



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

REQUEST TO SUBMIT PROPOSAL FOR THE LABOR AND MATERIALS FOR THE IMPROVEMENT OF OLD RSBSA OFFICE DA RFO 5 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINETY-NINE THOUSAND NINE HUNDRED TWENTY-SIX PESOS (PHP99,926.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid proposal for the Labor and Materials for the Improvement of Old RSBSA Office DA RFO 5. The agency intends to apply the amount ***Ninety-Nine Thousand Nine Hundred Twenty-Six Pesos (Php99,926.00)*** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such, **MAGDA CONSTRUCTION AND SUPPLY**, Daraga Albay, **MVLAND GLOBAL BUILDERS INC**, Pili, Camarines Sur, **ALXM CONSTRUCTION**, Daraga Albay and all interested bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. PhilGEPS Registration
3. BIR Registration
4. Omnibus Sworn Statement
5. PCAB License

The bidders are required to pay the non-refundable amount of Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through manual submission not later than 1:00 in the afternoon of 16 December 2024 at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at 1:30PM onwards at 2nd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

December 12, 2024 San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
OIC, RTD for Research and Regulations
Chairperson, Bids and Awards Committee

BID FORM

To: **DEPARTMENT OF AGRICULTURE**
Address: San Agustin, Pili, Camarines Sur

We, the undersigned, declare that:

(a) We have examined and have no reservation to the Bidding Documents, including Addenda for the Contract _____

(b) We offer to execute the works for this Contract in accordance with the Bid and Bid Data Sheet General and Special Conditions of Contract accompanying this Bid:

The total price of our Bid, excluding any discounts offered in item (d) below is _____

The discounts offered and the methodology for their application is/are:

(c) Our Bid shall be valid for a period of 120 days from the date fixed for the Bid submission deadline in accordance with the Bidding Documents, and it shall remain binding upon us and maybe accepted at any time before the expiration of that period;

(d) If our Bid is accepted, we commit to obtain a Performance Security in the amount of 30 percent of the Contract Price for the due performance of the Contract;

(e) Our firm, including any subcontractors and suppliers for any part of the contract, have nationalities from the following eligible countries: _____.

(f) We are not participating, as Bidders in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents; _____.

(g) Our firm, its facilities or subsidiaries, including any subcontractors or suppliers for any part of the contract, has not been declared ineligible by the funding source;

(h) We understand that this Bid together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and

(i) We understand that you are not bound to accept the Lowest Evaluated Bid or any other Bid that you may receive.

Name : _____
In the capacity of : _____
Signed : _____
Duly authorized to sign the Bid for the behalf of : _____
Date : _____

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address t [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at____,
Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]
[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRICULTURE
REGIONAL FIELD OFFICE NO.5
SAN AGUSTIN.PILI CAMARINES SUR.

PROJECT TITLE

P R O P O S E D :

**IMPROVEMENT OF
OLD RSBSA OFFICE**

DA-RFOV, SAN AGUSTIN, PILI, CAMARINES SUR

PREPARED BY:

RAED OFFICE





PERSPECTIVES



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
REGIONAL FIELD OFFICE NO. 5
 SAN AGUSTIN, PILI, CAMARINES SUR

Prepared by:	Checked by:	Reviewed by:	Recommending Approval:	Approved by:
AR. PAULO F. SAMAR, <small>LUP</small>	ENGR. ONOFRE RUIZ JR.	ENGR. LUISITO R. BALTAZAR	ENGR. JERRY A. EBOÑA	MARY GRACE DP. RODRIGUEZ, Ph.D
PREPARED BY	Civil Engineer In-Charge	ENGINEER III, EPDSS SECTION HEAD	OIC, RAED Chief	OIC, RTD For Operations

Name of Project:	IMPROVEMENT OF OLD RSBSA OFFICE
Location:	DA-RFO V, SAN AGUSTIN, PILI, CAMARINES SUR
Sheet Contents:	AS SHOWN

