Pinakbet Steamed Rice Coffee Jelly	Grilled Pork Buttered Seafood Onion Soup Steamed Rice Buko Pandan Salad	Breaded Pork chops with gravy Fresh Lumpia Mushroom Soup Steamed Rice Leche Flan
PM snacks (2:30 PM)	Tuna Sandwich & Chips Soda	Ginataang Bilo-Bilo Cheese Lumpia Iced Tea	Spaghetti Toasted bread Cucumber Juice	Chamorado Dilis Mango Juice
Dinner (6:00-7:00 PM)	Spareribs Yellow Fin Cocido Steamed Rice Soup Fruit Salad	Fried Fish Beef Nilaga Steamed Rice Mango Sago	Sweet and Sour Tilapia Paksiw na pata Pinakbet Steamed Rice Fruit Jelly	Breaded Porkchop with gravy Tinolang Manok Chopsuey Steamed Rice Fruit Jelly

For Goods Offered From Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES AND LOT 2 - TRAINING SUPPLIES FOR THE CONDUCT OF ENTERPRISE PRIORITIZATION AND BUSINESS PLAN TECHNICAL REVIEW AND ENTERPRISE OPERATIONS MANUAL FORMULATION FOR THE SUBPROJECTS IN THE PROVINCE OF SORSOGON UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES								
	Full board (Breakfast, AM Snack, Lunch, PM Snack, & Dinner) for 4 days		40 pax						
								Sub-total (Lot 1)	
2	LOT 2 - TRAINING SUPPLIES								
	Bond paper, S20, A4		19 bxs						
	Colored Paper		3 reams						
	Heavy Duty Stapler		5 pcs						
	Multi-Purpose Glue, 130g		8 pcs						
	Double Sided Tape, 1"		10 pcs						
	Masking Tape, 1"		9 pcs						
	Manila Paper		20 pcs						
	Envelope, Expanding, Long with Tie, Kraft		6 doz						
	Specialty Paper (Board Certificate, A4)		20 packs						
	Staple Wires No. 35		10 pcs						
	Folder, Long (Ordinary)		20 doz						
	Highlighter (Assorted)		18 pcs						
	Pencil Regular No. 2 (12 pcs)		20 bxs						
	Acetate Film, 100 sheets (A4)		1 ream						
	Sign pen, 0.3 black		6 bxs						
	Sign pen, 0.3 blue		6 bxs						
	Sticky Notes (200 sheets, 4 colors in one pad, pastel color, size 3x3)		20 pads						
								GRAND TOTAL	

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____