



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT PROPOSAL FOR CATERING SERVICES, VAN RENTAL AND TARPAULIN PRINTING FOR THE CONDUCT OF BENCHMARKING CUM ROVING WORKSHOP AT THE AMIA VILLAGES IN ALBAY, CAMARINES SUR AND SORSOGON UNDER RICEBIZ FOR IMPLEMENTATION UNDER AMIA 2024 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO FOUR HUNDRED SEVEN THOUSAND SIX HUNDRED TEN PESOS (PHP407,610.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the following:

QTY	PARTICULARS	UNIT COST	TOTAL COST
LOT 1 - CATERING SERVICES IN CAMARINES SUR			
75 pax	Meals (AM/PM Snacks & Lunch) for 3 days	450/pax/day	₱101,250.00
Sub-total (Lot 1)			₱101,250.00
LOT 2 - CATERING SERVICES IN ALBAY			
75 pax	Meals (AM/PM Snacks & Lunch) for 3 days	450/pax/day	₱101,250.00
Sub-total (Lot 2)			₱101,250.00
LOT 3 - CATERING SERVICES IN SORSOGON			
75 pax	Meals (AM/PM Snacks & Lunch) for 3 days	450/pax/day	₱101,250.00
Sub-total (Lot 3)			₱101,250.00
LOT 4 - VAN RENTAL			
1 unit	ALBAY: OS to Joroan Tiwi Albay; Joroan Tiwi Albay to OS for 3 days	6,000/unit/day	₱18,000.00
1 unit	SORSOGON: OS to Bulan, Sorsogon; Bulan, Sorsogon to OS for 3 days	7,000/unit/day	21,000.00
1 unit	CAMARINES SUR: OS to Various Points of Camarines Sur; Various Points of Camarines Sur to OS for 3 days	5,000/unit/day	15,000.00
Sub-total (Lot 4)			₱54,000.00
LOT 5 - TARPAULIN PRINTING			
147 pcs	Tarpaulin (24x60 inch)	300/pc	₱44,100.00
8 pcs	Tarpaulin (4x8 ft)	720/pc	5,760.00
Sub-total (Lot 5)			₱49,860.00
GRAND TOTAL			₱407,610.00

For the conduct of Benchmarking cum Roving Workshop at the AMIA Villages in Albay, Camarines Sur and Sorsogon under Ricebiz for implementation under AMIA 2024. The agency intends to apply the amount Four Hundred Seven Thousand Six Hundred Ten Pesos (Php407,610.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **LOT 1: JEANINE'S EATERY**, Pili, Camarines Sur; **MAF COOP**, Pili, Camarines Sur; **CAMSUR MULTI-PURPOSE COOP**, Pili, Camarines Sur; **LOT 2: CONRADO CECILIA HOLDINGS, INC**, Bacacay, Albay; **COOLSHINE CATERING SERVICES**, Camalig, Albay; **NINONG'S HOTEL**, Legazpi City, Albay; **LOT 3: CASA FELIZ**, Juban, Sorsogon; **KAPITOLYO RESTO BAR**, Sorsogon City, Sorsogon; **UNA PIZZERIA**, Sorsogon City, Sorsogon; **LOT 4: AOL TRAVEL & TOURS**, Legazpi City, Albay; **DIOSA KOBI TRAVEL & TOURS**, Pili, Camarines Sur; **BENMAR TRANSPORT EXPRESS**, Legazpi City, Albay; **LOT 5: PIXELGEMS GRAPHIX ADVERTISING**, Pili, Camarines Sur; **REPLEECA PRINTING SERVICES**, Concepcion Pequeña, Naga City; **A.M. SISON**



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PRESS INC., Peñafrancia Ave, Naga City; and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI/SEC/CDA Registration
3. Updated PhilGEPS Registration
4. BIR Registration
5. Omnibus Sworn Statement
6. Menu for **Lots 1 to 3** (see attached end-user's preferred menu)
7. Picture or Brochure for **Lot 5**

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through manual submission not later than 9:00 in the morning of 02 August 2024 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

July 29, 2024 San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
OIC, RTD for Research and Regulations
Chairperson, Bids and Awards Committee

**BID FORM
(GOODS)**

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2024.