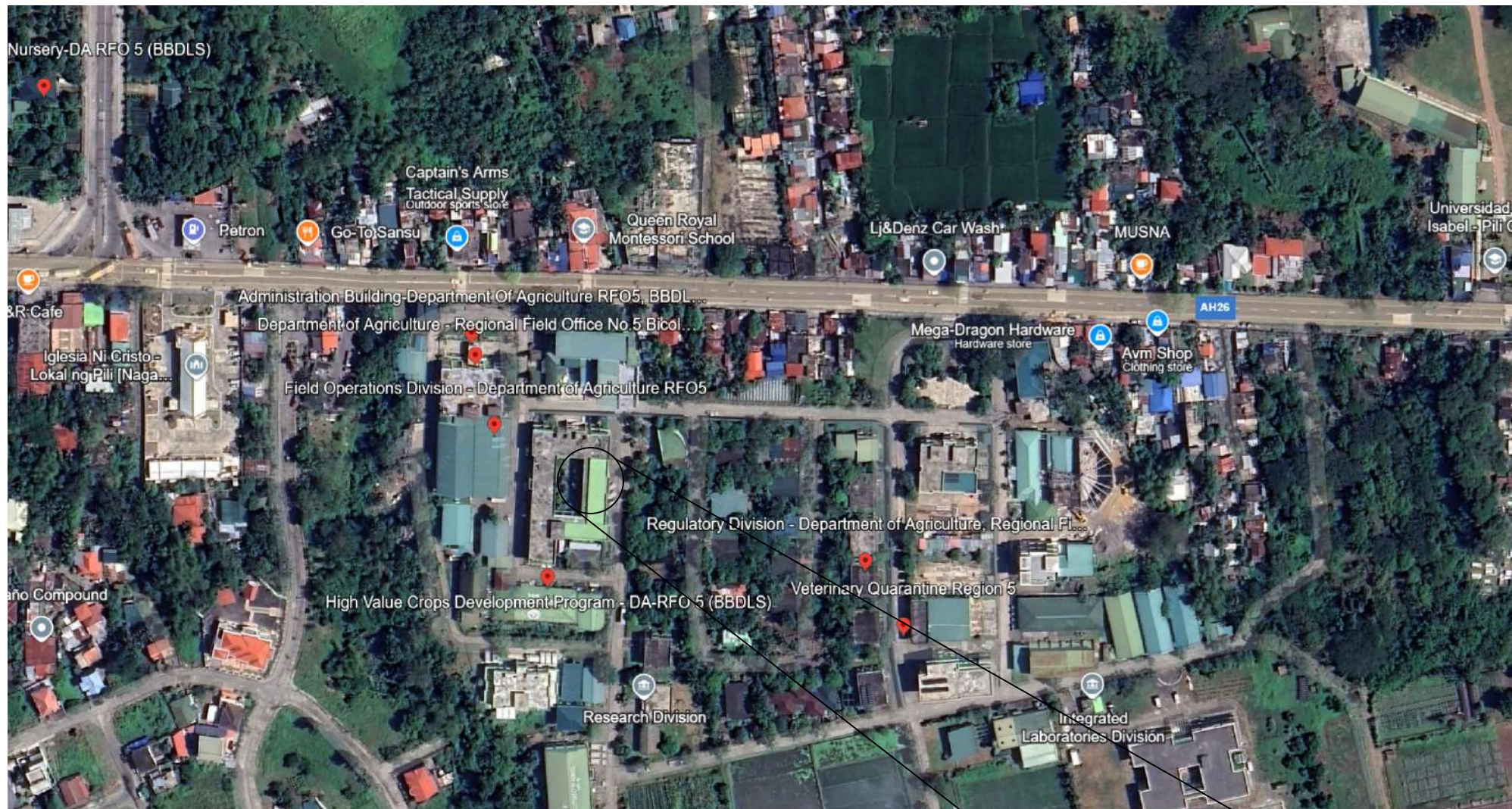
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DATE:	DECEMBER
Sheet No.:	A/1/6

SCOPE OF WORKS

1. REPAINTING OF INTERIOR WALLS AND COLUMNS EXCEPT DRY WALLS (FOLLOW THE EXISTING COLOR SCHEME)
2. REPAINTING OF ACOUSTIC CEILING PANELS
3. REPLACEMENT OF RUSTED T-RUNNERS
4. INSTALLATION OF ADDITIONAL LIGHTING FIXTURES AND REWIRING
5. INSTALLATION OF GLASS PLASTIC TINTED/FROSTED FILM ON ALUMINUM GLASS DOOR (BOTH SIDES)
6. REINSTALLATION OF WINDOW BLINDS


