



REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES FOR THE CONDUCT OF RPCO 5 ORIENTATION ON FINANCE AND PROCUREMENT GUIDELINES AND FIRST QUARTER COORDINATION MEETING & TECHNICAL WORKSHOP WITH LGUS AND PGS ON PRDP SCALE-UP IMPLEMENTATION UNDER 2025 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO EIGHT HUNDRED NINETY-EIGHT THOUSAND PESOS (PHP898,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
Catering Services for:			
RPCO 5 First Quarter Coordination Meeting & Technical Workshop with LGUs and PGs on PRDP Scale-Up Implementation			
90 pax	Full board Meals (2 snacks and 3 meals) for 5 days	1,000/pax	Php450,000.00
RPCO 5 Orientation on New Financial Arrangement & Procurement Guidelines for PRDP Scale-Up Implementation			
70 pax	Full board Meals (2 snacks and 3 meals) for 8 days	800/pax	448,000.00
Total			Php898,000.00

for the conduct of RPCO 5 Orientation on Finance and Procurement Guidelines and First Quarter Coordination Meeting & Technical Workshop with LGUs and PGs on PRDP Scale-Up Implementation under 2025 Philippine Rural Development Program (PRDP) Implementation. The agency intends to apply the amount of **Eight Hundred Ninety-Eight Thousand Pesos (Php898,000.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **ANJOE FOOD & CATERING SERVICES**, Pili, Camarines Sur; **GRRS CATERING SERVICES**, Camaligan, Camarines Sur; **JEANINE'S EATERY**, Pili, Camarines Sur; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu

The bidders are required to pay the non-refundable amount One Thousand Pesos (Php1,000.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC**



Republic of the Philippines
REGIONAL FIELD OFFICE NO. 5
San Agustin, Pili, Camarines Sur

Chairperson, otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through **manual submission** not later than **09:00 in the morning of 07 February 2025** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email bacrfo5@gmail.com.

January 30, 2025, San Agustin, Pili, Camarines Sur.

(signed)
LORENZO L. ALVINA
OIC, RTD for Research and Regulatory Division
BAC Chairman

MENU

RPCO 5 First Quarter Coordination Meeting & Technical Workshop with LGUs and PGs on PRDP Scale-Up Implementation

Meals	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
Breakfast	Beef Tapa Fried Rice Mixed Fruits	Pork tocino Daing na bangus Garlic/Steamed rice Coffee	Veggies and miswa soup Chicken adobo Dried danggit Steamed rice Coffee	Crispy squid Boneless bangus Rice Miso soup	Dried Pusit Scrambled egg with tomato and Onion Coffee Banana
AM Snacks	Chicken Salad Sandwich with Juice	Lasagna Chicken Lollipops Juice	Carbonara Grilled cheese sandwich Lime soda	Fresh lumpia ubod Soda Sweetened Cardava Tapioca	Baked Macaroni Toasted Bread Juice
Lunch	Mixed Vegetables Roasted Pork Loin Steamed Rice Chocolate Mousse Miso Soup	Potato leek soup Roasted pepper chicken Cabbage and corn Sauté Steamed rice Dark truffle cake	Roasted pumpkin soup Tiramisu Steamed rice Juice Classic cordon bleu	Steamed chopseuy Grilled pork belly and eggplant Mango Pandan Juice	Beef with Broccoli Mixed veggies Steamed rice Juice
PM Snacks	Baked Mac and Cheese with Juice	Penne Stroganoff casserole pasta with juice	Lomi Asado pandesal juice	Pancit canton Guisado with juice	Macaroni salad Clubhouse sandwich Juice
Dinner	Mushroom soup Chicken BBQ Steamed Rice Buko fruit Salad	Red shrimp sinigang Beef caldereta Seafood chopsuey Caramel bread pudding Juice	Nilagang baka samais Chicken inasal Pakbet Steamed rice Panna cotta	Creamy butter Garlic Mixed seafoods Buttered vegetable Crab and corn soup Potato salad	Sweet and Sour fish Chicken Cordon Bleu Soup Steamed rice Fresh fruits mixed

