



**REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES AND VAN RENTAL FOR THE CONDUCT OF MILKFISH VCA PREPARATION: KEY INFORMANT INTERVIEWS (KII), FOCUS GROUP DISCUSSIONS (FGD) AND STAKEHOLDERS' CONSULTATION UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO ONE HUNDRED EIGHTY-TWO THOUSAND SIX HUNDRED TWENTY-FIVE PESOS (PHP182,625.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR**

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
<b>LOT 1 - CATERING SERVICES IN CAMARINES SUR</b>			
KII Batch 1			
<b>15 pax</b>	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	₱9,750.00
FGD Batch 2			
<b>25 pax</b>	Meals (Breakfast, AM Snack, Lunch, & PM Snack)	475/pax/day	11,875.00
<b>Sub-total (Lot 1)</b>			<b>₱21,625.00</b>
<b>LOT 2 - CATERING SERVICES IN CAMARINES NORTE</b>			
KII Batch 2 (Mercedez)			
<b>15 pax</b>	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	₱9,750.00
KII Batch 3 (Daet)			
<b>15 pax</b>	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	9,750.00
Stakeholders' Consultation Batch 1			
<b>50 pax</b>	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	32,500.00
<b>Sub-total (Lot 2)</b>			<b>₱52,000.00</b>
<b>LOT 3 - CATERING SERVICES IN ALBAY</b>			
KII Batch 4			
<b>15 pax</b>	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	9,750.00
Stakeholders' Consultation Batch 2			
<b>50 pax</b>	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	32,500.00
<b>Sub-total (Lot 3)</b>			<b>₱42,250.00</b>
<b>LOT 4 - CATERING SERVICES IN MASBATE</b>			
FGD Batch 1			



<b>10 pax</b>	Day 0: Lunch, PM Snack & Dinner	440/pax/day	₱4,400.00
<b>25 pax</b>	Day 1: Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)	650/pax/day	16,250.00
<b>10 pax</b>	Day 2: Breakfast & AM Snack	210/pax/day	2,100.00
<b>Sub-total (Lot 4)</b>			<b>₱22,750.00</b>
<b>LOT 5 - VAN RENTAL</b>			
<b>1 unit</b>	Van Rental for Camarines Norte <i>OS to Daet for 2 batches</i> <i>OS to Mercedes for 1 batch</i>	6,000/unit/batch	₱18,000.00
<b>1 unit</b>	Van Rental for Albay <i>OS to Albay for 2 batches</i>	6,000/unit/batch	12,000.00
<b>1 unit</b>	Van Rental for Masbate <i>OS to Pilar Port &amp; vice versa for 2 days</i>	7,000/unit/batch	14,000.00
<b>Sub-total (Lot 5)</b>			<b>₱44,000.00</b>
<b>GRAND TOTAL</b>			<b>₱182,625.00</b>

for the conduct of Milkfish VCA Preparation: Key Informant Interviews (KII), Focus Group Discussions (FGD) and Stakeholders' Consultation under 2023 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **One Hundred Eighty-Two Thousand Six Hundred Twenty-Five Pesos (Php182,625.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: CRYSTAL ANGEL CATERING SERVICES**, Del Rosario, Naga City; **CHONA'S CATERING SERVICES**, Pili, Camarines Sur; **JEANINE'S EATERY**, Pili, Camarines Sur; **LOT 2: NONOY'S FOODHAUZ**, Daet, Camarines Norte; **NATHANIEL HOTEL**, Daet, Camarines Norte; **ZANE HOTEL**, Daet, Camarines Norte; **LOT 3: COOLSHINE CATERING SERVICES**, Camalig, Albay; **CUTE-EAT CATERING SERVICES**, Guinobatan, Albay; **EMILY CANTEEN & CATERING SERVICES**, Guinobatan, Albay; **LOT 4: UNICA HIJA HOTEL & RESORT**, Bagumbayan, Masbate City; **JOMARRAY CATERING SERVICES**, Mobo, Masbate; **KIMGIE STEAK HAUS & CATERING SERVICES**, Ibingay, Masbate; **LOT 5: AOL TRAVEL & TOURS**, Buraguis, Legazpi City; **BENMAR TRANSPORT EXPRESS**, Sagmin, Legazpi City; **V-COOL TRAVEL AND TOURS AGENCY**, Magsaysay Ave, Naga City; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (for Lots 1 - 4 only) (see attached end-user's preferred menu)



**Department of Agriculture**  
**Regional Field Office No. 5**  
San Agustin, Pili, Camarines Sur

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **09:00 in the morning of 18 August 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

August 11, 2023, San Agustin, Pili, Camarines Sur.

(signed)  
**LORENZO L. ALVINA**  
Chief, ILD  
BAC Chairman

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
(Name and Signature of Bidder OR  
Authorized Representative)

\_\_\_\_\_  
Date of Bidding

\_\_\_\_\_  
(Address and Telephone No.)

## For Goods Offered From Within the Philippines

Name of Project: **CATERING SERVICES AND VAN RENTAL FOR THE CONDUCT OF MILKFISH VCA PREPARATION: KEY INFORMANT INTERVIEWS (KII), FOCUS GROUP DISCUSSIONS (FGD) AND STAKEHOLDERS' CONSULTATION UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)	
1	<b>LOT 1 - CATERING SERVICES IN CAMARINES SUR</b>									
	KII Batch 1									
	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>15 pax</b>						
	FGD Batch 2									
Meals (Breakfast, AM Snack, Lunch, & PM Snack)			<b>25 pax</b>							
								<b>Sub-total (Lot 1)</b>		
2	<b>LOT 2 - CATERING SERVICES IN CAMARINES NORTE</b>									
	KII Batch 2 (Mercedez)									
	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>15 pax</b>						
	KII Batch 3 (Daet)									
	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>15 pax</b>						
	Stakeholders' Consultation Batch 1									
Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>50 pax</b>							
								<b>Sub-total (Lot 2)</b>		
3	<b>LOT 3 - CATERING SERVICES IN ALBAY</b>									
	KII Batch 4									
	Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>15 pax</b>						
	Stakeholders' Consultation Batch 2									
Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>50 pax</b>							
								<b>Sub-total (Lot 3)</b>		

### For Goods Offered From Within the Philippines

Name of Project: **LOT 1 - CATERING SERVICES IN CAMARINES SUR, LOT 2 - CATERING SERVICES IN ALBAY, LOT 3 - TRAINING SUPPLIES, AND LOT 4 - VAN RENTAL FOR THE CONDUCT OF PRDP-RPCO 5 COORDINATION MEETING UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)	
4	<b>LOT 4 - CATERING SERVICES IN MASBATE</b>									
	FGD Batch 1									
	Day 0: Lunch, PM Snack & Dinner			<b>10 pax</b>						
	Day 1: Full board meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner)			<b>25 pax</b>						
Day 2: Breakfast & AM Snack			<b>10 pax</b>							
								<b>Sub-total (Lot 4)</b>		
5	<b>LOT 5 - VAN RENTAL</b>									
	Van Rental for Camarines Norte <i>OS to Daet for 2 batches OS to Mercedes for 1 batch</i>			<b>1 unit</b>						
	Van Rental for Albay <i>OS to Albay for 2 batches</i>			<b>1 unit</b>						
	Van Rental for Masbate <i>OS to Pilar Port &amp; vice versa for 2 days</i>			<b>1 unit</b>						
								<b>Sub-total (Lot 5)</b>		
								<b>GRAND TOTAL</b>		

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_