GENERAL NOTES

1. REFERENCE TO OTHER DRAWINGS
SEE ARCHITECTURAL DRAWINGS AND OTHER RELEVANT DRAWINGS FOR FLOOR FINISHES, OPENINGS IN WALLS AND SLABS, INTERIOR PARTITIONS, LOCATION OF CHB WALLS, ETC.
2. DIMENSIONS
DIMENSIONS SHOWN ARE IN MILLIMETERS UNLESS OTHERWISE NOTED IN THE INTERPRETATION OF THESE DRAWINGS. INDICATED DIMENSIONS SHALL GOVERN AND DISTANCES OR SIZE SHALL NOT BE SCALED FOR CONSTRUCTION PURPOSES.
3. DISCREPANCIES
THE CONTRACTOR SHALL COMPARE THE STRUCTURAL DRAWINGS TO THE ARCHITECTURAL DRAWINGS IN REFERENCE TO THE LAYOUT, DIMENSIONS AND ELEVATIONS SHALL BE CONSULTED TO THE DESIGNER IN CASE OF DISCREPANCIES IN THE ISSUED DRAWINGS.
4. CONSTRUCTION DRAWINGS
ALL DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE SHOWN ON PLANS, SECTION OR DETAILS. NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER GENERAL NOTES AND TYPICAL DETAILS.
5. FINISHES AND MATERIALS
ADDITIONAL FINISHES AND/OR MATERIALS APPROVED OR ADDED BY THE END USER SHALL BE NOTIFIED TO THE DESIGNER.
6. VARIATIONS
ANY VARIATION IN THE PLANS, MATERIALS, AND FINISHES SHALL BE NOTIFIED TO THE DESIGNER AND END USER.




