



Masaganang Agrikultura,
Masunlad na Ekonomiya

REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES AND VAN RENTAL FOR THE CONDUCT OF PRDP-RPCO 5 COORDINATION MEETING FOR THE 4TH QUARTER UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO TWO HUNDRED TWO THOUSAND PESOS (PHP202,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - CATERING SERVICES IN ALBAY			
28 pax	Full Board Meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner) for 4 days	1,000/pax/day	₱112,000.00
60 pax	Meals (AM Snack, Lunch, PM Snack) for 2 days	500/pax/day	60,000.00
Sub-total (Lot 1)			₱172,000.00
LOT 2 - VAN RENTAL			
1 unit	Van Rental (within Albay) for 5 days <i>*with GPS and Dashcam</i>	6,000/unit/day	₱30,000.00
Sub-total (Lot 2)			₱30,000.00
GRAND TOTAL			202,000.00

for the conduct of PRDP-RPCO 5 Coordination Meeting for the 4th Quarter under 2023 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **Two Hundred Two Thousand Pesos (Php202,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: COOLSHINE CATERING SERVICES**, Camalig, Albay; **LA VENEZIA HOTEL**, F. Aquende Dr., Legazpi City; **NINONG'S HOTEL**, F. Aquende Dr., Legazpi City; **LOT 2: AOL TRAVEL & TOURS**, Buraguis, Legazpi City; **TRAVIZIA TRAVEL & TOURS**, Peñaranda St., Legazpi City; **BICOL HOTEL AND TRAVEL AND TOURS AGENCIES**, Legazpi City, Albay; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (for Lot 1 only) (see attached end-user's preferred menu)



The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through **manual submission** not later than **09:00 in the morning of 10 November 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

November 07, 2023, San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
Chief, ILD
BAC Chairman

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

MENU
ALBAY (4 DAYS)

MEALS	DAY 1	DAY 2	DAY 3	DAY 4
Breakfast	Tocino Sunny Side Up Rice Pineapple Coffee	Scrambled Egg Tinapa with Kamatis Rice Papaya Coffee	Corned Beef SunnySide Up Rice Banana Coffee	Beef Tapa Fried Rice Mixed Fruits Coffee
AM snacks	Tuna Sandwich Pineapple Juice	Binutong Hot Chocolate	Pansit Guisado Sponge Cake Soda	Maja Blanca Juice
Lunch	Lumpiang Shanghai Grilled Liempo Chopsuey Rice Soup Coffee Jelly	Sinigang na Baboy Grilled Fish Pinakbet Rice Leche Flan	Lechon Kawali Ginataang Santol Soup Rice Banana	Pork Adobo Laing Rice Soup
PM snacks	Macaroni Soup Sliced Bread Orange Juice	Seafood Pasta Marble Cake Orange Soda	Macaroni Salad Bread Stick Juice	Lasagna Garlic Sticks Soda
Dinner	Fried Tilapia Langka Gata Soup Rice Banana	Chicken Adobo Ginisang Ampalaya Rice Soup Fruit Jelly	Fried Chicken Chopsuey Corn Soup Rice Fruit Salad	Grilled Fish Mixed Veggies Soup Rice Mixed Fruits

For Goods Offered From Within the Philippines

Name of Project: **CATERING SERVICES AND VAN RENTAL FOR THE CONDUCT OF PRDP-RPCO 5 COORDINATION MEETING FOR THE 4TH QUARTER UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES IN ALBAY								
	Full Board Meals (Breakfast, AM Snack, Lunch, PM Snack, & Dinner) for 4 days		28 pax						
	Meals (AM Snack, Lunch, PM Snack) for 2 days		60 pax						
Sub-total (Lot 1)									
2	LOT 2 - VAN RENTAL								
	Van Rental (within Albay) for 5 days <i>*with GPS and Dashcam</i>		1 unit						
Sub-total (Lot 2)									

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____