Date of Bidding : _____
Name: : _____
Legal Capacity: : _____
Signature: : _____
Duly authorized to sign the Bid for and behalf of: : _____
Address & Telephone No. : _____

MENU

(CAMARINES SUR)

	DAY 1	DAY 2	DAY 3
AM Snack	Sotanghon Guisado Kutsinta Quench	Baked Macaroni Cheese Puto Quench	Bihon Guisado Iced Tea Chiffon Cake
Lunch	Rice Beef Teriyaki Curried Vegetable Water Fruits	Rice Chicken Curry Lumpiang Shanghai Water Banana	Rice Pinakbet Inihaw na Porkchop Fruity Gelatin
PM Snack	Banana Cake C2 Solo	Ham & Cheese C2 Solo	Banana Cake Orange Juice

(ALBAY)

	DAY 1	DAY 2	DAY 3
AM Snack	Spaghetti Garlic Bread C2 Solo	Sotanghon Guisado Kutsinta Quench	Baked Macaroni Cheese Puto Quench
Lunch	Rice Kare-Kareng Pata ng Baboy Fried Tuna Buko Salad Bottled Mineral Water	Rice Beef Teriyaki Curried Vegetable Water Fruits	Rice Chicken Curry Lumpiang Shanghai Water Banana
PM Snack	Macaroni Soup Bread Bottled Mineral Water	Banana Cake C2 Solo	Ham & Cheese C2 Solo

(SORSOGON)

	DAY 1	DAY 2	DAY 3
AM Snack	Spaghetti Garlic Bread C2 Solo	Sotanghon Guisado Kutsinta Four Season Juice in Can	Baked Macaroni Cheese Puto Quench
Lunch	Rice Kare-Kareng Pata ng Baboy Fried Tuna Buko Salad Bottled Mineral Water	Rice Beef Teriyaki Curried Vegetable Water Fruits	Rice Chicken Curry Lumpiang Shanghai Water Banana
PM Snack	Macaroni Soup Bread Bottled Mineral Water	Banana Cake C2 Solo	Ham & Cheese C2 Solo

For Goods Offered from Within the Philippines

Name of Project: **CATERING SERVICES, VAN RENTAL AND TARPAULIN PRINTING FOR THE CONDUCT OF BENCHMARKING CUM ROVING WORKSHOP AT THE AMIA VILLAGES IN ALBAY, CAMARINES SUR AND SORSOGON UNDER RICEBIZ FOR IMPLEMENTATION UNDER AMIA 2024**

Name of Bidder: _____.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 - CATERING SERVICES IN CAMARINES SUR								
	Meals (AM/PM Snacks & Lunch) for 3 days		75 pax	₱	₱	₱	₱	₱	₱
TOTAL FOR LOT 1									₱
2	LOT 2 - CATERING SERVICES IN ALBAY								
	Meals (AM/PM Snacks & Lunch) for 3 days		75 pax	₱	₱	₱	₱	₱	₱
TOTAL FOR LOT 2									₱
3	LOT 3 - CATERING SERVICES IN SORSOGON								
	Meals (AM/PM Snacks & Lunch) for 3 days		75 pax	₱	₱	₱	₱	₱	₱
TOTAL FOR LOT 3									₱
4	LOT 4 - VAN RENTAL								
	ALBAY: OS to Joroan Tiwi Albay; Joroan Tiwi Albay to OS for 3 days		1 unit	₱	₱	₱	₱	₱	₱
	SORSOGON: OS to Bulan, Sorsogon; Bulan, Sorsogon to OS for 3 days		1 unit	₱	₱	₱	₱	₱	₱
	CAMARINES SUR: OS to Various Points of Camarines Sur; Various Points of Camarines Sur to OS for 3 days		1 unit	₱	₱	₱	₱	₱	₱
TOTAL FOR LOT 4									₱

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

For Goods Offered from Within the Philippines

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5	LOT 5 - TARPAULIN PRINTING								
	Tarpaulin (24x60 inch)		147 pcs	₱	₱	₱	₱	₱	₱
	Tarpaulin (4x8 ft)		8 pcs						
TOTAL FOR LOT 5									₱
GRAND TOTAL									₱

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____