



**[SVP-12-2025] REQUEST TO SUBMIT QUOTATION OR PROPOSAL FOR THE CATERING SERVICES FOR VARIOUS ACTIVITIES (BAFE-SRED AND RAED SRES) (P140,000.00) PURSUANT TO ALTERNATIVE METHOD OF PROCUREMENT SPECIFICALLY NEGOTIATED PROCUREMENT-SMALL VALUE PROCUREMENT UNDER SECTION 53.9 UNDER RA 9184 AND ITS REVISED IRR.**

The Department of Agriculture Regional Field Office No. 5 (DA RFO 5), San Agustin, Pili, Camarines Sur is inviting interested contractors to submit complete bid quotation for the:

QTY	UNIT	PARTICULARS	UNIT COST	TOTAL COST
<b>CATERING SERVICES FOR VARIOUS ACTIVITIES</b>				
<b>A. COMPLIANCE MONITORING</b>				
		(Breakfast, AM & PM Snacks, Lunch and Dinner) @ 30days		
1	pax	BAFE-SRED	800.00	24,000.00
3	pax	RAED-SRES	800.00	72,000.00
<b>B. PTO AND CC ACTIVITY</b>				
		(Breakfast, AM & PM Snacks, Lunch and Dinner) @ 5days		
2	pax	BAFE-SRED	800.00	8,000.00
3	pax	RAED-SRES	800.00	12,000.00
<b>C. OTHER ACTIVITIES</b>				
5	pax	(Breakfast, AM & PM Snacks, Lunch and Dinner) @ 5days	800.00	24,000.00
<b>GRAND TOTAL</b>				<b>140,000.00</b>

For the use in Various Activities of RAED. The agency intends to apply the amount of One Hundred Forty Thousand Pesos Only (Php 140,000.00) as the Approved Budget for the Contract.

As per approved Purchase Request and considering the nature of requisition being not more than One Million Pesos (Php1,000,000.00) and in order to fast-track the implementation of the program, this procurement is facilitated thru Negotiated Procurement-Small Value Procurement under Section 53.9 of RA 9184 and its Revised IRR.

**As such MAF COOP** DA Compound San Agustin Pili Camarines Sur **CHEF'S APPLE** Diversion Road San Agustin Pili Camarines Sur **and JEANINE'S EATERY** San Agustin Pili Camarines Sur **and any other interested Bidders** are hereby requested to submit the following documents

1. Updated Mayor's Permit
2. PhilGeps Registration
3. DTI / SEC Registration
4. BIR Registration
5. Omnibus Sworn Statement
6. End User's Preferred Menu

The bidders are required to pay the non-refundable amount **Five Hundred Pesos**





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Website: bicol.da.gov.ph

**Only (Php 500.00)** for bid documents to the Cashier's Office, DA RFO-5, Pili, Camarines Sur.

**All submitted documents must be in duplicate (ORIGINAL AND COPY 1), all copies must be marked with ear tabs or side-end to identify the page components and shall be properly addressed to the BAC Chairperson.** otherwise, bids will be automatically rejected on the ground of non-compliance with the prescribed bid requirements.

**Sealed Bid must be duly received by BAC Secretariat through manual submission not later than 9:00 in the morning of 28 February 2025** at the BAC Office, DA RFO 5, San Agustin, Pili Camarines Sur. Late bids shall not be accepted. The opening of Proposal shall be at **10:00AM** onwards at 3rd Floor Operation Building, DA RFO-5, San Agustin, Pili, Camarines Sur.

Let this Invitation be posted pursuant to RA 9184 and its IRR. For further information, please refer to BAC Secretariat Office, DA RFO 5, San Agustin, Pili Camarines Sur or via email [bacrfo5@gmail.com](mailto:bacrfo5@gmail.com)

February 24, 2025 San Agustin, Pili, Camarines Sur.

