



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT PROPOSAL/QUOTATION FOR SUPPLY AND DELIVERY OF LOT 1- FOOD AND ACCOMMODATION IN CATANDUANES, LOT 2- FOOD AND ACCOMMODATION IN CAMARINES SUR AND LOT 3- VAN RENTAL FOR THE CONDUCT OF PRE- ASSESSMENT OF PARTICIPATORY GUARANTEE SYSTEM (PGS) CORE GROUP UNDER OAP 2023 WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FIVE HUNDRED SIXTY FIVE THOUSAND PESOS (P565,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested bidders/contractors to submit complete bid quotation for the:

QTY	PARTICULARS	UNIT COST	TOTAL COST
Lot 1- Food and Accommodation- Catanduanes			
20 pax	Food- (breakfast, 2 snacks, Lunch & Dinner) and Room Accommodation (5days)	1,500.00	₱150,000.00
Lot 2- Food and Accommodation- Camarines Sur			
20 pax	Food (breakfast, 2 snacks, Lunch & Dinner) and Room Accommodation (5days)- 2 batches	1,500.00	₱300,000.00
Lot 3- Van Rental for Catanduanes and Camarines Sur			
1 unit	Catanduanes- (1 van / day for 5 days with GPS & DashCamera; Different points at Camarines Sur to Catanduanes)	9,000.00	45,000.00
1 unit	Camarines Sur - (1 van / day for 5 days with GPS & DashCamera; Different points at Camarines Sur, Albay, Camarines Norte and Sorsogon)- 2 batches	7,000.00	70,000.00
Grand Total			₱565,000.00

The agency intends to apply the amount of **One Thousand Pesos** (Php1,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such , **Lot 1- RAKDELL INN**, Virac, Catanduanes, **RHAJ**, Virac, Catanduanes, **QUEEN MARICEL INN**, San Isidro Village, Virac , Catanduanes, **Lot 2- SONRISA FARM**, Magarao, Camarines Sur **ASOG VINEYARD & AGRI RESORT**, **VILLA CACERES HOTEL**, Magsaysay, Naga City, **Lot 3- TIERA DE IBALON**, Naga City, **BENMAR TRANSPORT EXPRESS**, Legazpi City, **AOL TRAVEL & TOURS**, Legaspi City, Albay, and any other interested bidders are hereby requested to submit the following documents;



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Omnibus Sworn Statement
6. Annual Income Tax Return
7. Menu

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) if all lots for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1). all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat not later than 1:00PM of October 2, 2023 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at **1:00 PM** onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

September 27, 2023 San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
Chief, Integrated Laboratory Division
BAC Chairperson



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

BID FORM (GOODS)

Department of Agriculture
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/deliver the goods requisitioned in conformity with the said bid documents for the total amount of _____
(**PHP** _____).

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items in specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of requirements.

We agree to abide by our Bid for the bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the bidding documents.

Dated this _____ day of _____ 20____.

Name & Signature of Bidder or
Authorized Representative

Date of bidding

Address & Contact No.

