

**[SVP-97-2024] REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE CATERING SERVICES FOR THE CONDUCT OF VARIOUS TRAININGS UNDER THE PROJECT DEVELOPMENT OF ORGANIC PRODUCTION TECHNOLOGIES FOR QUEEN PINEAPPLE (P45,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the:

QTY	UNIT	PARTICULARS	UNIT COST	TOTAL COST
<b>Basic Training in Organic Farming System</b>				
50	pax	AM Snack, Lunch and PM Snack	450.00	<b>22,500.00</b>
<b>Training on Queen Pineapple Production in Organic Farming System</b>				
50	pax	AM Snack, Lunch and PM Snack	450.00	<b>22,500.00</b>
<b>GRAND TOTAL</b>				<b>45,000.00</b>

For the conduct of Various Trainings under the Project Development of Organic Production Technologies. The agency intends to apply the amount of Forty-Five Thousand Pesos Only (Php 45,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

**As such, SELAH CATERING SERVICES- Daet Camarines Norte, NONOY'S FOOD HAUS Daet Camarines Norte, TIN-TIN APARTELLE Daet Camarines Norte** and all interested bidder are hereby requested to submit the following documents

1. Mayor's Permit
2. PhilGeps Registration
3. DTI / SEC Registration
4. BIR Registration
5. End-User Preferred Menu

The bidders are required to pay the non-refundable amount **Five Hundred Pesos (Php500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson,** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur

Telephone No: (054) 871 2040 to 49

Email: da5ored@yahoo.com

Website: bicol.da.gov.ph

**Sealed Bid must be duly received by BAC Secretariat through manual submission not later than 1:00 in the Afternoon of 16 December 2024** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at **1:30PM** onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For further information, please refer to BAC Secretariat Office, DA RFO 5, San Agustin, Pili Camarines Sur or via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com)

December 11, 2024 San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**

OIC – RTD for Research and Regulations  
BAC Chairperson



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur  
 Telephone No: (054) 871 2040 to 49  
 Email: da5ored@yahoo.com  
 Website: bicol.da.gov.ph

**BID FORM**  
**(SVP-GOODS)**

DEPARTMENT OF AGRICULTURE  
 Regional Field Unit No. 5  
 San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
**( P \_\_\_\_\_ )**

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur  
 Telephone No: (054) 871 2040 to 49  
 Email: da5ored@yahoo.com  
 Website: bicol.da.gov.ph

**FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES**

<b>Name of Project:</b>	<b>CATERING SERVICES FOR THE CONDUCT OF VARIOUS TRAININGS UNDER THE PROJECT DEVELOPMENT OF ORGANIC PRODUCTION TECHNOLOGIES FOR QUEEN PINEAPPLE</b>
<b>Name of Bidder/ Authorized Representative:</b>	

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
	<b>Basic Training in Organic Farming System</b>								
	AM Snack, Lunch and PM Snack		50 pax						
	<b>Training on Queen Pineapple Production in Organic Farming System</b>								
	AM Snack, Lunch and PM Snack		50 pax						
	<b>GRAND TOTAL</b>								

Signature: \_\_\_\_\_

[In the capacity of] \_\_\_\_\_

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**REGIONAL FIELD OFFICE NO. 5**

San Agustin, Pili, Camarines Sur

Telephone No: (054) 871 2040 to 49

Email: da5ored@yahoo.com

Website: bicol.da.gov.ph

**MENU FOR CATERING**

Snack(am)

Spaghetti  
Toasted Siopao  
Pineapple Juice

Lunch

Pain Rice  
Corn Soup  
Beef steak  
Chopsuey  
Banana

Snack (pm)

Pansit Guisado  
Tuna Sandwich  
Minute Maid Juice