**LORENZO L. ALVINA**  
OIC – RTD for Research and Regulations  
BAC Chairperson



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**BID FORM**  
**(SVP-GOODS)**

DEPARTMENT OF AGRICULTURE  
Regional Field Unit No. 5  
San Agustin, Pili, Camarines Sur

The Bids and Awards Committee

Gentlemen/ Ladies:

Having examined the bidding documents, the receipts of which is hereby duly acknowledge we the undersigned offer to supply/ deliver the goods requisitioned in Conformity with the said bid documents for the total amount of \_\_\_\_\_.  
**( P \_\_\_\_\_ )**

Accompanying this Bid Form is our Bid Offer containing the details of the requisition and our offered items is specified quantity and unit price.

We undertake, if our Bid is duly accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by our Bid for the Bid validity period as set by the procuring entity but not exceeding one hundred twenty (120) calendar days from the date of the bids opening.

Until a formal contract is prepared and executed, this bid, together with your acceptance thereof thru Notice of Award, subject to all other Bid documents, shall be binding upon us.

We understand that you are not bound to accept the lowest of any Bid that you may receive.

We certify that we complied with the eligibility requirements as specified under RA 9184 and its IRR and the Bidding documents.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**FOR GOODS OFFERED FROM WITHIN THE PHILIPPINES**

<b>Name of Project:</b>	<b>CATERING SERVICES FOR VARIOUS ACTIVITIES (BAFE-SRED AND RAED SRES)</b>
<b>Name of Bidder/ Authorized Representative:</b>	_____

1	2	3	4	5	6	7	8	9	10
ITEM	DESCRIPTION	COUNTRY OF ORIGIN	QUANTITY	UNIT PRICE EXW per ITEM	TRANSPORTATION AND INSURANCE AND ALL OTHER COST INCIDENTAL TO DELIVERY, PER ITEM	SALES AND OTHER TAXES PAYABLE IF CONTRACT IS AWARDED, PER ITEM	COST OF INCIDENTAL SERVICES IF APPLICABLE, PER ITEM	TOTAL PRICE, PER UNIT (col 5+6+7+8)	TOTAL PRICE, DELIVERED FINAL DESTINATION (col 9) x (col 4)
<b>CATERING SERVICES FOR VARIOUS ACTIVITIES</b>									
	<b>A. COMPLIANCE MONITORING</b>								
	(Breakfast, AM & PM Snacks, Lunch and Dinner) @ 30days								
	BAFE-SRED		1pax						
	RAED-SRES		3pax						
	<b>B. PTO AND CC ACTIVITY</b>								
	(Breakfast, AM & PM Snacks, Lunch and Dinner) @ 5days								
	BAFE-SRED		2pax						
	RAED-SRES		3pax						
	<b>C. OTHER ACTIVITIES</b>								



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	(Breakfast, AM & PM Snacks, Lunch and Dinner) @ 5days		5pax						
	<b>GRAND TOTAL</b>								

Signature: \_\_\_\_\_

[In the capacity of] \_\_\_\_\_

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_



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**Omnibus Sworn Statement (Revised)**  
*[shall be submitted with the Bid]*

REPUBLIC OF THE PHILIPPINES)  
CITY/MUNICIPALITY OF \_\_\_\_\_) S.S.

**AFFIDAVIT**

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

GPPB Resolution No. 16-2020, dated 16 September 2020



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Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*  
Affiant

