



REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES, TRAINING SUPPLIES, AND VAN RENTAL FOR THE CONDUCT OF PRDP-RPCO 5 COORDINATION MEETING AND PLANNING WORKSHOP UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO THREE HUNDRED SIXTY-SIX THOUSAND NINE HUNDRED PESOS (PHP366,900.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - CATERING SERVICES IN CAMARINES SUR			
32 pax	Meals (AM Snack, Lunch, PM Snack) for 2 days	450/pax/day	₱28,800.00
Sub-total (Lot 1)			₱28,800.00
LOT 2 - CATERING SERVICES IN ALBAY			
Batch 2: Polangui			
42 pax	Meals (AM Snack, Lunch, PM Snack) for 2 days	450/pax/day	₱37,800.00
Batch 3: Tiwi			
67 pax	Meals (AM Snack, Lunch, PM Snack) for 2 days	450/pax/day	60,300.00
Sub-total (Lot 2)			₱98,100.00
LOT 3 - CATERING SERVICES IN CATANDUANES			
58 pax	Fullboard Meal (Breakfast, 2 Snacks, Lunch, & Dinner) for 4 days	750/pax/day	₱174,000.00
Sub-total (Lot 3)			₱174,000.00
LOT 4 - TRAINING SUPPLIES			
12 bxs	Bond paper, S20, A4	1,500/box	₱18,000.00
120 pcs	Plastic Net Envelope with Zipper, Long	45/pc	5,400.00
4 bxs	Ballpen, Black OG-5, 50 pcs	240/box	960.00
1 box	Fine Line Technical Pen 0.5	1,175/box	1,175.00
2 bxs	Acetate, A4 Plastic (100 sheets)	440/box	880.00
10 pcs	Record Book (300 sheets)	120/pc	1,200.00
12 bundle	Plastic Ring Binder, Sixe: 8mm (10 pcs)	55/bundle	660.00
5 bxs	Molar Box	345/box	1,725.00
Sub-total (Lot 4)			₱30,000.00
LOT 5 - VAN RENTAL			
1 unit	Van Rental (OS to Camarines Sur and Albay) for 6 days	6,000/unit/day	₱36,000.00
Sub-total (Lot 5)			₱36,000.00
GRAND TOTAL			366,900.00



Department of Agriculture
Regional Field Office No. 5
San Agustin, Pili, Camarines Sur

for the conduct of PRDP-RPCO 5 Coordination Meeting and Planning Workshop under 2023 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **Three Hundred Sixty-Six Thousand Nine Hundred Pesos (Php366,900.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: CRYSTAL ANGEL CATERING SERVICES**, Del Rosario, Naga City; **MAF COOP**, Pili, Camarines Sur; **JEANINE'S EATERY**, Pili, Camarines Sur; **LOT 2: COOLSHINE CATERING SERVICES**, Camalig, Albay; **CUTE-EAT CATERING SERVICES**, Guinobatan, Albay; **EMILY CANTEEN & CATERING SERVICES**, Guinobatan, Albay; **LOT 3: RAKDELL INN**, Virac, Catanduanes; **RHAJ INN**, Virac, Catanduanes; **QUEEN MARICEL INN**, Virac, Catanduanes; **LOT 4: RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; **PILI SCHOOL & OFFICE SUPPLY**, Pili, Camarines Sur; **ALLAN-JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur; **LOT 5: AOL TRAVEL & TOURS**, Buraguis, Legazpi City; **TRAVIZIA TRAVEL & TOURS**, Peñaranda St., Legazpi City; **BICOL HOTEL AND TRAVEL AND TOURS AGENCIES**, Legazpi City, Albay; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (for Lots 1 - 3 only) (see attached end-user's preferred menu)
6. Picture or Brochure (for Lot 4 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 18 August 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

August 11, 2023, San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
Chief, ILD
BAC Chairman

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Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

MENU
ALBAY (4 DAYS)

MEALS	DAY 1	DAY 2	DAY 3	DAY 4
AM snacks (9:30 AM)	Baked Macaroni Marble Cake Fruit Juice	Palabok Buttered Biscocho Soda/Juice	Macaroni Soup Puto Cake Fruit Juice	Pansit Guisado Toasted Bread Soda
Lunch (11:45 AM)	Buttered Fried Chicken Lumpiang Shanghai Tinolang Tahong Steamed Rice Mango Sago	Grilled Tuna Paksiw na pata Pinakbet Steamed Rice Coffee Jelly	Grilled Pork Buttered Seafood Onion Soup Steamed Rice Buko Pandan Salad	Breaded Pork chops with gravy Fresh Lumpia Mushroom Soup Steamed Rice Leche Flan
PM snacks (2:30 PM)	Tuna Sandwich & Chips Soda	Ginataang Bilo-Bilo Cheese Lumpia Iced Tea	Spaghetti Toasted bread Cucumber Juice	Champorado Dilis Mango Juice

MENU
CAMARINES SUR (2 DAYS)

MEALS	DAY 1	DAY 2
AM snacks (9:30 AM)	Pancit Guisado Garlic Bread Soda	Cheesy Lasagna Garlic Bread Canned Pineapple Juice
Lunch (11:45 AM)	Grilled Fish Laing/Pinangat Steamed Rice Fresh Fruits Bottled Water	Pork Tongkatsu Mixed Buttered Veggies Steamed Rice Banana Bottled Water
PM snacks (2:30 PM)	Tuna Sandwich Soda	Cake Slices Fruit Juice

For Goods Offered From Within the Philippines

Name of Project: **CATERING SERVICES, TRAINING SUPPLIES, AND VAN RENTAL FOR THE CONDUCT OF PRDP-RPCO 5 COORDINATION MEETING AND PLANNING WORKSHOP UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES IN CAMARINES SUR								
	Meals (AM Snack, Lunch, PM Snack) for 2 days		32 pax						
Sub-total (Lot 1)									
2	LOT 2 - CATERING SERVICES IN ALBAY								
	<i>Batch 2: Polangui</i>								
	Meals (AM Snack, Lunch, PM Snack) for 2 days		42 pax						
	<i>Batch 3: Tiwi</i>								
	Meals (AM Snack, Lunch, PM Snack) for 2 days		67 pax						
Sub-total (Lot 2)									
3	LOT 3 - CATERING SERVICES IN CATANDUANES								
	Fullboard Meal (Breakfast, 2 Snacks, Lunch, & Dinner) for 4 days		58 pax						
Sub-total (Lot 3)									
3	LOT 3 - TRAINING SUPPLIES								
	Bond paper, S20, A4		12 bxs						
	Plastic Net Envelope with Zipper, Long		120 pcs						

For Goods Offered From Within the Philippines

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4	Ballpen, Black OG-5 , 50 pcs		4 bxs						
	Fine Line Technical Pen 0.5		1 box						
	Acetate, A4 Plastic (100 sheets)		2 bxs						
	Record Book (300 sheets)		10 pcs						
	Plastic Ring Binder, Sixe: 8mm (10 pcs)		12 bundles						
	Molar Box		5 bxs						
Sub-total (Lot 4)									
5	LOT 5 - VAN RENTAL								
	Van Rental (OS to Camarines Sur and Albay) for 6 days		1 unit						
Sub-total (Lot 5)									
GRAND TOTAL									

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____