



Republic of the Philippines  
**REGIONAL FIELD OFFICE NO. 5**  
San Agustin, Pili, Camarines Sur

**[SVP-02-2024] REQUEST TO SUBMIT QUOTATION/PROPOSAL FOR THE SUPPLY AND DELIVERY OF VARIOUS SUPPLIES FOR USE DURING THE CONDUCT OF YEAR-END ACTIVITIES OF DA RFO 5 AT APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO NINE HUNDRED SIXTY THOUSAND PESOS (PHP960,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested supplier to submit complete bid proposal for the:

| Qty         | Item Description                | Unit Cost | Total Cost        |
|-------------|---------------------------------|-----------|-------------------|
| 240 pcs     | Dark Chocolate, 200g            | 302.50    | 72,600.00         |
| 240 packs   | Sotanghon noodles, 1 kg         | 325.50    | 78,120.00         |
| 240 packs   | Pasta, Spaghetti 900g           | 132.00    | 31,680.00         |
| 240 packs   | Macaroni, Short Salad Mac 200g  | 37.00     | 8,880.00          |
| 240 pcs     | Spaghetti Sauce 900g            | 97.50     | 23,400.00         |
| 240 bottles | Sugar Palm Kaong White 340g     | 91.00     | 21,840.00         |
| 240 bottles | Nata de Coco, green 340g        | 66.00     | 15,840.00         |
| 240 pcs     | All Purpose Cream 250ml         | 72.00     | 17,280.00         |
| 240 cans    | Condensed milk 340g             | 55.75     | 13,380.00         |
| 240 cans    | Condensed Filled Milk 300ml     | 70.75     | 16,980.00         |
| 240 packs   | Graham Cracker 210g             | 43.00     | 10,320.00         |
| 240 cans    | Pineapple Chunks 836g           | 104.00    | 24,960.00         |
| 240 cans    | Fruit Cocktail 3kg              | 302.50    | 72,600.00         |
| 240 packs   | Raisin 200g                     | 92.00     | 22,080.00         |
| 240 bottles | Mayonnaise 470ml                | 246.00    | 59,040.00         |
| 240 pcs     | Milk Chocolate bar              | 133.00    | 31,920.00         |
| 240 pcs     | Coffee 92g                      | 89.25     | 21,420.00         |
| 240 bottles | Softdrink 1.5L                  | 66.50     | 15,960.00         |
| 240 packs   | Powdered Juice, refill 375g     | 329.00    | 78,960.00         |
| 240 cans    | Luncheon Meat, 230g             | 98.00     | 23,520.00         |
| 240 cans    | Chinese Luncheon Meet, 350g     | 87.00     | 20,880.00         |
| 240 cans    | Tuna Flakes in Oil 155g         | 37.00     | 8,880.00          |
| 240 cans    | Mushroom Pieces and Steams 400g | 67.00     | 16,080.00         |
| 240 packs   | Oil, Refill 1kg                 | 108.00    | 25,920.00         |
| 240 bottles | Catsup, 530g                    | 44.75     | 10,740.00         |
| 240 pcs     | Fiesta Ham 1kg                  | 619.00    | 148,560.00        |
| 240 packs   | Pancit Canton 1kg               | 201.00    | 48,240.00         |
| 240 pcs     | Washed Sugar 1kg                | 83.00     | 19,920.00         |
|             | <b>GRAND TOTAL</b>              |           | <b>960,000.00</b> |



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The agency intends to apply the amount of **NINE HUNDRED SIXTY THOUSAND PESOS (PHP960,000.00)** as the Approved Budget for the Contract. Partial bid id not allowed.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such **LION COMMERCIAL CORPORATION**, Ziga Avenue, San Juan, Tabaco City; Metro Main Star Asia Corp, CBD2, Triangulo, Naga City, **RFK GEN MDSE**, Pili, Camarines Sur , **ALLAN JUSTINE GEN MDSE**, Magarao, Camarines Sur and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's/Business Permit
2. PhilGeps Registration Number
3. BIR Registration
4. Omnibus Sworn Statement
5. Annual Income Tax
5. Bid Form
6. BID Offer from within the Philippines

