



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USE AT PMED OFFICE:ABC-P177,000.00

[SVP#90-2024-PMED] REQUEST TO SUBMIT PROPOSAL FOR THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO ONE HUNDRED SEVENTY-SEVEN THOUSAND (PHP177,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested supplier to submit complete bid proposal for the:

QUANTITY	PARTICULARS	UNIT COST	TOTAL COST
	LOT 1 – FOOD		
	Series of Data Collection and Conduct of Meetings for the Impact Assessment and Evaluation of the Adaptation and Mitigation Initiative in Agriculture (AMIA) Project Village Component in Camarines Sur Under the Neutral Evaluation (NUE)		
	Key Informant Interview (2 Batcher in Camarines Sur)		
20 Pax	2 Snacks & Lunch	450.00	9,000.00
	9,000.0 x 2 Meetings		18,000.00
	Focus Group Discussion (2 Batcher in Camarines Sur)		
	DAY 1		
30 Pax	2 Snacks & Lunch	450.00	13,500.00
	13,500.00 x 2 Meetings		27,000.00
	Conduct of Meetings		
15 Pax	2 Snacks & Lunch	450.00	6,750.00
	6,750.00 x 8 Meetings		54,000.00
	Total for lot 1		₱99,000.00
	LOT 2- SUPPLIES AND MATERIALS		
20 Pcs	Advocacy Jacket	2,000.00	40,000.00
35 Pcs	Notebook	100.00	3,500.00
10 Boxes	Sign Pen (Black, .05 mm)	250.00	2,500.00
10 Boxes	A4 Bond Paper (Sub 20)	1,200.00	12,000.00
	Total for lot 2		₱58,000.00
	LOT 3- VAN RENTAL (Camarines Sur)		
4 Units	Van Rental	5,000.00	20,000.00
	Total for lot 3		₱20,000.00
	GRAND TOTAL		₱177,000.00



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USE AT PMED OFFICE:ABC-P177,000.00

The agency intends to apply the amount ONE HUNDRED SEVENTY-SEVEN THOUSAND (PHP177,000.00) for LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR as the Approved Budget for the Contract. **Partial Bid is allowed.**

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such: Lot 1- MAF COOP., JEANINE'S EATERY AND DADDY COOKS CATERING SERVICES ; Lot 2- FJD GENERAL MERCHANDISE, BONING'S TRADING, and EVANESS NAGA,; Lot 3 –DIOSA KOBI TRAVEL & TOURS, AOL TRAVEL & TOURS and BENMAR TRANSPORT EXPRESS and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's/Business Permit
2. Update PhilGeps Registration
3. BIR Registration
4. DTI Registration
5. Omnibus Sworn Statement(lot 1 and lot 2)
6. Menu
7. Picture

The bidders are required to pay the non-refundable **Five Hundred Pesos (Php500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be duly received by BAC Secretariat through Manual Submission not later than 1:30 in the afternoon of 07 October 2024 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. **Late bids shall not be accepted.** The opening of Proposal shall be at **1:00PM** onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For further information, please refer to BAC Secretariat Office, DA RFO 5, San Agustin, Pili Camarines Sur or via email bacrfo5@gmail.com

October 1, 2024 San Agustin, Pili, Camarines Sur.

(signed)

LORENZO L. ALVINA

OIC, RTD for Research and Regulations
 Chairperson, Bids and Awards Committee



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USE AT PMED OFFICE:ABC-P177,000.00

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(SVP-GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____ .
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2024.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Contact No. & Email address: _____



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USE AT PMED OFFICE:ABC-P177,000.00

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USED FOR THE SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS AND THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USED AT PROJECT OFFICE:ABC-P177,000.00

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (ESTAFRA) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___day of _____, 20__ at

Page ~~5~~ of ~~7~~, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
 Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial

Practice] GPPB Resolution No. 16-2020, dated 16 September 2020



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USE AT PMED OFFICE:ABC-P177,000.00

FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES

Name of project: **LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE)**

ABC: P177,000.00

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
	LOT 1 – FOOD								
	Series of Data Collection and Conduct of Meetings for the Impact Assessment and Evaluation of the Adaptation and Mitigation Initiative in Agriculture (AMIA) Project Village Component in Camarines Sur Under the Neutral Evaluation (NUE)								
	Key Informant Interview (2 Batcher in Camarines Sur)								
	2 Snacks & Lunch								
	9,000.0 x 2 Meetings		20 Pax						
	Focus Group Discussion (2 Batcher in Camarines Sur)								
	DAY 1								
	2 Snacks & Lunch								
	13,500.00 x 2 Meetings		30 Pax						
	Conduct of Meetings								
	2 Snacks & Lunch								
			15 Pax						
	6,750.00 x 8 Meetings								
	Total for lot 1								

[Type here]



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

PROJECT TITLE: THE LOT 1 – FOOD IN CAMARINES SUR, LOT 2 – SUPPLIES AND MATERIALS, LOT 3 – VAN RENTAL TO BE USE FOR SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION (NUE) TO BE USE AT PMED OFFICE:ABC-P177,000.00

	LOT 2- SUPPLIES AND MATERIALS								
	Advocacy Jacket		20 Pcs						
	Notebook		35 Pcs						
	Sign Pen (Black, .05 mm)		10 Boxes						
	A4 Bond Paper (Sub 20)		10 Boxes						
	Total for lot 2								
	LOT 3- VAN RENTAL (Camarines Sur)								
	Van Rental		4 Units						
	Total for lot 3								
	Grand Total								

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

SAMPLE MENU

SERIES OF DATA COLLECTION AND CONDUCT OF MEETINGS FOR THE IMPACT ASSESSMENT AND EVALUATION OF THE ADAPTATION AND MITIGATION INITIATIVE IN AGRICULTURE (AMIA) PROJECT VILLAGE COMPONENT IN CAMARINES SUR UNDER THE NEUTRAL EVALUATION UNIT (NEU)		
<i>Key Informant Interviews</i>		
AM Snacks	Lunch	PM Snacks
Pancit Canton Guisado Sandwich Juice in Can	Rice Lumpiang Shanghai Chicken Curry Banana Bottled Water	Clubhouse Sandwich with Fries Drinks
Pancit Palabok Puto Juice in Can	Rice Pork Steak Fresh Lumpia Leche Flan Bottled Water	2 Pcs Cheese Turon Drinks
<i>Focus Group Discussions</i>		
AM Snacks	Lunch	PM Snacks
Meatball Spaghetti Chocolate brownies Drinks	Rice Beef Kare-Kare Fish Fillet Dessert Bottled Water	Sotanghon Guisado Toasted Siopao Drinks
Cheeseburger with Fries Drinks	Rice Chicken Cordon Bleu Chopseuy Dessert Bottled Water	Pancit Canton Guisado Sandwich Juice in Can
<i>Meetings</i>		
AM Snacks	Lunch	PM Snacks
Cheese Puto and Kutsinta Drinks	Rice Lechon Kawali Fresh Lumpia Dessert Bottled water	Baked Macaroni Garlic Bread Drinks
Yakisoba with Banana Bread Drinks	Rice Fish Fillet with Mayo Garlic Dip Pork Bicol Express Dessert Bottled Water	Lasagna with Garlic Bread Drinks
Pancit Guisado with Turon Drinks	Rice Babyback Ribs Fresh Lumpia Dessert Bottled Water	Seafood Pasta Garlic Bread Drinks
Sotanghon Guisado Toasted Siopao Drinks	Rice Lechon Kawali Kinunot Dessert Bottled Water	Pancit Palabok Empanada Drinks

<p>Tuna Carbonara Pizza Slice Drinks</p>	<p>Rice Grilled Liempo Laing Special Dessert Bottled Water</p>	<p>Biko Kutsinta Drinks</p>
<p>Clubhouse Sandwich with Fries Drinks</p>	<p>Rice Fish Fillet with Sweet & Sour Sauce Lumpiang Shanghai Dessert Bottled Water</p>	<p>Pancit Guisado Cheese Turon Drinks</p>
<p>Sotanghon Guisado Empanada Drinks</p>	<p>Rice Beef Kare-Kare Lumpiang Shanghai Dessert Bottled Water</p>	<p>Chicken Carbonara Pizza Slice Drinks</p>
<p>Chicken Pesto Garlic Bread Drinks</p>	<p>Rice Cordon Bleu Fresh Lumpia Dessert Bottled Water</p>	<p>Puto with Dinuguan Drinks</p>