



Republic of the Philippines  
**REGIONAL FIELD OFFICE NO. 5**  
San Agustin, Pili, Camarines Sur

Name of Project: Supply & delivery of Document Feeder  
to be used at SAAD RPMSO for FY 2024  
Supplier/Contractor: PHILCOPY Corporation

**NOTICE FOR DIRECT CONTRACTING**  
**(Section 50 of RA 9184)**

**THE DEPARTMENT OF AGRICULTURE, RFO 5, THROUGH SAAD PROGRAM INTEND TO APPLY THE APPROVED BUDGET FOR THE CONTRACT (ABC) IN THE SUM OF FORTY-FIVE THOUSAND PESOS (PHP45,000.00) FOR ONE (1) UNIT DOCUMENT FEEDER TO BE USED AT SAAD RPMSO FOR FY 2024 PURSUANT TO DIRECT CONTRACTING UNDER SECTION 50 OF RA 9184 AND ITS REVISED IRR**

QTY	PARTICULARS	UNIT COST	TOTAL COST
1 UNIT	Document Feeder, DP-7120 for TASKAFA 3212i	₱45,000.00/unit	P45, 000.00
<b>GRAND TOTAL</b>			<b>₱45,000.00</b>

As such, **PHILCOPY CORPORATION**, ANR Business Center, Concepcion Grande, Naga City, is hereby requested to submit the following documents:

1. Mayor's Permit
2. PhilGEPS Registration
3. Bid Offer (For Goods Offered from within the Philippines)
4. Bid Form

**All submitted documents must be in duplicate.** Sealed quotation must be received by BAC Secretariat, DA RFO 5 not later than **01:00 in the afternoon of 16 September 2024** at BAC Office, DA RFO 5, San Agustin, Pili, Camarines Sur. Opening of quotation will be on the same date at 01:30 in the afternoon.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

September 11, 2024. San Agustin, Pili, Camarines Sur

(sgd.)

**LORENZO L. ALVINA**

OIC, RTD for Research and Regulations  
Chairperson, Bids and Awards Committee



Republic of the Philippines  
**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in conformity with the said bid documents for the total amount of \_\_\_\_\_ ( **P**\_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Contact No. & Email address: \_\_\_\_\_

**For Goods Offered from Within the Philippines**

Name of Project: **SUPPLY & DELIVERY OF ONE (1) UNIT DOCUMENT FEEDER TO BE USED AT SAAD RPMSO FOR FY 2024**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col5+6+7+8)	Total Price delivered Final Destination (col9)x(col4)
1	Document Feeder, DP-7120 for TASKAFA 3212i		<b>1 unit</b>						
<b>GRAND TOTAL</b>									

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_