



REQUEST TO SUBMIT QUOTATION FOR FOOD, ACCOMMODATION, AND POLO SHIRT FOR THE CONDUCT OF PRDP RPCO 5 FY 2024 YEAR-END ASSESSMENT & FY 2025 STRATEGIC PLANNING WORKSHOP UNDER 2024 PHILIPPINE RURAL DEVELOPMENT PROGRAM IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO TWO HUNDRED NINETY-SEVEN THOUSAND FIVE HUNDRED PESOS (PHP297,500.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
LOT 1 -FOOD AND ACCOMMODATION			
70 pax	Full Board Meals with Accommodation for 1 day	2,400/pax	Php168,000.00
70 pax	Meals (Breakfast, AM & PM Snacks, & Lunch) for 1 day	1,000/pax	70,000.00
Sub-total (Lot 1)			Php238,000.00
LOT 2 - POLO SHIRT			
70 pcs	Customized Polo Shirt (Drifit)	850/pc	Php59,500.00
Sub-total (Lot 2)			Php59,500.00
GRAND TOTAL			PHP297,500.00

for the conduct of PRDP RPCO 5 FY 2024 Year-End Assessment & FY 2025 Strategic Planning Workshop under 2024 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **Two Hundred Ninety-Seven Thousand Five Hundred Pesos (Php297,500.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **LOT 1: PRIMUS HOTEL AND RESORT**, Pacol, Naga City; **ROBIEDO INC (VILLA CACERES HOTEL)**, Magsaysay Ave., Naga City; **SUMMIT HOTEL**, Triangulo, Naga City; **LOT 2: PRELI'S GENERAL MERCHANDISE**, Ligao, Albay; **BICOL SHIRTS**, Pili, Camarines Sur; **DLP PRINTING SERVICES**, Magsaysay Ave., Naga City; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu **(for Lot 1)**
6. Picture or Brochure **(for Lot 2)**

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) per lot for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or**



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

side-end to identify the page components and shall be properly addressed to the BAC Chairperson. otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through **manual submission** not later than **09:00 in the morning of 29 November 2024** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

November 21, 2024, San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
OIC, RTD for Research and Regulatory Division
BAC Chairman

POLO SHIRT



MENU

DAY 1

Breakfast

Pork Tocino
Fried Eggs
Garlic Fried Rice
Fresh Fruits
Coffee/Juice

AM Snacks

Pancit Canton
Rice Puto
Pineapple Juice

Lunch

Mushroom soup
Chopseyu
Fried Porkchop
Grilled Fish
Steamed Rice
Fresh Fruits

PM Snacks

Egg Sandwich
Soft Drinks

Dinner

Shrimp Sinigang
Laing
Bicol Express
Steamed Rice
Fruit Salad

Day 2

Breakfast

Dried Fish
Scrambled Eggs
Garlic Fried Rice
Fresh Fruits
Coffee/Juice

AM Snacks

Binu'tong with Coconut Jam
Cucumber Juice

Lunch

Nido Soup
Fried LumpiangUbod
Menudo
Grilled Fish
Steamed Rice
Buko Salad

PM Snacks

Carbonara
Garlic Bread
Juice

Dinner

Cream of Corn Soup
Pork Adobo
Mixed Veggies
Steamed Rice
Fresh Fruits

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2024.

Date of Bidding: _____

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Contact No. & Email Address: _____

For Goods Offered From Within the Philippines

Name of Project: **FOOD, ACCOMMODATION, AND POLO SHIRT FOR THE CONDUCT OF PRDP RPCO 5 FY 2024 YEAR-END ASSESSMENT & FY 2025 STRATEGIC PLANNING WORKSHOP UNDER 2024 PHILIPPINE RURAL DEVELOPMENT PROGRAM IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	LOT 1 -FOOD AND ACCOMMODATION								
	Full Board Meals with Accommodation for 1 day		70 pax	₱	₱	₱	₱	₱	₱
	Meals (Breakfast, AM & PM Snacks, & Lunch) for 1 day		70 pax						
TOTAL FOR LOT 1									₱
2	LOT 2 - POLO SHIRT								
	Customized Polo Shirt (Drift)		20 pax	₱	₱	₱	₱	₱	₱
TOTAL FOR LOT 2									₱

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____