



REQUEST TO SUBMIT QUOTATION FOR LOT 1 - MEALS AND ACCOMMODATION, LOT 2 - TRAINING KITS AND OTHER SUPPLIES, LOT 3 - TARPAULIN, ADVOCACY SHIRTS, PLAQUES, AND LOT 4 - VAN RENTAL FOR THE CONDUCT OF NATIONAL PROGRAM COORDINATION OFFICE (NPCO) AND PROGRAM SUPPORT OFFICES (PSOs) INTERIM FINANCIAL REPORTS MEETING/WORKSHOP UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO FOUR HUNDRED EIGHTY THOUSAND PESOS (PHP480,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 - MEALS AND ACCOMMODATION			
42 pax	Full Board Meals and Accommodation for 4 days	2,000/pax/day	₱336,000.00
Sub-total (Lot 1)			₱336,000.00
LOT 2 - TRAINING KITS AND OTHER SUPPLIES			
42 pcs	Notebook	20/pc	₱840.00
42 pcs	Plastic Folder	10/pc	420.00
42 pcs	ID Holder	10/pc	420.00
42 pcs	Clear Books	20/pc	840.00
42 pcs	ID Cord	10/pc	420.00
6 bxs	Ballpen	70/box	420.00
2 bxs	Paper Clips	20/box	40.00
Sub-total (Lot 2)			₱3,400.00
LOT 3 - TARPAULIN, ADVOCACY SHIRTS, & PLAQUES			
1 pc	3x23 ft Welcome Guest Participants	1,700/pc	₱1,700.00
1 pc	5x7 ft Stage Backdraft	900/pc	900.00
42 pcs	Advocacy Shirt, Bomber, Customized	1,000/pc	42,000.00
5 pcs	Plaques, Glass, Wood Base, 7.5H x 6W	2,200/pc	11,000.00
2 pcs	Plaques, Glass, Wood Base, 9H x 6W	2,500/pc	5,000.00
Sub-total (Lot 3)			₱60,600.00
LOT 4 - VAN RENTAL			
4 units	Van Rental (Camarines Sur) for 4 days	5,000/unit/day	₱80,000.00
Sub-total (Lot 4)			₱80,000.00
GRAND TOTAL			₱480,000.00

for the conduct of National Program Coordination Office (NPCO) and Program Support Offices (PSOs) Interim Financial Reports Meeting/Workshop under 2023 Philippine Rural



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

Development Program (PRDP) implementation. The agency intends to apply the amount of **Four Hundred Eighty Thousand Pesos (Php480,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: ROBIEDO INC (VILLA CACERES HOTEL)**, Magsaysay Ave., Naga City; **SUMMIT HOTEL**, Triangulo, Naga City; **AVENUE PLAZA HOTEL**, Magsaysay Ave., Naga City; **LOT 2: RFK GENERAL MERCHANDISE**, Pili, Camarines Sur; **ROCKWOOD CONSUMER GOODS TRADING**, Pili, Camarines Sur; **ALLAN-JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur; **LOT 3: BICOL SHIRTS**, San Francisco, Naga City; **PIXELGEMS GRAPHIX ADVERTISING**, Pili, Camarines Sur; **PROADS GRAPHIC AND SIGNS**, Magsaysay Ave, Naga City; **LOT 4: AOL TRAVEL & TOURS**, Legazpi City, Albay; **DIOSA KOBI TRAVEL & TOURS**, Pili, Camarines Sur; **BENMAR TRANSPORT EXPRESS**, Legazpi City, Albay; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (see attached end-user's preference) (Lot 1 only)
6. Picture or Brochure (Lot 2 & 3 only)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through **manual submission** not later than **09:00 in the morning of 22 December 2023** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

December 15, 2023, San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
Chief, ILD
BAC Chairman

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2023.

(Name and Signature of Bidder OR
Authorized Representative)

Date of Bidding

(Address and Telephone No.)

For Goods Offered From Within the Philippines

Name of Project: **LOT 1 – MEALS AND ACCOMMODATION, LOT 2 – TRAINING KITS AND OTHER SUPPLIES, LOT 3 – TARPAULIN, ADVOCACY SHIRTS, PLAQUES, AND LOT 4 – VAN RENTAL FOR THE CONDUCT OF NATIONAL PROGRAM COORDINATION OFFICE (NPCO) AND PROGRAM SUPPORT OFFICES (PSOs) INTERIM FINANCIAL REPORTS MEETING/WORKSHOP UNDER 2023 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 – MEALS AND ACCOMMODATION								
	Full Board Meals and Accommodation for 4 days		42 pax						
								Sub-total (Lot 1)	
2	LOT 2 – TRAINING KITS AND OTHER SUPPLIES								
	Notebook		42 pcs						
	Plastic Folder		42 pcs						
	ID Holder		42 pcs						
	Clear Books		42 pcs						
	ID Cord		42 pcs						
	Ballpen		6 bxs						
	Paper Clips		2 bxs						
								Sub-total (Lot 2)	

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3	LOT 3 – TARPAULIN, ADVOCACY JACKETS, PLAQUES, & ECO-BAGS								
	3x23 ft Welcome Guest Participants		1 pc						
	5x7 ft Stage Backdraft		1 pc						
	Advocacy Shirt, Bomber, Customized		42 pcs						
	Plaques, Glass, Wood Base, 7.5H x 6W		5 pcs						
	Plaques, Glass, Wood Base, 9H x 6W		2 pcs						
Sub-total (Lot 3)									
4	LOT 2 – TRAINING KITS AND OTHER SUPPLIES								
	Van Rental (Camarines Sur) for 4 days		4 units						
Sub-total (Lot 4)									

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

NPCO AND PSOs INTERIM FINANCIAL REPORTS MEETING/WORKSHOP

MENU

MEALS	DAY 1	DAY 2	DAY 3	DAY 4
Breakfast	Tocino Sunny-Side Up Egg Rice Apple	Corned Beef Fried Rice Carrot Shake	Rice Chicken Bologna Lumpia Banana	Fried Rice Hotdog Boiled Egg Mixed Fruits
AM Snacks	Miki Bihon Sponge Cake Soda	Pancit Canton Pineapple Juice	Choco Moist Cake Juice	Burger and Fries Soda
Lunch	Fresh Lumpia Beef Kaldereta Soup Rice Sliced Fruits	Squid Calamares Chicken Cordon Bleu Rice Soup Fresh Fruits	Pork Adobo Ukoy Rice Soup Mixed Fruits	Rice Mixed Veggies Lechon Kawali Banana Soup
PM Snacks	Baked Mac Bread Stick Orange Juice	Lasagna Garlic Bread Soda	Miki Bihon with Turon Juice	Spaghetti Banana Cake Juice
Dinner	Grilled Chicken Chopsuey Crab Soup Rice Buko Salad	Grilled Fish Mixed Veggies Soup Mixed Fruits	Rice Pork Barbecue Mixed Vegetables Potato Salad	Rice Fish Fillet Ginisang Togue Fresh Fruit