RPCO 5 Orientation on new Financial Arrangement & Procurement Guidelines for PRDP Scale-
Up Implementation
(Batch 1)

Meals	DAY 1	DAY 2	DAY 3	DAY 4
Breakfast	Corned Beef Sunny-Side Up Egg Rice Banana	Beef Tapa Fried Rice Mixed Fruits	Rice Pork Tocino Lumpia Banana	Fried Rice Hotdog Boiled Egg Mixed Fruits
AM Snacks	Pancit Guisado Sponge Cake Soda	Clubhouse Sandwich Juice	Choco Moist Cake Juice	Burger Fries Soda
Lunch	Fresh Lumpia Grilled Baby Back Ribs Soup Rice Sliced Fruits	Crab Fouyong Chicken Cordon Bleu Rice Soup Fresh Fruits	Pork Adobo Ukoy Rice Soup Mixed Fruits	Rice Adobong Sitaw Lechon Kawali Banana Soup
PM Snacks	Macaroni Salad Bread Stick Juice	Lasagna Garlic Sticks Soda	Bihon with sinapot Juice	Carbonara Banana Cake Juice
Dinner	Fried Chicken Chopsuey Corn Soup Rice Fruit Salad	Grilled Fish Mixed Veggies Soup Mixed Fruits	Rice Pork Barbecue Mixed Vegetables Potato Salad	Rice Fish Steak Ginisang Togue Fresh Fruit

RPCO 5 Orientation on new Financial Arrangement & Procurement Guidelines for PRDP Scale-
Up Implementation
(Batch 2)

Meals	DAY 1	DAY 2	DAY 3	DAY 4
Breakfast	Pork Tocino Sunny-Side Up Garlic Rice Coffee	Fried Smoked Fish Scrambled egg with tomato and Onion Garlic Rice Coffee	Spam Silog Banana Coffee	Beef Tapa Fried Rice Mixed Fruits
AM Snacks	Chicken Salad Sandwich Juice	Clubhouse Sandwich Juice	Turon Banana Cue Coke	Sliced Cake Softdrinks
Lunch	Buttered Cube Vegetables Grilled Tuna Steamed Rice Crème Brulee	Crab Fouyong Chicken Cordon Bleu Rice Soup Fresh Fruits	Rice Fried Tilapia Soup Fruits	Mixed Vegetables Roasted Pork Loin Steamed Rice Chocolate Mousse Miso Soup
PM Snacks	Chicken Mami Juice	Lasagna Garlic Sticks Soda	Chicken Fingers Soda	Baked Mac and Cheese with Juice
Dinner	Laing Grilled Porkchop Steamed Rice Buko Pandan	Grilled Fish Mixed Veggies Soup Mixed Fruits	Pork Giniling Monggo Fried Fish Gulaman	Mushroom Soup Chicken BBQ Steamed Rice Buko Fruit Salad

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

BID FORM
(GOODS)

DEPARTMENT OF AGRICULTURE
Regional Field Unit No. 5
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of _____.
(P _____)

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this _____ day of _____ 2025.

Date of Bidding: _____

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Contact No. & Email Address: _____

For Goods Offered From Within the Philippines

Name of Project: **CATERING SERVICES FOR THE CONDUCT OF RPCO 5 ORIENTATION ON FINANCE AND PROCUREMENT GUIDELINES AND FIRST QUARTER COORDINATION MEETING & TECHNICAL WORKSHOP WITH LGUS AND PGS ON PRDP SCALE-UP IMPLEMENTATION UNDER 2025 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) IMPLEMENTATION**

Name of Bidder: _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Catering Services for:								
	RPCO 5 First Quarter Coordination Meeting & Technical Workshop with LGUs and PGs on PRDP Scale-Up Implementation								
	Full board Meals (2 snacks and 3 meals) for 5 days		90 pax	₱	₱	₱	₱	₱	₱
	Orientation on new Financial Arrangement & Procurement Guidelines for PRDP Scale-Up Implementation								
	Full board Meals (2 snacks and 3 meals) for 8 days		70 pax						
								TOTAL	₱

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____