



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur  
 Telephone No: (054) 871 2040 to 49  
 Email: da5ored@yahoo.com  
 Website: bicol.da.gov.ph

**REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR REPAIR AND IMPROVEMENT OF 2 UNITS GREENHOUSE UNDER 2023 HVCDP AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED TWENTY THOUSAND PESOS (PHP 420,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Unit No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the ff:

	<b>Particulars</b>	<b>ABC</b>
	<b>Repair/Improvement of 2 units Greenhouse</b> -DA-CHUDS Compound, Casooan, Virac, Catandunaes	420,000.00

The agency intends to apply the amount of **FOUR HUNDRED TWENTY THOUSAND PESOS (PHP 420,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such: **MTJ CONSTRUCTION AND SUPPLY**, Cong. J. Nuyda Ave. Brgy 4, Camalig, Albay; **HDB CONSTRUCTION**, Villa Sorobella Subdivision, Concepcion Grande, Naga City; **MAGDA CONSTRUCTION AND SUPPLY**, Legazpi City, Albay and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit (Updated or At least proof of renewal)
2. DTI/SEC/CDA Registration
3. PhilGEPS Registration
4. Omnibus Sworn Statement
5. BIR Registration
6. PCAB License

The bidders are required to pay the non-refundable amount **Five Hundred Pesos (Php 500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be A4 size bond paper, marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

**Sealed Bid must be received by BAC Secretariat not later than 1:00 in the afternoon of 16 October 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at 10:00 AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

October 11, 2023 San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**  
 Chief, Integrated Laboratory Division  
 BAC Chairperson



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur  
 Telephone No: (054) 871 2040 to 49  
 Email: da5ored@yahoo.com  
 Website: bicol.da.gov.ph

**BID FORM**

Date : \_\_\_\_\_

Project Identification No. : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within a period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines<sup>1</sup> for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.
- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]* of the *[Name of the Procuring Entity]*.
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup> currently based on GPPB Resolution No. 09-2020



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur  
Telephone No: (054) 871 2040 to 49  
Email: da5ored@yahoo.com  
Website: bicol.da.gov.ph

Omnibus Sworn Statement (Revised)  
[shall be submitted with the Bid]

---

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the

Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur

Telephone No: (054) 871 2040 to 49

Email: da5ored@yahoo.com

Website: bicol.da.gov.ph

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree; [If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**  
San Agustin, Pili, Camarines Sur  
Telephone No: (054) 871 2040 to 49  
Email: da5ored@yahoo.com  
Website: bicol.da.gov.ph

GPPB Resolution No. 16-2020, dated 16 September 2020



**Department of Agriculture  
Regional Field Office No. 5  
San Agustin, Pili, Camarines Sur**

**BILL OF QUANTITIES AND COST PROPOSAL**

NAME OF PROJECT: <b>REPAIR AND IMPROVEMENT OF TWO(2) UNITS GREENHOUSE</b>		Appropriation (Php) ₱ 420,000.00		Source of Funds HVCDP 2023			
Location: DA-CHUDS Compound, Casooacan, Virac, Catanduanes		Issued Obligated Authority		Mode of Implementation			
PROJECT CATEGORY: Other Infra. - Improvement		Released		Calendar Days to Complete 45			
PROJECT DESCRIPTION: Water Reservoir: Provision of 180m <sup>2</sup> garden net covering with GI Pipe framings; Provision of 315m HDPE outlet pipe Greenhouse #1 : Installation of fogging/misting system w/ 16pcs emitters; installation of weed eliminator; installation of two units-24" exhaust fan; Supply, delivery and installation of 12pcs 1.2m x 2.4m nursery tables Greenhouse #2: Installation of fogging/misting system w/ 16pcs emitters; installation of two units-24" exhaust fan Other: Provision of 1.5hp booster pump		Starting Date		Upon Receipt of NTP			
MINIMUM EQUIPMENT REQUIREMENT			TECHNICAL PERSONNEL REQUIRED				
Description	No.	Description	No.	Description	No.	Description	No.
Minor Tools	enough			Foreman	1		
Welding Machine	1			Skilled Laborer	1		
				Common Laborer	1		
Item	Description			Unit	Quantity	Unit Cost (Php)	Total Amount (Php)
B.4,B.9	GENERAL REQUIREMENTS			LOT	1.00		
403	STEEL AND FABRICATION WORKS			LOT	1.00		
	FOGGING SYSTEM			SQ.M	108.00		
1101	ELECTRICAL WORKS			LOT	1.00		
	COVERING WORKS			SQ.M	288.00		
1001	INLET/OUTLET PIPE WORKS			M	315.00		
<b>TOTAL PROJECT COST</b>							

Note: All taxes, contractor's profit and hauling cost are included in unit cost per item.