**[Iurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

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## MENU

PTO and CC Activity					
	Breakfast	AM Snack	Lunch	PM Snack	Dinner
1st Day	Sunny Side up Fried Rice tocino Bottled Water  Coffee	Fried ibus Kutsinta with toppings Pineapple Juice Bottled Water	White Rice Sinigang na Baboy Daing Corn Soup Fresh Fruits(banana, pineapple, watermelon, grapes)	Pizza(2 slices) Juice	White Rice Tinola Fried Fish Buko Salad  Juice
2nd Day	Hotdog White Rice Fruits Scrambled Egg Water	Spaghetti Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Chopsuey Vegetable Soup Iced Tea	Palabok Juice	Rice Pakbet Pork Adobo Mushroom Soup Pineapple Juice
3rd Day	Fried Rice Corned Beef Fish Tapa Watermelon Hot Chocolate/coffee	Sotanghon Toasted Bread Juice	Rice Fish Fillet Chicken Adobo Banana Iced Tea	Turon with langka Melon Juice	Rice Chicken Curry Vegetable Sisig Fresh Fruits Dalandan Juice
4th Day	Sunny Side up Boneless Bangus tocino Bottled Water	Sotanghon Biko Pineapple Juice Bottled Water	White Rice Kare-Kare Pakbet Corn Soup Fresh Fruits(banana, pineapple, watermelon, grapes)	Sandwich Club Juice Potato Fries	White Rice Chopsuey Guisado Fried Fish Buko Salad  Juice
5th Day	Skinless Longganisa White Rice Fruits Scrambled Egg Water	Pansit Palabok Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Vegetable Salad Vegetable Soup Iced Tea	Ginat-an Halo halo Iced tea	Rice Lechon Kawali Ginisang kalabasa Mushroom Soup Pineapple Juice

Other Activities					
	Breakfast	AM Snack	Lunch	PM Snack	Dinner
1st Day	Sunny Side up Fried Rice tocino Bottled Water  Coffee	Fried ibus Kutsinta with toppings Pineapple Juice Bottled Water	White Rice Sinigang na Baboy Daing Corn Soup Fresh Fruits(banana, pineapple, watermelon, grapes)	Pizza(2 slices) Juice	White Rice Tinola Fried Fish Buko Salad  Juice
2nd Day	Hotdog White Rice Fruits Scrambled Egg Water	Spaghetti Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Chopsuey Vegetable Soup Iced Tea	Palabok Juice	Rice Pakbet Pork Adobo Mushroom Soup Pineapple Juice
3rd Day	Fried Rice Corned Beef Fish Tapa Watermelon Hot Chocolate/coffee	Sotanghon Toasted Bread Juice	Rice Fish Fillet Chicken Adobo Banana Iced Tea	Turon with langka Melon Juice	Rice Chicken Curry Vegetable Sisig Fresh Fruits Dalandan Juice
4th Day	Sunny Side up Boneless Bangus tocino Bottled Water	Sotanghon Biko Pineapple Juice Bottled Water	White Rice Kare-Kare Pakbet Corn Soup Fresh Fruits(banana, pineapple, watermelon, grapes)	Sandwich Club Juice Potato Fries	White Rice Chopsuey Guisado Fried Fish Buko Salad  Juice
5th Day	Skinless Longganisa White Rice Fruits Scrambled Egg Water	Pansit Palabok Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Vegetable Salad Vegetable Soup Iced Tea	Ginat-an Halo halo Iced tea	Rice Lechon Kawali Ginisang kalabasa Mushroom Soup Pineapple Juice
6th Day	Garlic Rice Sunny Side up Fish Tapa Watermelon Hot Chocolate/coffee	Spaghetti Toasted Bread Pineapple Juice	Rice Fish Fillet Chicken Adobo Banana Iced Tea	Ham and Egg Sandwich Kamote Chips Four Season Juice	Rice Beef Steak Vegetable guisado Fresh Fruits Dalandan Juice





