



**REQUEST TO SUBMIT QUOTATION FOR CATERING SERVICES FOR THE CONDUCT OF BUSINESS PLAN WRITING WORKSHOP FOR THE CONFIRMED SUBPROJECTS UNDER 2025 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) SCALE-UP IMPLEMENTATION AT ESTIMATED PROJECT COST AMOUNTING TO TWO HUNDRED SIXTY-EIGHT THOUSAND EIGHT HUNDRED PESOS (PHP268,800.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY SHOPPING UNDER SECTION 52.1 (B) UNDER RA 9184 AND ITS REVISED IRR**

The Philippine Rural Development Project thru the Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested suppliers/dealers to submit Quotation for:

Particulars		Unit Cost	ABC
<b>Catering Services for:</b>			
<b>84 pax</b>	Full board Meals (2 snacks and 3 meals) for <b>4 days</b>	800/pax	268,800.00

for the conduct of Business Plan Writing Workshop for the confirmed subprojects under 2025 Philippine Rural Development Program (PRDP) Scale-Up Implementation. The agency intends to apply the amount of **Two Hundred Sixty-Eight Thousand Eight Hundred Pesos (Php268,800.00)** as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Shopping under Section 52.1 (b) of RA 9184 and its Revised IRR.

As such, **ANJOE FOOD & CATERING SERVICES**, Pili, Camarines Sur; **MAF COOP**, Pili, Camarines Sur; **JEANINE'S EATERY**, Pili, Camarines Sur; and any other interested Bidders are hereby requested to submit the following documents:

1. Mayor's Permit
2. DTI /SEC Registration
3. PhilGeps Registration
4. BIR Registration
5. Menu

The bidders are required to pay the non-refundable amount Five Hundred Pesos (Php500.00) for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur. **All submitted documents must be in duplicate, all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

Sealed Bid must be received by BAC Secretariat, DA RFO 5 through **manual submission** not later than **09:00 in the morning of 21 February 2025** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The Opening of Proposal shall be at 10:00AM onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.



Republic of the Philippines  
**REGIONAL FIELD OFFICE NO. 5**  
San Agustin, Pili, Camarines Sur

Let this Invitation be posted pursuant to RA 9184 and its IRR. For more information, please see or contact BAC Secretariat Office, via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com).

February 13, 2025, San Agustin, Pili, Camarines Sur.

**(signed)**  
**LORENZO L. ALVINA**  
OIC, RTD for Research and Regulatory Division  
BAC Chairman

## MENU

Meals	DAY 1	DAY 2	DAY 3	DAY 4
Breakfast	Beef Tapa Sunny Side-Up Egg Fried Rice Mixed Fruits Coffee	Pork tocino Daing na bangus Garlic/Steamed rice Coffee	Spaghetti and Meatballs Sponge Cake Canned Juice	Pancit Guisado 2 pcs Cheese Puto Canned Soda
AM Snacks	Carbonara Grilled cheese sandwich soda	Lasagna Chicken Lollipops Juice	Cake Slices Bottled Iced Tea	Brownies Canned Juice
Lunch	Mixed Vegetables Sweet and Sour Fish Steamed Rice Chocolate Mousse Miso Soup Juice	Potato leek soup Roasted pepper chicken Cabbage and corn Sauté Steamed rice Dark truffle cake Juice	Roasted Pork Laing Steamed rice Fresh Fruits Bottled Water	Bicol Express Grilled Tuna Steamed Rice Coffee Jelly Bottled Water
PM Snacks	Macaroni Salad Clubhouse Sandwich Juice	Lomi Asado Pandesal Juice	Spaghetti and Meatballs Sponge Cake Canned Juice	Pancit Guisado 2 pcs Cheese Puto Canned Soda
Dinner	Mushroom soup Chicken BBQ Steamed Rice Potato Salad	Red shrimp sinigang Beef caldereta Seafood chopsuey Caramel bread pudding Juice	Braised Pork Sauteed Green Beans Steamed Rice Leche Flan	Mixed Seafood + Veggies Lumpiang Shanghai Steamed Rice Fresh Fruits

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
**Regional Field Unit No. 5**  
San Agustin, Pili, Camarines Sur

**BID FORM**  
**(GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
( P \_\_\_\_\_ )

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Date of Bidding: \_\_\_\_\_

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Contact No. & Email Address: \_\_\_\_\_

### For Goods Offered From Within the Philippines

Name of Project: **CATERING SERVICES FOR THE CONDUCT OF BUSINESS PLAN WRITING WORKSHOP FOR THE CONFIRMED SUBPROJECTS UNDER 2025 PHILIPPINE RURAL DEVELOPMENT PROGRAM (PRDP) SCALE-UP IMPLEMENTATION**

Name of Bidder: \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	<b><i>Catering Services for:</i></b>								
	Full board Meals (2 snacks and 3 meals) for <b>4 days</b>		<b>84 pax</b>						
								<b>TOTAL</b>	<b>₱</b>

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_