LOCATION MAP

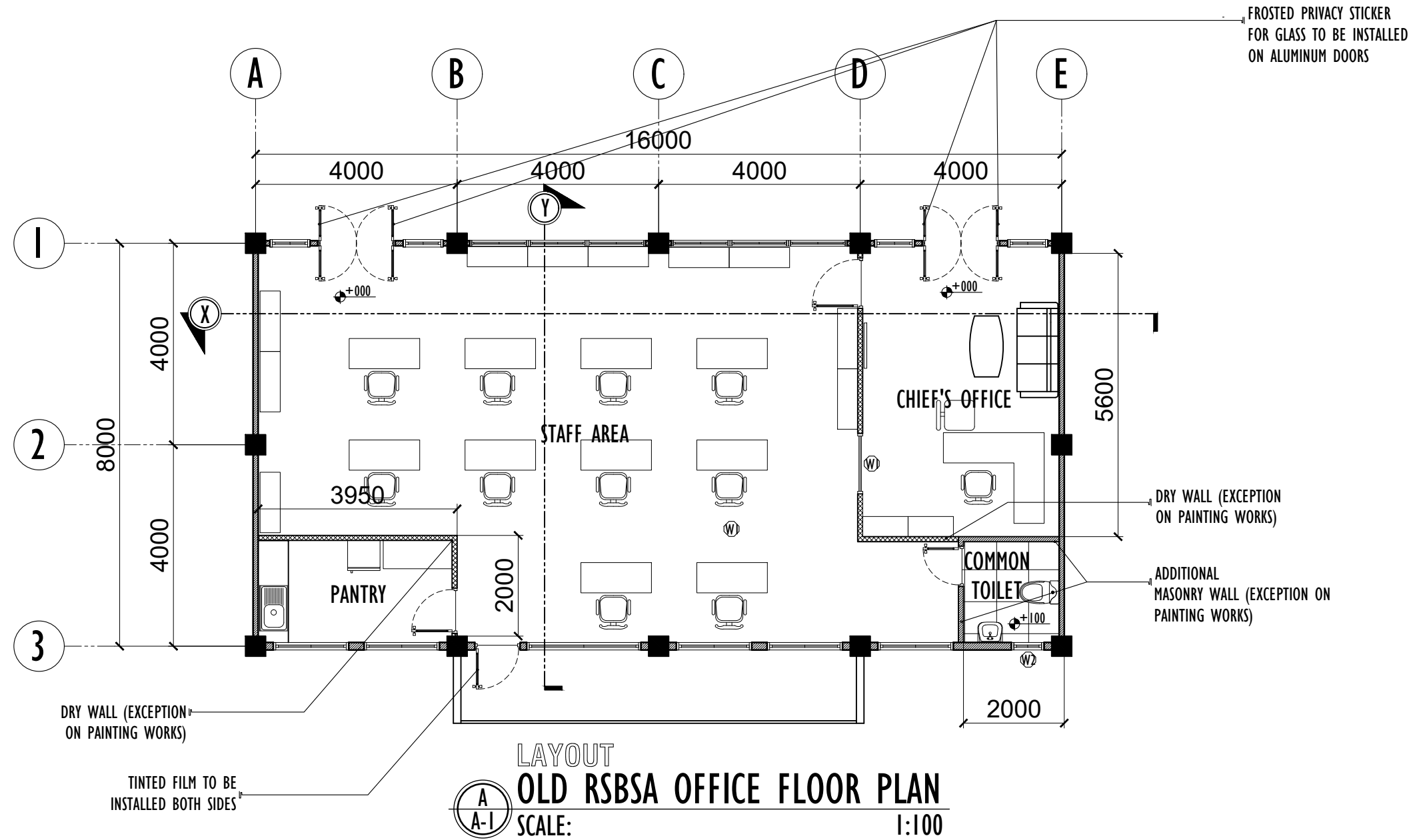
THE SITE

 <p>REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 5 SAN AGUSTIN, PILI, CAMARINES SUR</p>	Prepared by:	Checked by:	Reviewed by:	Recommending Approval:	Approved by:	Name of Project:	CAD by:	
	AR. PAULO F. SAMAR, UAP	ENGR. ONOFRE RUIZ JR.	ENGR. LUISITO R. BALTAZAR	ENGR. JERRY A. EBOÑA	MARY GRACE DP. RODRIGUEZ, Ph.D	RODEL P. TORNILLA, MaBE	IMPROVEMENT OF OLD RSBSA OFFICE	PFS
	PREPARED BY	Civil Engineer In-Charge	ENGINEER III, EPDSS SECTION HEAD	OIC, RAED Chief	OIC, RTD For Operations	Regional Executive Director	DA-RFO V, SAN AGUSTIN, PILI, CAMARINES SUR	DATE: DECEMBER
							Sheet Contents: AS SHOWN	Sheet No.: A/2 6

ACTUAL BUILDING CONDITION



 <p>REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 5 SAN AGUSTIN, PILI, CAMARINES SUR</p>	Prepared by:	Checked by:	Reviewed by:	Recommending Approval:	Approved by:	Name of Project:	CAD by:	
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	PREPARED BY	Civil Engineer In-Charge	ENGINEER III, EPDSS SECTION HEAD	OIC, RAED Chief	OIC, RTD For Operations	Regional Executive Director	Location:	DATE:
							DA-RFO V, SAN AGUSTIN, PILI, CAMARINES SUR	DECEMBER
						Sheet Contents:	Sheet No.:	
						AS SHOWN	A/3/6	