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Compliance Monitoring					
	Breakfast	AM Snack	Lunch	PM Snack	Dinner
1st Day	Sunny Side up Fried Rice tocino Bottled Water  Coffee	Fried ibus Kutsinta with toppings Pineapple Juice Bottled Water	White Rice Sinigang na Baboy Daing Corn Soup Fresh Fruits(banana, pineapple, watermelon, grapes)	Pizza(2 slices) Juice	White Rice Tinola Fried Fish Buko Salad  Juice
2nd Day	Hotdog White Rice Fruits Scrambled Egg Water	Spaghetti Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Chopsuey Vegetable Soup Iced Tea	Palabok Juice	Rice Pakbet Pork Adobo Mushroom Soup Pineapple Juice
3rd Day	Fried Rice Corned Beef Fish Tapa Watermelon Hot Chocolate/coffee	Sotanghon Toasted Bread Juice	Rice Fish Fillet Chicken Adobo Banana Iced Tea	Turon with langka Melon Juice	Rice Chicken Curry Vegetable Sisig Fresh Fruits Dalandan Juice
4th Day	Sunny Side up Boneless Bangus tocino Bottled Water	Sotanghon Biko Pineapple Juice Bottled Water	White Rice Kare-Kare Pakbet Corn Soup Fresh Fruits(banana, pineapple, watermelon, grapes)	Sandwich Club Juice Potato Fries	White Rice Chopsuey Guisado Fried Fish Buko Salad  Juice
5th Day	Skinless Longganisa White Rice Fruits Scrambled Egg Water	Pansit Palabok Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Vegetable Salad Vegetable Soup Iced Tea	Ginat-an Halo halo Iced tea	Rice Lechon Kawali Ginisang kalabasa Mushroom Soup Pineapple Juice
6th Day	Garlic Rice Sunny Side up Fish Tapa Watermelon Hot Chocolate/coffee	Spaghetti Toasted Bread Pineapple Juice	Rice Fish Fillet Chicken Adobo Banana Iced Tea	Ham and Egg Sandwich Kamote Chips Four Season Juice	Rice Beef Steak Vegetable guisado Fresh Fruits Dalandan Juice
7th Day	Sunny Side up Rice tocino  Bottled Water	Ibus Kutsinta with toppings Pineapple Juice  Bottled Water	White Rice Bulalo Laing Fresh Fruits(banana, pineapple, watermelon, grapes)	Macaroni Soup Softdrinks	White Rice Beef Broccoli Fried Fish  Fresh fruits Bottled Water
8th Day	Toast Bread with butter  Fried Egg Fresh Fruit Coffee/Tea	Ham & Egg  Pineapple Sandwich Soft Drinks	Rice Sinigang na Isda Pinakbet Chicken Afritada  Beefsteak	Suman sa ibos Native Chocolate w/ pinipig	Crabmeat soup Beef Brisket w/ carrots and radish Chicken Curry Steamed Rce Almond Gulaman with toppings
9th Day	Fried Rice Tuvo with tomatoes Salted Egg Watermelon Hot Chocolate/coffee	Special Ensaymada Pansit Guisado Pineapple Juice	Rice Fish Fillet Chicken Adobo Banana Iced Tea	Puto with Dinuguan Melon Juice	Rice Ginisang Monggo Adobong Manok Mais con Yelo Dalandan Juice
10th Day	Sunny Side up Fried Rice Hotdog Bacon  Bottled Water	Buko Pie Pineapple Juice Bottled Water	White Rice Fresh Lumpia Paksiw na Baboy Pork Adobo Fresh Fruits(banana, pineapple, watermelon, grapes)	Suman Juice Sotanghon	White Rice Coleslaw Salad Fish Fillet Halo Halo  Bottled Water
11th Day	Hotdog White Rice Fruits	Spaghetti Pineapple Sandwich Dalandan Juice	Rice Fried Chicken Chopsuey	Palabok Juice	Rice Pakbet Pork Adobo



