



**REQUEST TO SUBMIT QUOTATION FOR MEALS, ACCOMMODATION, AND VAN RENTAL FOR THE CONDUCT OF REGIONAL AGRICULTURE AND FISHERIES INVESTMENT PORTFOLIO (RAFIP) PLANNING WORKSHOPS, FOCUS GROUP DISCUSSIONS, CONSULTATIONS AND JOINT TECHNICAL REVIEWS UNDER 2024 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO SEVEN HUNDRED TWENTY-SIX THOUSAND PESOS (PHP726,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR**

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
<b>LOT 1 – CATERING SERVICES IN CAMARINES SUR</b>			
Data Processing and Collection Activities/Mobilization Meeting			
<b>25 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>	600/pax/day	₱30,000.00
RPCO Workshops for Data Processing and Focus Group Discussions			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>	600/pax/day	48,000.00
Write shop and Formulation of Draft RAFIP			
<b>25 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>	600/pax/day	30,000.00
RAFIP Presentation to RCPT			
<b>50 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks	600/pax/day	30,000.00
RAFIP Layout and Packaging			
<b>25 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks	600/pax/day	15,000.00
NPCO-PSO-RPCO Joint Technical Reviews			
<b>25 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks	600/pax/day	15,000.00
<b>Sub-total (Lot 1)</b>			<b>₱168,000.00</b>
<b>LOT 2 – CATERING SERVICES IN CAMARINES NORTE</b>			
RPCO Workshops for Data Processing and Focus Group Discussions			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>	700/pax/day	₱56,000.00
<b>Sub-total (Lot 2)</b>			<b>₱56,000.00</b>
<b>LOT 3 – CATERING SERVICES IN ALBAY</b>			
RPCO Workshops for Data Processing and Focus Group Discussions			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>	700/pax/day	₱56,000.00
<b>Sub-total (Lot 3)</b>			<b>₱56,000.00</b>
<b>LOT 4 – CATERING SERVICES IN SORSOGON</b>			
RPCO Workshops for Data Processing and Focus Group Discussions			
<b>40 pax</b>	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>	700/pax/day	₱56,000.00
<b>Sub-total (Lot 4)</b>			<b>₱56,000.00</b>



Republic of the Philippines  
**REGIONAL FIELD OFFICE NO. 5**  
 San Agustin, Pili, Camarines Sur

<b>LOT 5 - FOOD &amp; ACCOMMODATION IN CATANDUANES</b>			
RPCO Workshops for Data Processing and Focus Group Discussions			
<b>10 pax</b>	Day 0: Lunch, PM Snacks and Dinner	700/pax/day	₱7,000.00
<b>11 pax</b>	Day 0: Accommodation	1,000/pax/day	11,000.00
<b>40 pax</b>	Day 1 & 2: Full board meals with Accommodation	1,800/pax/day	144,000.00
<b>10 pax</b>	Day 3: Breakfast	200/pax/day	2,000.00
<b>Sub-total (Lot 5)</b>			<b>₱164,000.00</b>
<b>LOT 6 - FOOD &amp; ACCOMMODATION IN MASBATE</b>			
RPCO Workshops for Data Processing and Focus Group Discussions			
<b>10 pax</b>	Day 0: Lunch, PM Snacks and Dinner	700/pax/day	₱7,000.00
<b>11 pax</b>	Day 0: Accommodation	1,000/pax/day	11,000.00
<b>40 pax</b>	Day 1 & 2: Full board meals with Accommodation	1,800/pax/day	144,000.00
<b>10 pax</b>	Day 3: Breakfast	200/pax/day	2,000.00
<b>Sub-total (Lot 6)</b>			<b>₱164,000.00</b>
<b>LOT 7 - VAN RENTAL</b>			
<b>2 units</b>	Van Rental for Camarines Norte	6,000/unit	₱12,000.00
<b>2 units</b>	Van Rental for Albay	6,000/unit	12,000.00
<b>2 units</b>	Van Rental for Sorsogon	7,000/unit	14,000.00
<b>2 units</b>	Van Rental for Catanduanes ( <i>Tabaco, Albay</i> )	6,000/unit	12,000.00
<b>2 units</b>	Van Rental for Masbate ( <i>Pilar, Sorsogon</i> )	6,000/unit	12,000.00
<b>Sub-total (Lot 7)</b>			<b>₱62,000.00</b>
<b>GRAND TOTAL</b>			<b>₱726,000.00</b>