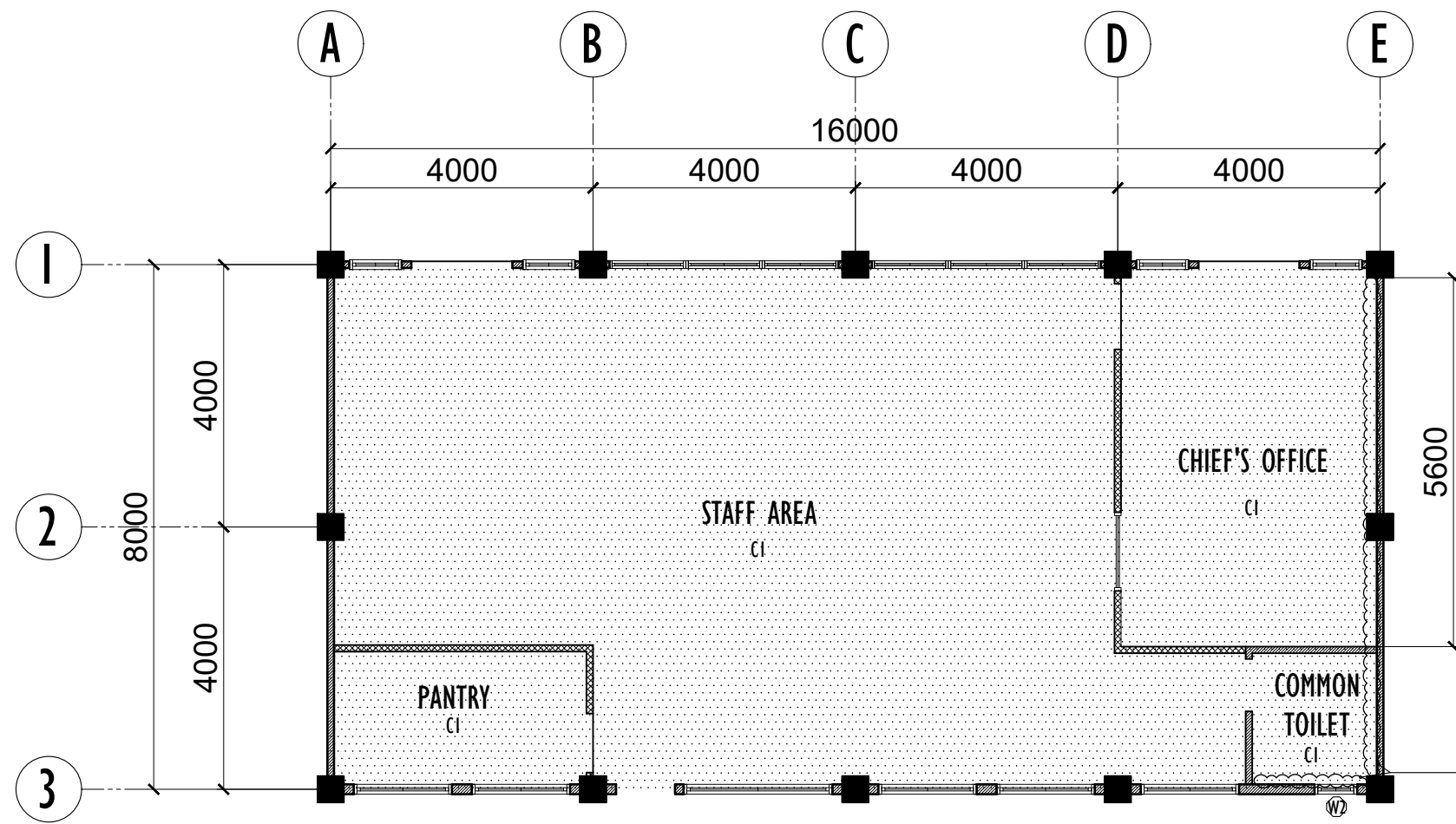


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SAN AGUSTIN, PILI, CAMARINES SUR

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				RODEL P. TORNILLA, MaBE Regional Executive Director

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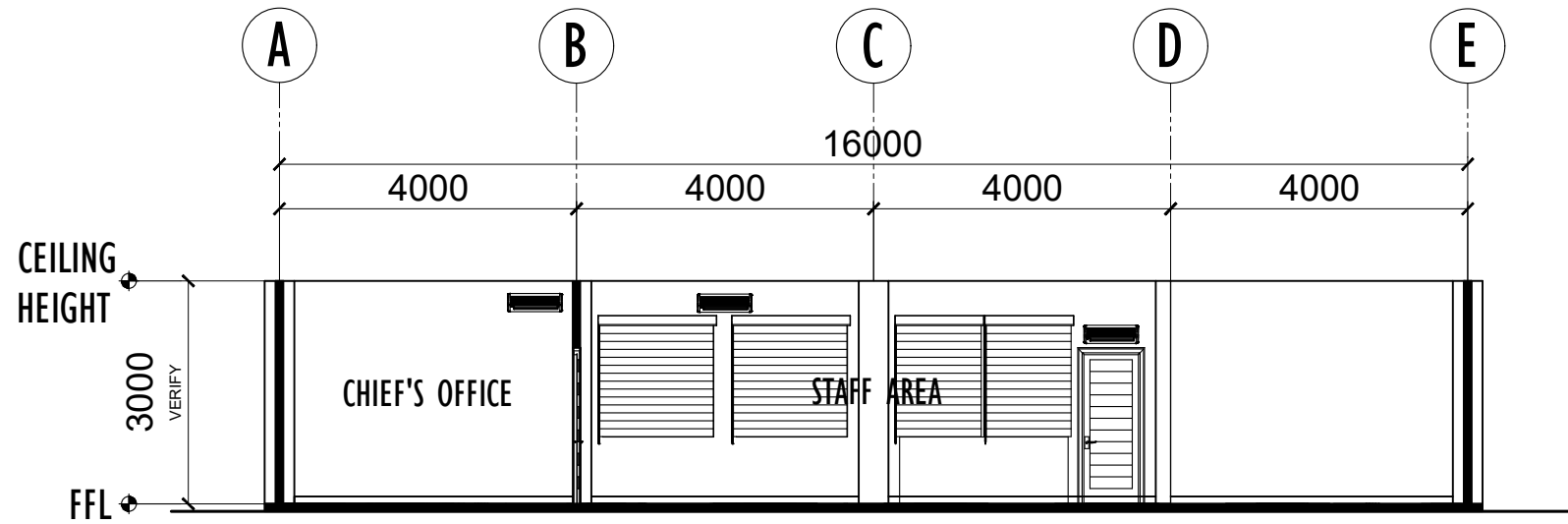