PROPOSED MENU

MEAL	Day 1	Day 2	Day 3	Day 4	Day 5
Breakfast	Pork Tocino Egg Omelette Steamed Rice fruits in season 3-in-1 coffee & milo	Newlook Dried Fish Scrambled Egg Steamed Rice fruits in season 3-in-1 coffee & milo	Beef tapa Sunny side-up egg Steamed Rice fruits in season 3-in-1 coffee & milo	Pork tapa Sunny side-up egg Steamed Rice fruits in season 3-in-1 coffee / milo	Dunggit Eggplant omelet Garlic Rice fruits in season 3-in-1 coffee / milo
AMI Snacks	Seafood pasta with sliced bread Bottled Nestea Juice	Cassava pudding Bottled Softdrinks	Sliced cake (chocolate) Bottled Nestea Juice	banana cake Softdrinks	Bihon Guisado Bottled Iced Tea
Lunch	Mais at Halaan Grilled Spaweribs Chopsuey Steamed Rice Leche Flan	Tinolang Narive na Manok Grilled/Fried Tuna Pinakbet Steamed Rice Mango Graham	Cream of Pumpkin Buttered Cube Vegetables Breaded Porkchop Steamed Rice Mixed Fresh Fruits	Cream of Corn Soup Pork Asado Briol Express Steamed Rice Mango Graham	pork hamonado lumpia gulay Steamed Rice fruits in season Mixed Fresh Fruits
PM Snacks	Spaghetti with fried chicken Pineapple Juice in can	Ginataan (halo-halo) Bottled Nestea Juice	Sliced Banana Cake Bottled Softdrinks	Toasted Stoppao Four Seasons Juice	Club house with Chips Iced Tea
Dinner	Pork Kare Kare Buttered veggies Steamed Rice fruits in season	Beef brocoli with mushroom Lumpia shanghai Steamed Rice fruits in season	Roasted chicken Pinangat Steamed Rice fruits in season	chicken curry chopsuey Steamed Rice fruits in season	caldereta pinangat Steamed Rice fruits in season



Masaganang Agrikultura,
Maunlad na Ekonomiya

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

Name of Project:	FOR SUPPLY AND DELIVERY OF LOT 1- FOOD AND ACCOMMODATION IN CATANDUANES, LOT 2- FOOD AND ACCOMMODATION IN CAMARINES SUR AND LOT 3- VAN RENTAL FOR THE CONDUCT OF PRE- ASSESSMENT OF PARTICIPATORY GUARANTEE SYSTEM (PGS) CORE GROUP UNDER OAP 2023
Name of Bidder/ Authorized Representative:	

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
	Lot 1- Food and Accommodation- Catanduanes Food- (breakfast, 2 snacks, Lunch & Dinner) and Room Accommodation (5days)		20 pax						
	TOTAL LOT 1								



BAGONG PILIPINAS



Masaganang Agrikultura,
Maunlad na Ekonomiya

	Lot 2- Food and Accommodation- Camarines Sur Food (breakfast, 2 snacks, Lunch & Dinner) and Room Accommodation (5days)- 2 batches		20 pax						
	TOTAL LOT 2								
	Lot 3- Van Rental for Catanduanes and Camarines Sur Catanduanes- (1 van / day for 5 days with GPS & DashCamera; Different points at Camarines Sur to Catanduanes) Camarines Sur - (1 van / day for 5 days with GPS & DashCamera; Different points at Camarines Sur, Albay, Camarines Norte and Sorsogon)- 2 batches		1 unit						
	TOTAL LOT 3								

Signature

in the capacity of

Duly authorized to sign Bid for and on behalf of : _____



*Masaganang Agrikultura,
Maunlad na Ekonomiya*



Omnibus Sworn Statement (Revised) *[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020



Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Iurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020

Agribusiness Support for Promotion and Investment in Regional Expo (ASPIRE)
September 29-October 1, 2023

MEAL	MENU			
	DAY 0	DAY 1	DAY 2	DAY 3
Breakfast				
AM SNACKS		Toasted Siopao		
		Soda in Glass		
LUNCH		Cream of Pumpkin	Mais Halaan	Seafood Chowder
		Assorted vegetables w/Beancurd	Laing	Braised Tofu w/ Mushroom
		Orange Chicken	Pork Hamonado	Grilled Porkchop
		Steamed Rice	Steamed Rice	Steamed Rice
		Mango Tapioca	Buko Pandan	Buko Pandan
PM SNACKS				
DINNER	Cream of Corn Soup		Egg Drop Soup	Sweetcorn soup
	Assorted vegetables w/ oyster Sauce		Buttered Cubed Vegetables	Pinangat
	Breaded Fish Fillet w/ dip		Fried Tuna	Fried Spareribs in salt & pepper
	Steamed Rice		Steamed Rice	Steamed Rice
	Fruit Cocktail w/ almond gel		Cathedral Window	Mango Lechetin