for the conduct of Regional Agriculture And Fisheries Investment Portfolio (RAFIP) Planning Workshops, Focus Group Discussions, Consultations and Joint Technical Reviews under 2024 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **Seven Hundred Twenty-Six Thousand Pesos (Php726,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: CRYSTAL ANGEL CATERING SERVICES**, Del Rosario, Naga City; **MAF COOP**, Pili, Camarines Sur; **JEANINE'S EATERY**, Pili, Camarines Sur; **LOT 2: NONOY'S FOODHAUZ**, Daet, Camarines Norte; **NATHANIEL HOTEL**, Daet, Camarines Norte; **ZANE HOTEL**, Daet, Camarines Norte; **LOT 3: COOLSHINE CATERING SERVICES**, Camalig, Albay; **CUTE-EAT CATERING SERVICES**, Guinobatan, Albay; **RITZVIL CATERING SERVICES**, Guinobatan, Albay; **LOT 4: UNA PIZZERIA**, Bitan-o/Dalipay, Sorsogon City; **F.E. LEE SPORTS BAR & RESTAURANT**, Rizal St., Sorsogon City; **LA FANG RESTO GRILL**, Balogo, Sorsogon City; **LOT 5: QUEEN MARICEL INN**, Virac, Catanduanes; **RHAJ EXECUTIVE INN**, Virac, Catanduanes;



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**RAKDELL INN**, Virac, Catanduanes; **LOT 6: UNICA HIJA HOTEL & RESORT**, Bagumbayan, Masbate City; **JOMARRAY CATERING SERVICES**, Mobo, Masbate; **B@M'S RESTO BAR & CATERING SERVICES**, Bagumbayan, Masbate; **LOT 7: AOL TRAVEL & TOURS**, Buraguis, Legazpi City; **BENMAR TRANSPORT EXPRESS**, Sagmin, Legazpi City; **TRAVIZIA TRAVEL AND TOURS**, Legazpi Port Dst, Legazpi City; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu (**for Lots 1 - 6 only**) (see attached end-user's preferred menu)
6. Picture (vehicle & plate number) (**for Lot 7 only**)

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through **manual submission** not later than **09:00 in the morning of 08 November 2024** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

October 30, 2024, San Agustin, Pili, Camarines Sur.

(signed)  
**LORENZO L. ALVINA**  
OIC, RTD for Research and Regulations  
BAC Chairman