LAYOUT
OLD RSBSA OFFICE FLOOR PLAN
 SCALE: 1:100

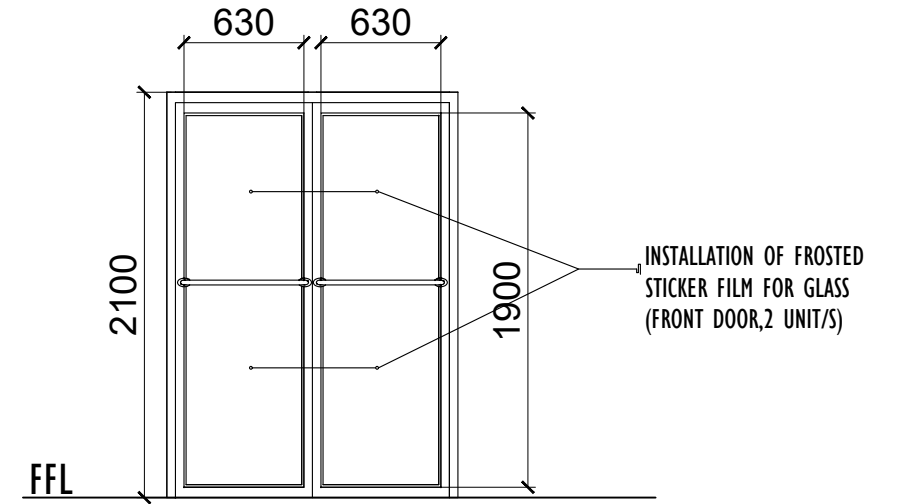
RUSTED T-RUNNER WALL ANGLE TO BE REPLACED (OTHER RUSTED T-RUNNER SHOULD ALSO BE REPLACED)

CEILING SCHEDULE		
MARK	HATCH	DESCRIPTION
CI		GYPSUM BOARD PANELS TO BE PAINTED FINISH / COLOR: WHITE FLAT LATEX PAINT (OR ANY APPROVED MATERIAL)