The bidders are required to pay the non-refundable **Five Hundred Pesos (Php500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

**Sealed Bid must be duly received by BAC Secretariat through Manual Submission not later than 1:00 in the afternoon of 16 December 2024** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. **Late bids shall not be accepted.** The opening of Proposal shall be at **10:00AM** onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For further information, please refer to BAC Secretariat Office, DA RFO 5, San Agustin, Pili Camarines Sur or via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com)

December 11, 2024 San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**  
OIC, RTD for Research and Regulations  
BAC Chairperson

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(SVP-GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Contact No. & Email address: \_\_\_\_\_

**Omnibus Sworn Statement (Revised)**  
**[shall be submitted with the Bid]**

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

**AFFIDAVIT**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable ;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (ESTAFA) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant

*[Jurat]*  
*[Format shall be based on the latest Rules on Notarial Practice]*

*GPPB Resolution No. 16-2020, dated 16 September 2020*

**FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES**

Name of project: **SUPPLY AND DELIVERY OF VARIOUS SUPPLIES FOR USE DURING THE CONDCUT OF YEAR-END ACTIVITIES OF DA RFO 5**

| 1    | 2                               | 3                 | 4           | 5                       | 6   | 7  | 8  | 9                                   | 10  |
|------|---------------------------------|-------------------|-------------|-------------------------|---|--|--|-------------------------------------|---|
| Item | Description                     | Country of origin | Quantity    | Unit price EXW per item | Transportation and Insurance and all other costs incidental to delivery, per item | Sales and other taxes payable if Contract is awarded, per item | Cost of Incidental Services, if applicable, per item | Total Price, per unit (col 5+6+7+8) | Total Price delivered Final Destination (col 9) x (col 4) |
|      | Dark Chocolate, 200g            |                   | 240 pcs     |                         |   |  |  |                                     |   |
|      | Sotanghon noodles, 1 kg         |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Pasta, Spaghetti 900g           |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Macaroni, Short Salad Mac 200g  |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Spaghetti Sauce 900g            |                   | 240 pcs     |                         |   |  |  |                                     |   |
|      | Sugar Palm Kaong White 340g     |                   | 240 bottles |                         |   |  |  |                                     |   |
|      | Nata de Coco, green 340g        |                   | 240 bottles |                         |   |  |  |                                     |   |
|      | All Purpose Cream 250ml         |                   | 240 pcs     |                         |   |  |  |                                     |   |
|      | Condensed milk 340g             |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Condensed Filled Milk 300ml     |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Graham Cracker 210g             |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Pineapple Chunks 836g           |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Fruit Cocktail 3kg              |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Raisin 200g                     |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Mayonnaise 470ml                |                   | 240 bottles |                         |   |  |  |                                     |   |
|      | Milk Chocolate bar              |                   | 240 pcs     |                         |   |  |  |                                     |   |
|      | Coffee 92g                      |                   | 240 pcs     |                         |   |  |  |                                     |   |
|      | Softdrink 1.5L                  |                   | 240 bottles |                         |   |  |  |                                     |   |
|      | Powdered Juice, refill 375g     |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Luncheon Meat, 230g             |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Chinese Luncheon Meet, 350g     |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Tuna Flakes in Oil 155g         |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Mushroom Pieces and Steams 400g |                   | 240 cans    |                         |   |  |  |                                     |   |
|      | Oil, Refill 1kg                 |                   | 240 packs   |                         |   |  |  |                                     |   |
|      | Catsup, 530g                    |                   | 240 bottles |                         |   |  |  |                                     |   |
|      | Fiesta Ham 1kg                  |                   | 240 pcs     |                         |   |  |  |                                     |   |

|  |                   |  |           |  |  |  |  |  |  |
|--|-------------------|--|-----------|--|--|--|--|--|--|
|  | Pancit Canton 1kg |  | 240 packs |  |  |  |  |  |  |
|  | Washed Sugar 1kg  |  | 240 pcs   |  |  |  |  |  |  |
|  |                   |  |           |  |  |  |  |  |  |
|  |                   |  |           |  |  |  |  |  |  |
|  |                   |  |           |  |  |  |  |  |  |

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_