## SAMPLE MENU

MEALS	SET A	SET B	SET C	SET D
<b>Breakfast</b>	<ul style="list-style-type: none"> <li>✓ Scrambled Eggs</li> <li>✓ Mixed Fruits</li> <li>✓ Fried Rice</li> <li>✓ Coffee</li> </ul>	<ul style="list-style-type: none"> <li>✓ Fried Rice</li> <li>✓ Tocino</li> <li>✓ Daing</li> <li>✓ Coffee/Milo</li> </ul>	<ul style="list-style-type: none"> <li>✓ Rice</li> <li>✓ Ham</li> <li>✓ Scrambled Egg</li> <li>✓ Coffee/Milo</li> </ul>	<ul style="list-style-type: none"> <li>✓ Fried Rice</li> <li>✓ Tocino</li> <li>✓ Smoked Fish</li> <li>✓ Coffee/Milo</li> </ul>
<b>AM snacks</b>	<ul style="list-style-type: none"> <li>✓ Bihon Guisado</li> <li>✓ Puto</li> <li>✓ Iced Tea</li> </ul>	<ul style="list-style-type: none"> <li>✓ Bihon w/ Bread</li> <li>✓ Fruit Juice</li> </ul>	<ul style="list-style-type: none"> <li>✓ Lasagna with Bread</li> <li>✓ Fruit Juice</li> </ul>	<ul style="list-style-type: none"> <li>✓ Steamed Siopao</li> <li>✓ Pancit Guisado</li> <li>✓ Bottled Drinks</li> </ul>
<b>Lunch</b>	<ul style="list-style-type: none"> <li>✓ Crab and Corn Soup</li> <li>✓ Grilled Pork</li> <li>✓ Chopsuey</li> <li>✓ Plain Rice</li> </ul>	<ul style="list-style-type: none"> <li>✓ Plain Rice</li> <li>✓ Fried Chicken</li> <li>✓ Chopsuey</li> <li>✓ Dessert</li> <li>✓ Bottled Water</li> </ul>	<ul style="list-style-type: none"> <li>✓ Plain Rice</li> <li>✓ pork Adobo</li> <li>✓ Upo Guisado</li> <li>✓ Dessert</li> <li>✓ Bottled Water</li> </ul>	<ul style="list-style-type: none"> <li>✓ Plain Rice</li> <li>✓ Pork Chop</li> <li>✓ Laing</li> <li>✓ Dessert</li> <li>✓ Bottled Water</li> </ul>
<b>PM snacks</b>	<ul style="list-style-type: none"> <li>✓ Baked Macaroni</li> <li>✓ Garlic Bread</li> <li>✓ Juice in can</li> </ul>	<ul style="list-style-type: none"> <li>✓ Pancit Guisado</li> <li>✓ Ham and Egg Sandwich</li> <li>✓ Fruit Juice</li> </ul>	<ul style="list-style-type: none"> <li>✓ Pancit Canton Guisado</li> <li>✓ Tuna Bread</li> <li>✓ Bottled Drinks</li> </ul>	<ul style="list-style-type: none"> <li>✓ Baked Macaroni with bread</li> <li>✓ Bottled Drinks</li> </ul>
<b>Dinner</b>	<ul style="list-style-type: none"> <li>✓ Rice</li> <li>✓ Pork Steak</li> <li>✓ Mix Vegetables</li> <li>✓ Salad</li> </ul>	<ul style="list-style-type: none"> <li>✓ Rice</li> <li>✓ Fried Chicken</li> <li>✓ Ginisang Sitao</li> <li>✓ Fruits</li> </ul>	<ul style="list-style-type: none"> <li>✓ Rice</li> <li>✓ Pork Chop</li> <li>✓ Chopsuey</li> <li>✓ Leche Flan</li> <li>✓ Softdrinks</li> </ul>	<ul style="list-style-type: none"> <li>✓ Rice</li> <li>✓ Chicken Curry</li> <li>✓ Mixed Veggies</li> <li>✓ Banana</li> <li>✓ Water</li> </ul>

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Date of Bidding: \_\_\_\_\_

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Contact No. & Email Address: \_\_\_\_\_