\_\_\_\_\_  
NAME AND SIGNATURE OF BIDDER

**REB**

RAED-EPDSS-011  
Effectivity Date: February 02, 2022



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD UNIT NO.5**  
SAN AGUSTIN,PILI CAMARINES SUR.

**PROJECT TITLE**

*P R O P O S E D :*

**REPAIR AND IMPROVEMENT OF  
TWO(2) UNITS GREENHOUSE**

**LOCATION:**

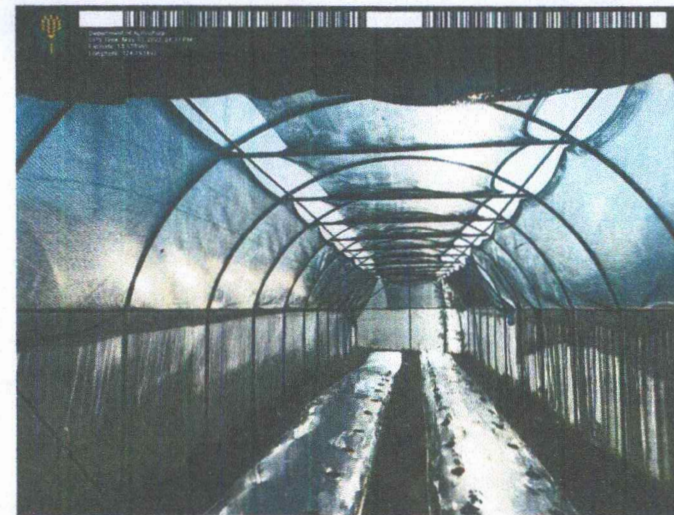
**DA-CHUDS COMPOUND, CASOOCAN, VIRAC, CATANDUANES**

*PREPARED BY:*

**RAED OFFICE**









LOCATION MAP



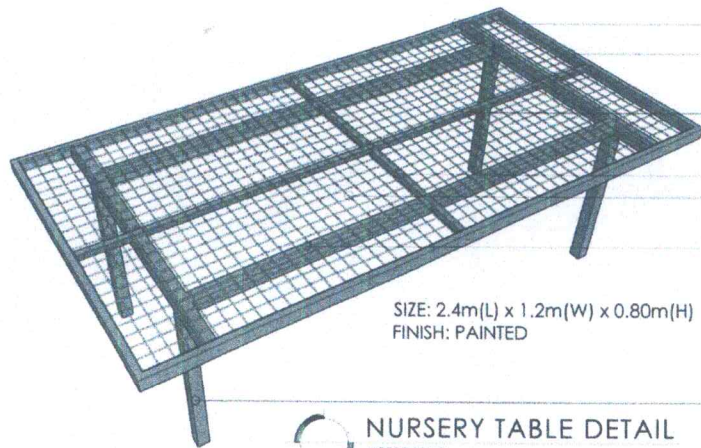
EXISTING GREENHOUSE - 2 UNITS

SCOPE OF WORKS

1. PROVISION OF GARDEN NET COVERING ON THE EXISTING RESERVOIR
2. PROVISION OF OUTLET PIPE WITH ACCESSORIES AND FITTINGS
3. GREENHOUSE #1:
  - Installation of fogging/misting system w/ 16pcs emitters;
  - Installation of weed eliminator;
  - Installation of two units of 24" exhaust fan;
  - Supply, delivery and installation of 12pcs 1.2m x 2.4m nursery tables
4. GREENHOUSE #2:
  - Installation of fogging/misting system w/ 16pcs emitters;
  - Installation of two units-24" exhaust fan
5. PROVISION of 1.5hp booster pump

Prepared by:	Reviewed by:	Submitted by:	Recommending Approval:	Approved by:	Name of Project:	CAD by:
 RYAN E. BERINA Technical Staff	 ONOFRE A. RUIZ JR. Engineer-in-Charge	 LUISITOR B. BALTAZAR EPDSS Head	 JERRY A. EBOÑA OIC-Chief, RAED	 LUZ R. MARCELINO RTD for Operations	 RODELFO P. TORNILLO, MaBE Regional Executive Director	BERINA
					REPAIR AND IMPROVEMENT OF TWO(2) UNITS GREENHOUSE	DATE:
					Location:	2023
					DA-CHUDS COMPOUND, CASDOCAN, VIRAC, CATANDUANES	Sheet No.:
					Sheet Contents:	1/2
					AS SHOWN	