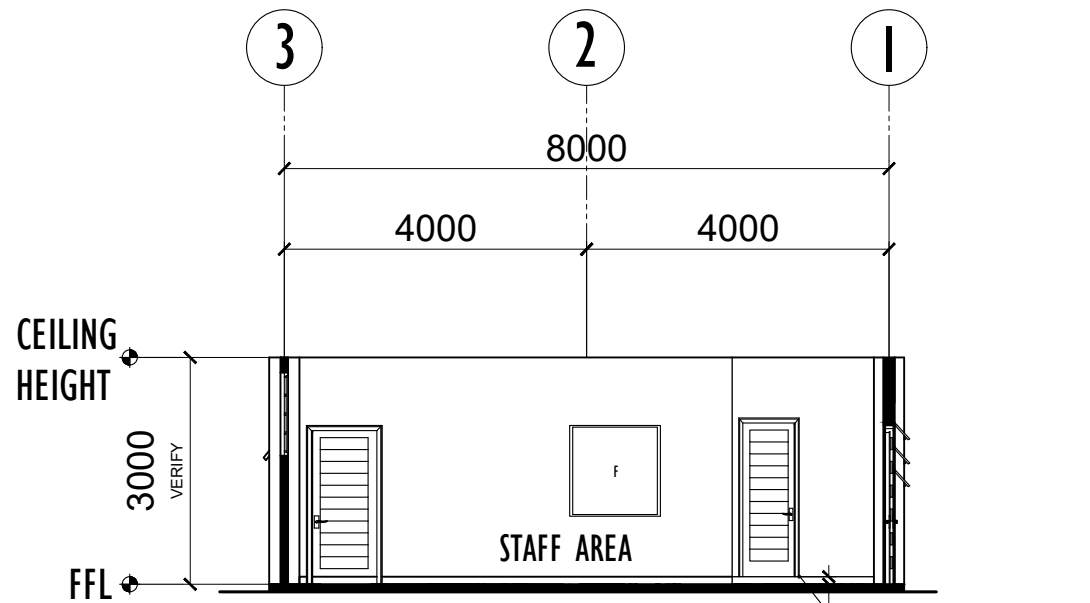
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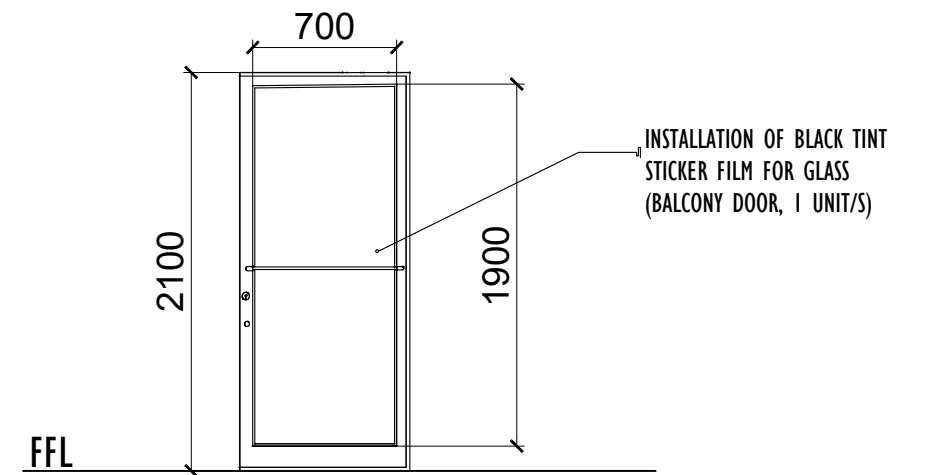
A
A-3 LONGITUDINAL SECTION
SCALE: 1:100