### For Goods Offered From Within the Philippines

Name of Project: **MEALS, ACCOMMODATION, AND VAN RENTAL FOR THE CONDUCT OF REGIONAL AGRICULTURE AND FISHERIES INVESTMENT PORTFOLIO (RAFIP) PLANNING WORKSHOPS, FOCUS GROUP DISCUSSIONS, CONSULTATIONS AND JOINT TECHNICAL REVIEWS UNDER 2024 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10	
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)	
<b>1</b>	<b>LOT 1 – CATERING SERVICES IN CAMARINES SUR</b>									
	Data Processing and Collection Activities/Mobilization Meeting									
		Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>		<b>25 pax</b>						
	RPCO Workshops for Data Processing and Focus Group Discussions									
		Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>		<b>40 pax</b>						
	Write shop and Formulation of Draft RAFIP									
		Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>		<b>25 pax</b>						
	RAFIP Presentation to RCPT									
		Breakfast, AM Snacks, Lunch, & PM Snacks		<b>50 pax</b>						
	RAFIP Layout and Packaging									
		Breakfast, AM Snacks, Lunch, & PM Snacks		<b>25 pax</b>						
	NPCO-PSO-RPCO Joint Technical Reviews									
		Breakfast, AM Snacks, Lunch, & PM Snacks		<b>25 pax</b>						
<b>Sub-total (Lot 1)</b>										
<b>2</b>	<b>LOT 2 – CATERING SERVICES IN CAMARINES NORTE</b>									
	RPCO Workshops for Data Processing and Focus Group Discussions									
		Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>		<b>40 pax</b>						
<b>Sub-total (Lot 2)</b>										

**For Goods Offered From Within the Philippines**

Name of Project: **MEALS, ACCOMMODATION, AND VAN RENTAL FOR THE CONDUCT OF REGIONAL AGRICULTURE AND FISHERIES INVESTMENT PORTFOLIO (RAFIP) PLANNING WORKSHOPS, FOCUS GROUP DISCUSSIONS, CONSULTATIONS AND JOINT TECHNICAL REVIEWS UNDER 2024 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
3	<b>LOT 3 - CATERING SERVICES IN ALBAY</b>								
	RPCO Workshops for Data Processing and Focus Group Discussions								
	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>		<b>40 pax</b>						
								<b>Sub-total (Lot 3)</b>	
4	<b>LOT 4 - CATERING SERVICES IN SORSOGON</b>								
	RPCO Workshops for Data Processing and Focus Group Discussions								
	Breakfast, AM Snacks, Lunch, & PM Snacks for <b>2 days</b>		<b>40 pax</b>						
								<b>Sub-total (Lot 4)</b>	
5	<b>LOT 5 - FOOD &amp; ACCOMMODATION IN CATANDUANES</b>								
	RPCO Workshops for Data Processing and Focus Group Discussions								
	Day 0: Lunch, PM Snacks and Dinner		<b>10 pax</b>						
	Day 0: Accommodation		<b>11 pax</b>						
	Day 1 & 2: Full board meals with Accommodation		<b>40 pax</b>						
	Day 3: Breakfast		<b>10 pax</b>						
								<b>Sub-total (Lot 5)</b>	

**For Goods Offered From Within the Philippines**

Name of Project: **MEALS, ACCOMMODATION, AND VAN RENTAL FOR THE CONDUCT OF REGIONAL AGRICULTURE AND FISHERIES INVESTMENT PORTFOLIO (RAFIP) PLANNING WORKSHOPS, FOCUS GROUP DISCUSSIONS, CONSULTATIONS AND JOINT TECHNICAL REVIEWS UNDER 2024 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
6	<b>LOT 6 – FOOD &amp; ACCOMMODATION IN MASBATE</b>								
	RPCO Workshops for Data Processing and Focus Group Discussions								
	Day 0: Lunch, PM Snacks and Dinner		<b>10 pax</b>						
	Day 0: Accommodation		<b>11 pax</b>						
	Day 1 & 2: Full board meals with Accommodation		<b>40 pax</b>						
	Day 3: Breakfast		<b>10 pax</b>						
								<b>Sub-total (Lot 6)</b>	
7	<b>LOT 7 – VAN RENTAL</b>								
	Van Rental for Camarines Norte		<b>2 units</b>						
	Van Rental for Albay		<b>2 units</b>						
	Van Rental for Sorsogon		<b>2 units</b>						
	Van Rental for Catanduanes (Tabaco, Albay)		<b>2 units</b>						
	Van Rental for Masbate (Pilar, Sorsogon)		<b>2 units</b>						
								<b>Sub-total (Lot 7)</b>	
								<b>GRAND TOTAL</b>	

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_