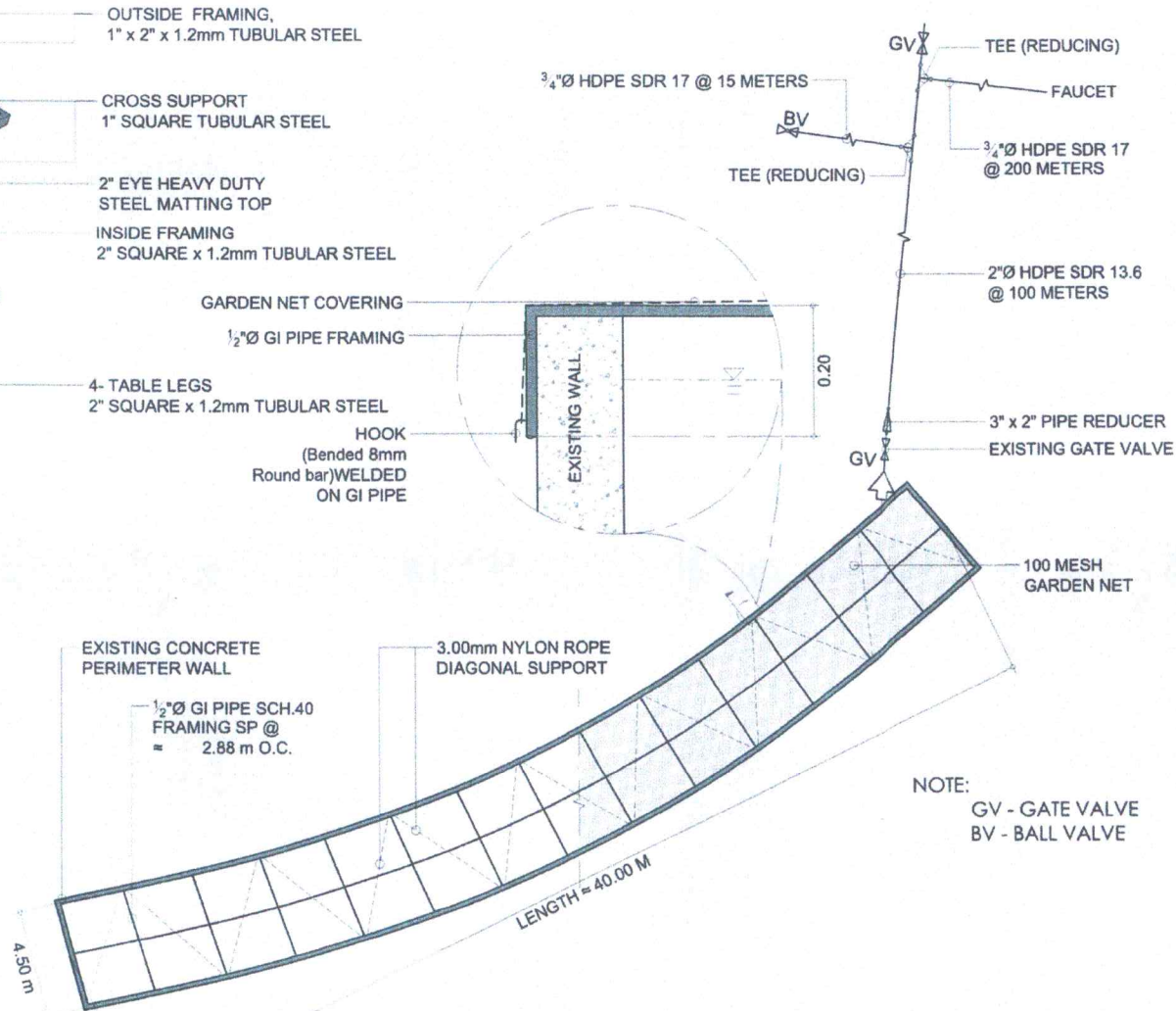




**NURSERY TABLE DETAIL**  
NOT TO SCALE



**EXISTING WATER RESERVOIR**



NOTE:  
GV - GATE VALVE  
BV - BALL VALVE

**PLAN FOR RESERVOIR**  
SCALE 1:200 M.

<p>REPUBLIC OF THE PHILIPPINES <b>DEPARTMENT OF AGRICULTURE</b> REGIONAL FIELD OFFICE NO. 5 SAN AGUSTIN, PILI CAMARINES SUR</p>	Prepared by:	Checked by:	Reviewed by:	Submitted by:	Recommending Approval:	Approved by:	Name of Project:	CAD by:
							<b>REPAIR AND IMPROVEMENT OF TWO(2) UNITS GREENHOUSE</b>	BERINA
	RYAN E. BERINA Technical Staff	ONOFRE RUIZ JR. Engineer In-Charge	LUISITO R. BALTAZAR EPDSS Head	JERBY A. EBORÁ OIC-Chief, RAED	LUZ R. MARCELINO R/D for Operations	RODEL P. TORNILLA MaBe Regional Executive Director	Location: DA-CHUDS COMPOUND, CASOOCAN, VIRAC, CATANDUANES	DATE: 2023
	Sheet Contents: <b>AS SHOWN</b>						Sheet No.:	2/2