



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
REGIONAL FIELD OFFICE NO. 5

San Agustin, Pili, Camarines Sur

Telephone No: (054) 871 2040 to 49

Email: da5ored@yahoo.com

Website: bicol.da.gov.ph

Lot 1-Catering Services and Lot 2-Accommodation
2023 High Value Crops (HVC) Achievers Awarding
under 2023 HVCDP

Lot 1-Catering Services
PROVINCIAL GOVERNMENT OF
CAMARINES SUR

Capitol Complex, Cadlan, Pili, Camarines Sur

Lot 2-Accommodation
AGRICULTURAL TRAINING INSTITUTE-
REGIONAL TRAINING CENTER 5

San Agustin, Pili Camarines Sur

REQUEST TO SUBMIT BEST AND FINAL OFFER PURSUANT TO NEGOTIATED CONTRACT
UNDER SECTION 53.5 (AGENCY TO AGENCY), RA 9184 AND THE REVISED IRR

(Lot 1-Catering Services and Lot 2-Accommodation 2023 High Value Crops (HVC)
Achievers Awarding under 2023 HVCDP)

Pursuant to Section 53.5 of RA 9184 and its Revised IRR, the Bids and Awards Committee hereby invite **Provincial Government of Camarines Sur**, Capitol Complex, Cadlan, Pili, Camarines Sur (**Lot 1**) and **Agricultural Training Institute-Regional Training Center 5**, San Agustin, Pili Camarines Sur (**Lot 2**) with known specific experience/contract by this agency for a conference on November 24, 2023, 10:00AM, 3rd Flr. Training Hall, Operations Bldg., DA RFO 5, San Agustin, Pili, Camarines Sur for the purpose of negotiated contract pertaining to **Lot 1-Catering Services and Lot 2-Accommodation 2023 High Value Crops (HVC) Achievers Awarding under 2023 HVCDP** with the total approved budget for the contract in the amount of **ONE HUNDRED TEN THOUSAND PESOS (₱ 110,000.00)**.

Particulars	Unit Cost	ABC
Lot 1-Catering Services		
Day 0-2 snacks, Lunch and Dinner for 30 pax	650.00	19,500.00
Day 1-Breakfast, 2 snacks, Lunch and Dinner for 100 pax	800.00	80,000.00
Day 2-Breakfast for 30 pax	150.00	4,500.00
	TOTAL	104,000.00
Lot 2-Accommodation		
2 Nights (2 rooms) (4 pax per room)	1,000.00	4,000.00
1 Night (2 rooms) (4 pax per room)	1,000.00	2,000.00
	TOTAL	6,000.00
	GRAND TOTAL	110,000.00

Therefore, to hasten the implementation of the project, **PROVINCIAL GOVERNMENT OF CAMARINES SUR**, Capitol Complex, Cadlan, Pili, Camarines Sur (**Lot 1**) and **AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER 5**, San Agustin, Pili Camarines Sur (**Lot 2**) is hereby requested to submit its **BEST AND FINAL OFFER** for the project not later than 10:00 AM of November 24, 2023, and must be accompanied by the following documents, to wit:

- a. *BIR Registration*
- b. *Bid Offer*
- c. *Bid Form*

Opening of submitted **BEST AND FINAL OFFER** will be at 10:00 in the morning of November 24, 2023, 3rd Flr. Training Hall, Operations Bldg., DA RFO 5, San Agustin, Pili, Camarines



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Sur, this agency. **All submitted documents must be in duplicate, marked with index/ear tabs or side-end tabs to identify the page components, and addressed to the BAC Chairperson; otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements**

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or call BAC Secretariat with Tel. No. (054) 477-33-56.

November 17, 2022, San Agustin, Pili, Camarines Sur

LORENZO L. ALVINA

Chairman, Bids & Awards Committee
Chief, Integrated Laboratories Division



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BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
 Regional Field Unit No. 5
 San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P_____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

 (Name and Signature of Bidder or
 Authorized Representative)

 Date of Bidding

 (Address and Telephone No.)



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For Goods Offered From Within the Philippines

Name of the Project: **Lot 1-Catering Services and Lot 2-Accommodation 2023 High Value Crops (HVC) Achievers Awarding under 2023 HVCDP**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Lot	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Catering Services								
	Day 0-2 snacks, Lunch and Dinner (650.00/pax)		30 pax						
	Day 1-Breakfast, 2 snacks, Lunch and Dinner (800.00/pax)		100 pax						
	Day 2-Breakfast (150.00/pax)		30 pax						
	TOTAL								
2	Accommodation								
	2 Nights (4 pax per room) (1,000.00/room)		2 rooms						
	1 Night (4 pax per room) (1,000.00/room)		2 rooms						
	TOTAL								
	TOTAL								

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____