



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
 San Agustin, Pili, Camarines Sur

[SVP-09- OAP- 2025] REQUEST TO SUBMIT PROPOSAL FOR SUPPLY AND DELIVERY OF **LOT 1-FOOD AND ACCOMMODATION, LOT 2- SUPPLIES & MATERIALS AND LOT 3- VAN RENTAL UNDER OAP 2025** WITH AN APPROVED BUDGET FOR THE CONTRACT AMOUNTING TO **EIGHT HUNDRED FORTY NINE THOUSAND NINE HUNDRED EIGHTY PESOS (₱849,980.00)** PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers to submit complete bid quotation for the ff:

QTY.	UNIT	PARTICULAR	UNIT PRICE	TOTAL ABC
		Lot 1- FOOD AND ACCOMMODATION-CAMARINES SUR, 2 BATCHES		
25	Pax	FOOD- (breakfast, 2 snacks, Lunch and Dinner) for 5 days	1,000.00	₱ 250,000.00
25	Pax	ACCOMMODATION- 5 days	1,000.00	250,000.00
Total Lot 1 (2 batches)				₱500,000.00
		Lot 2- SUPPLIES & MATERIALS		
60	Pcs	<ul style="list-style-type: none"> Advocacy Shirt, with printed logo, full sublimation, comfortable fabric 	800.00	48,000.00
60	Pcs	<ul style="list-style-type: none"> Boots, paddy boots, pants type, 80cm, non-slip, thick sole, water proof, heavy duty, color black 	800.00	48,000.00
60	Pcs	<ul style="list-style-type: none"> Handheld Fan, Foldable life 7 mini portable fan, rechargeable, 5000 mah, 20 ft/s windspeed, battery life-19.5 h, product weight 24g, color black, pink and gray 	1,000.00	60,000.00
60	pcs	<ul style="list-style-type: none"> Tumbler, 18oz, wide mouth with spout lid, vacuum insulated, stainless steel, color cheery, red, cobalt, hunter green, space black 	733.00	43,980.00
Total Lot 2				₱199,980.00
2	units	LOT 3- VAN RENTAL- 2 BATCHES Different points in Camarines Sur, Albay and Sorsogon for 5 days each batch MINIMUM SPECIFICATION: <ul style="list-style-type: none"> Seating Capacity: atleast 10 pax Vehicle must be duly registered under the name of the rental company Vehicle plate number/shall be included in the bid offer Vehicle must be equipped with dashcam and GPS tracking device Vehicle must be equipped with air-condition, stereo, glass tint and seat belts Chauffer shall bring with him 	7,500.00	150,000.00



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		license, registrations and accreditation during travel <ul style="list-style-type: none"> • Chauffer must be equipped with cellular phones for easy communication • Winning bidder will be required to have atleast one dispatcher to coordinate with the representative of the procuring entity • Winning bidder agrees to do a daily clean up and washing of every vehicle (at their own expense) 		
		Total Lot 3 (2 batches)		₱150,000.00
			TOTAL	₱849,980.00

The agency intends to apply the amount of **EIGHT HUNDRED FORTY NINE THOUSAND NINE HUNDRED EIGHTY PESOS (₱849,980.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

As such : **Lot 1- SONRISA FARM**, Magarao, Camarines Sur, **SAMBO'S FARM**, Magarao, Camarines Sur, **ECOLISTIC RESEARCH FARM**, Magarao, Camarines Sur **Lot 2- RFK GENERAL MERCHANDISE**, Pili, Camarines Sur, **ERIVAN GENERAL MERCHANDISE**, 0585 Sapphire St., Lomeda Subd. San Felipe, Naga City, **ALLAN JUSTINE GENERAL MERCHANDISE**, Magarao, Camarines Sur, **Lot 3- TIERA DE IBALON**, Naga City, **AOL TRAVEL & TOURS**, Legaspi City, Albay, **BENMAR TRAVEL & TOURS**, Legaspi City, Albay, and all interested bidders are hereby requested to submit the following documents:

1. Mayors Permit (updated or proof of renewal)
2. DTI/SEC/CDA Registration
3. PhilGEPS Registration
4. BIR Registration
5. Omnibus Sworn Statement
6. Menu- Lot 1

The bidders are required to pay Php500.00 for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. All submitted documents must be in duplicate and marked with index/ear tabs or side-end tabs to identify the page components, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 not later than **9:00AM of 31 January 2025** at. Operations Building, DA RFO-5, Pili, Camarines Sur. Opening of proposal will be on the same date and time. Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information please email at **bacrfo5@gmail.com**. DA-BAC Secretariat Office.



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San Agustin, Pili, Camarines Sur

22 January 2025, San Agustin, Pili, Camarines Sur.

LORENZO L. ALVINA
OIC, RTD for Research and Regulations
Chairperson, Bids and Awards Committee

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(SVP-GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2025.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Entity]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable ;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of _____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant

[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]

GPPB Resolution No. 16-2020, dated 16 September 2020

PROPOSED MENU

<i>DAY 1</i>	<i>DAY 2</i>	<i>DAY 3</i>	<i>DAY 4</i>	<i>DAY 5</i>
Breakfast Fried rice Sunny side up egg Pork tocino Coffee	Breakfast Fried rice Scrambled egg Beef tapa Coffee	Breakfast Fried rice Boiled egg Sausage Coffee	Breakfast Fried rice Sunny side up egg Daing na bangus Coffee	Breakfast Fried Rice Scrambled egg Corned beef hash Coffee
AM Snack Spaghetti Bread Juice	AM Snack Sotanghon Bread Juice	AM Snack Pansit Guisado Bread Juice	AM Snack Baked mac Bread Juice	AM Snack Asst. kakanin Bread Juice
Lunch Rice Fried fish Chopsuey Banana	Lunch Rice Buttered chicken Mixed vegetables Coffee jelly	Lunch Rice Pork humba Pakbet Fruit salad	Lunch Fish salpicao Porkchop Fruits Rice	Lunch Chicken cordon bleu Buttered vegetables Banana Rice
PM Snack Tuna sandwich Juice	PM Snack Ham sandwich Juice	PM Snack Chicken sandwich Juice	PM Snack Burger Juice	PM Snack Cheese sandwich Juice
Dinner Rice Chicken teriyaki Mixed vegetables Apple	Dinner Rice Pork Caldereta Laing Watermelon	Dinner Rice Fried chicken Mixed vegetables Orange	Dinner Rice Beef salpicao Boiled potatoes Grapes	Dinner Rice Pork Adobo Chopsuey Apple

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____