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Compliance Monitoring					
	Breakfast	AM Snack	Lunch	PM Snack	Dinner
	Scrambled Egg Water		Vegetable Soup Iced Tea		Mushroom Soup Pineapple Juice
12th Day	Coffee/Tea Tocino Longganisa Fried Rice Fresh Fruit	Chicken/Tuna Sandwich Soft drinks	Pork Menudo Gulay na Monggo Beef Stew Sweet banana Iced Tea	Pancit Luglog w/ puto Soft drinks	Hototay Soup Beef w/ brocolli Fish in tausi and tofu Lechon Kawali Rice
13th Day	Coffee/Tea Fried Daing na bangus Fried Egg Fried Rice Fresh Fruit	Assorted Roll Halo-halo	Tinolang Isda Lechon Manok Beef Pochero Sapin-sapin Rice	Guisadong Sotanghon w/ puto Soft Drinks	Chicken Mushroom soup Coleslaw Salad Fish Fillet w/ gravy Roast Pork w/ gravy Rice
14th Day	Longganisa Vegetable omelet Rice Sliced Melon Coffee	Club Sandwich Potato chips Iced Tea Coffee	Young Corn Guisado Beef Caldereta Rice Buko Jello Softdrinks	Fettuccine Carbonara Ciinnamon Roll Mango-Orange Juice Coffee	Korean Barbecue w/ Bean Sprouts Baked Chicken Pastel Lumpiang Sariwa Rice Fresh fruits
15th Day	Chicken Tocino Sunny Side up Rice Sliced Papaya Hot Chocolate/coffee	Special Ensaymada Camote Fries Pineapple Juice Coffee	Kare-kare w/ Alamang Sinaing na Bangus Special Laing na Ubod Rice Leche Flan	Sotanghon Guisado Puto Sago-Gulaman Coffee	Calderetang Manok Hamonado Pinakbet w/ Bagnet Rice Mango Jello Green Iced Tea & Coffee
16th Day	Daing na Bangus Poached Egg Rice Banana Coffee	Goto Tokwa't Baboy Dalandan Juice Coffee	Roast Pork w/ Gravy Crispy Canton Rice Tropical Salad Softdrink and Bottled Water	Spaghetti Garlic Bread Red Iced Tea Coffee	Fish w/ Tofu in Oyster Sauce Menudo Mixed Vege w/ Quail Eggs Rice Buko Pandan
17th Day	Hotdog Omelet White Rice Banana Daing na Bangus Water	Goto Pineapple Sandwich Dalandan Juice	Rice Fish Fillet in Warm Salad Chinese Asaso Vegetable Soup Softdrink and Bottled Water	Garlic Bread Red Iced Tea Baked Macaroni	Rice Menudo Mixed Veggies Buko Pandan Pineapple Juice & Bottled Water
18th Day	Corned Beef Hotdog Omelet Rice Banana Coffee	Cheesedog Sandwich Potato Fries Mango Juice Coffee	Chinese Asaso Fish Fillet in Warm Salad Rice Almond w/ Lychee Iced Tea	Baked Macaroni Melon Juice	Rice Chicken Curry Vegetable Sisig Fresh Fruits Dalandan Juice
19th Day	Vegetable Omelet Fried Rice tocino Bottled Water&Coffee	Egg Sandwich Tuna Spaghetti Dalandan Juice Bottled Water	White Rice Kusido Fried Pork Chop Bottled Water Fresh Fruits(banana, pineapple, watermelon, grapes)	Chicken Arozcalaldo Juice	White Rice Lengua in white sauce Tofu Steak Maja Blanca Mango juice and Bottled Water
20th Day	Corned Beef Hash White Rice Fruits Sunny Side up Water	Assorted Roll Halo halo Bottled Water	Rice Fried Chicken Chopsuey Vegetable Soup Iced Tea	Special Ensaymada Juice	Rice Crispy Canton Special laing Mushroom Soup Pineapple Juice
21st Day	Longganisa Sunny Side up Rice Sliced Melom Hot Chocolate/coffee	Potato chips Cheesedog Sandwich Juice	Rice Beef Caldereta Scallops and Broccoli Leche flan Iced Tea	Spaghetti Melon Juice Coffee	Rice Chicken Curry Vegetable Sisig Fresh Fruits Dalandan Juice
22nd Day	Sunny Side up Fried Rice Tinapa Bottled Water	Biko Kutsinta with toppings Pineapple Juice Bottled Water	White Rice Tinolang Isda Nilagang Kamote tops with bagoong Bottled Water	Guisadong Sotanghon Juice	White Rice Chicken Fillet Sinigang na baboy Buko Salad