A
A-5 DOOR DETAIL
SCALE: 1:40



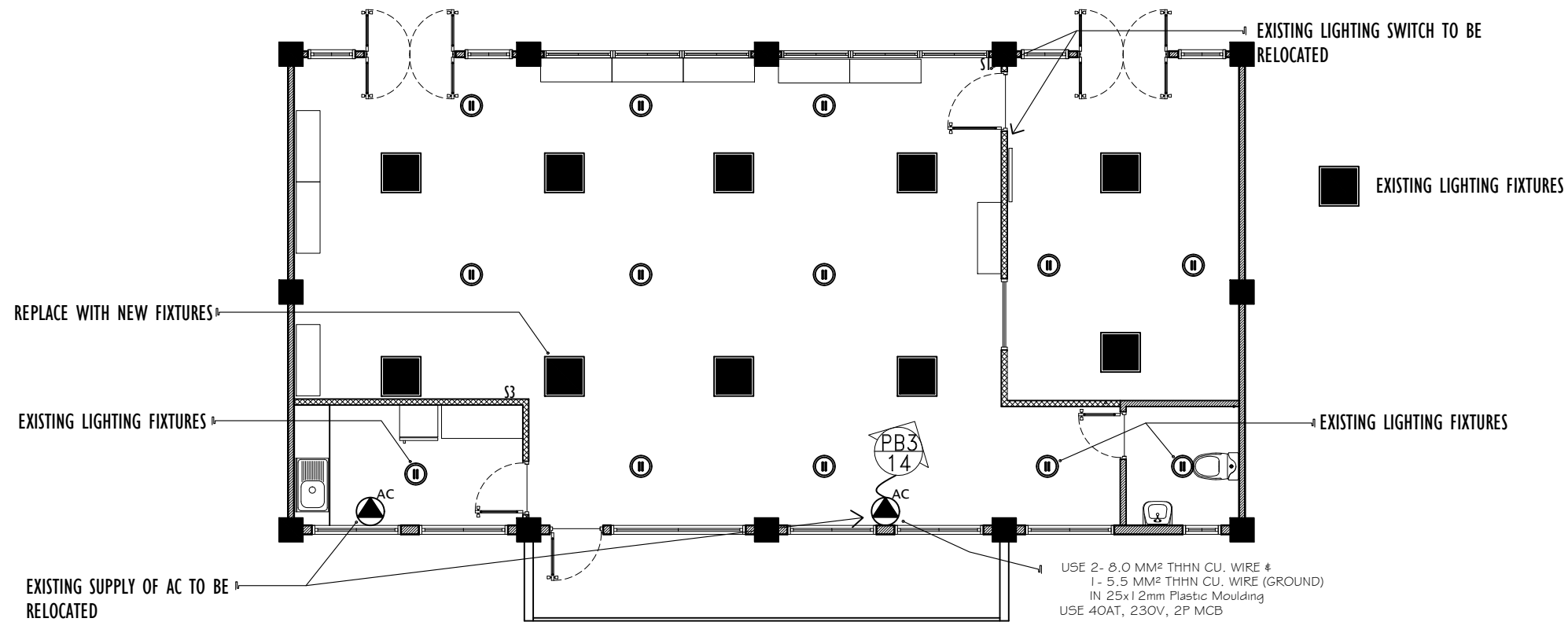
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A-4 CROSS SECTION
SCALE: 1:100



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					IMPROVEMENT OF OLD RSBSA OFFICE
					DA-RFO V, SAN AGUSTIN, PILI, CAMARINES SUR
					AS SHOWN

CAD by:	PFS
DATE:	DECEMBER
Sheet No.:	A/6/6



E
E-I
ELECTRICAL PLAN
 SCALE: _____ NTS

LEGEND:

- | | | | |
|--|---|--|-------------------------------|
| | 20 watts LED RECESSED DOWNLIGHT (DAY LIGHT) | | Single gang Single way Switch |
| | AC OUTLET | | Three gang Single way Switch |
| | 60X60 LED PANEL LIGHT | | |

SCOPE OF WORKS:

- REPLACEMENT OF (1) LED PANEL LIGHT (SEE ELECTRICAL PLAN)
- INSTALLATION OF NEW LED RECESSED DOWNLIGHT (SEE ELECTRICAL PLAN)
- REPAIR AND REPLACEMENT (3) OF EXISTING FLOOR MOUNTED OUTLETS
- RELOCATION OF EXISTING ACU OUTLET (SEE ELECTRICAL PLAN)
- INSTALLATION OF NEW WIRING AND BREAKER FOR 3T FLOOR STANDING AC AT PANELBOARD 3 (8.0mm² THHN CU. WIRE, 40AT 2P CKT BREAKER), (SEE ELECTRICAL PLAN)
- INSTALLATION OF OUTDOOR CKT BREAKER FOR ACU

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									IMPROVEMENT OF OLD RSBSA OFFICE	THAN
									DA RFO-V COMPOUND, SAN AGUSTIN PILI, CAMARINES SUR.	DATE: DECEMBER 2024
									AS SHOWN	Sheet No.: E/1 1
				ENGR. JONATHAN L. SARMIENTO <small>CAD & DESIGN</small>	ENGR. ONOFRE RUIZ JR. <small>Civil Engineer In-Charge</small>	ENGR. LUISITO R. BALTAZAR <small>ENGINEER III, EPDSS HEAD</small>	ENGR. JERRY A. EBOÑA <small>OIC, RAED Chief</small>	MARY GRACE DP. RODRIGUEZ, PH.D. <small>OIC, RTD For Operations</small>	RODEL P. TORNILLA, MaBE <small>Regional Executive Director</small>	