



BAGONG PILIPINAS



Masaganang Agrikultura,
Maunlad na Ekonomiya

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ADMINISTRATIVE ORDER

No. 09

Series of 2024

SUBJECT: GUIDELINES ON THE IMPLEMENTATION OF A PERFORMANCE APPRECIATION SYSTEM FOR THE DEPARTMENT OF AGRICULTURE

1. RATIONALE

Early this year, Secretary Francisco P. Tiu Laurel Jr. has laid down his plan to achieve food security for the Filipino people. This involves boosting agricultural production to ensure accessibility to affordable, safe, and nutritious food as well as develop the agriculture sector as a profitable industry for farmers, fisherfolk, and all stakeholders involved in the agricultural value chain. Given the enormous task, the operating units (OUs) within the Department must work collaboratively for the plan to be realized and the organizational outcomes to be achieved.

To encourage the operating units to meet their targets and commitments in the development of the agriculture and fisheries sector, a Performance Appreciation System is being introduced. The system aims to recognize the significant achievements of OUs that directly implement the Department's programs, activities, and projects (PAPs). It also aims to strengthen accountability and transparency; promote continuous improvement; and foster organizational excellence.

This guideline is being issued to comprehensively explain the operationalization of the Performance Appreciation System.

2. COVERAGE

This covers the following operating units with FY 2024 General Appropriations Act (GAA) funds and directly implementing the PAPs of the Department. All PAPs funded under FY 2024 GAA will be covered in the assessment.

a. Regional Field Offices (RFOs)

- CAR, I, II, III, IV-A, IV-B, V, VI, VII, VIII, IX, X, XI, XII, and XIII

b. Bureaus

- Agricultural Training Institute (ATI)
- Bureau of Agricultural and Fisheries Engineering (BAFE)
- Bureau of Agriculture and Fisheries Standards (BAFS)

- Bureau of Animal Industry (BAI)
- Bureau of Agricultural Research (BAR)
- Bureau of Plant Industry (BPI)
- Bureau of Soils and Water Management (BSWM)
- Philippine Rubber Research Institute (PRRI)

c. Attached Agencies (AAs)

- Agricultural Credit Policy Council (ACPC)
- Bureau of Fisheries and Aquatic Resources (BFAR)
- Fertilizer and Pesticide Authority (FPA)
- National Fisheries Research and Development Institute (NFRDI)
- National Meat Inspection Service (NMIS)
- Philippine Council for Agriculture and Fisheries (PCAF)
- Philippine Carabao Center (PCC)
- Philippine Fiber Industry Development Authority (PhilFIDA)
- Philippine Center for Postharvest Development and Mechanization (PHilMech)

d. Attached Corporations (ACs)

- National Dairy Authority (NDA)
- National Food Authority (NFA)
- National Irrigation Administration (NIA)
- National Tobacco Administration (NTA)
- Philippine Coconut Authority (PCA)
- Philippine Crop Insurance Corporation (PCIC)
- Philippine Fisheries Development Authority (PFDA)
- Philippine Rice Research Institute (PhilRice)
- Sugar Regulatory Administration (SRA)

3. MECHANICS OF THE PERFORMANCE APPRECIATION SYSTEM

The performance of the OUs will be assessed based on the following key dimensions of accountability:

- **Physical Performance Results** – This dimension measures the extent to which an operating unit meets the approved physical target outputs and select program outcomes including the timely submission of consistent and validated reports.

The timely submission of reports is deemed important to ensure its relevance and usefulness to the DA Management, especially in making decisions on matters requiring urgent attention and action.

- **Financial Performance Results** – This dimension measures the absorptive capacity of the operating unit or their ability to utilize available resources which will be

measured based on obligation rate, monthly disbursement program (MDP) realization, and disbursement rate (budget utilization rate).

According to the Department of Budget and Management (DBM), the poor capacity of the agencies to absorb resources and implement programs and projects stems from the poor quality of budget preparation and program and project planning. These problems include poorly prepared forward estimates of the cost of ongoing programs and projects as well as the inability to design implementation-ready programs and projects, among others.

- **Good Governance Results** – This dimension measures the extent to which an operating unit complies with government-mandated laws, standards, and regulations.
- **Citizen/Client Satisfaction Results** – This dimension measures the satisfaction of clients on goods and services received from the operating unit. The rating for this dimension, however, will be sourced from the ARTA and DA Committee on Anti-Red Tape (DA-CART) prescribed client satisfaction measurement questionnaire received through the Public Assistance and Complaints Desk (PACD) or Anti-Red Tape Authority (ARTA) Help Desk.

The measurement of the OU's compliance in addressing complaints received from the Office of the President's 8888 Citizens' Complaint Center (CCC) and the Contact Center ng Bayan (CCB) of the Civil Service Commission is also included in this dimension.

Each dimension has an assigned score, as shown in the table below.

Table 1. Assigned score per Dimension

Dimension	Score
Physical Performance Results	40 points
Financial Performance Results	40 points
Good Governance Results	10 points
Citizen/Client Satisfaction Results	10 points
TOTAL	100 points

The overall score of each operating unit will be based on the total accumulated score obtained from each dimension. An operating unit can obtain a maximum score of 100 points.

The table below shows the corresponding adjectival rating for the overall score obtained by each operating unit:

Table 2. Overall Performance Rating

Overall Score	Adjectival rating
95 - 100 points	Outstanding
90 - 94.9 points	Very Satisfactory
80 - 89.9 points	Satisfactory
60 - 79.9 points	Fair
Below 60 points	Poor

The following subsections provide the detailed mechanics for the computation of scores for each of the key dimensions of accountability:

3.1. Physical Performance Results

3.1.1. This dimension will be assessed based on the following criteria:

- **Achievement of Program Outcomes and/or Performance Scorecard** – A maximum of 15 points can be obtained for this criterion.
 - **Achievement of Program Outcomes** – This criterion is only applicable to RFOs and some Bureaus. The performance on outcomes, enumerated in Annex II, will be measured by assessing the attainment of physical targets for each identified outcome indicator across five (5) major banner programs (i.e., National Rice Program, National Corn Program, High-Value Crops Development Program, National Livestock Program, and National Organic Agriculture Program).

The performance will be computed as the ratio of outcome indicators achieving 100% of the targets to the total number of outcome indicators with targets.

- **Performance Scorecard** – This criterion is only applicable to ACs. The performance will be measured by assessing the achievement of the targets for each indicator committed under their agency's scorecard. The performance will be computed as the ratio of indicators achieving 100% of the targets to the total number of indicators with targets.
- **Achievement of congress-approved Performance Targets under the Performance Informed Budgeting (PIB), including targets in the Budget Execution Document (BED) No. 2** – A maximum of 15 points can be obtained for this criterion.

This will be measured by getting the average physical accomplishments¹ across all PAPs reported to the DA-Integrated Reporting Platform managed by the Monitoring and Evaluation Division (MED); project accomplishments (including Congressional-Introduced Initiatives)² reported to the reporting system of the Special Projects

¹ Capped or excluding positive deviations and based on plan endorsed by the Planning and Programming Division (PPD)

² Refer to Annex III for the List of FY 2024 Projects

Coordination and Management Assistance Division (SPCMAD); and accomplishments on the Quick Response Fund³ reported to the reporting system of the Field Programs Operational Planning Division (FPOPD).

For FY 2024, the performance will be measured based on the physical accomplishments reported in the 2nd semester (i.e., from July 1 to December 31, 2024) computed against the remaining targets to be accomplished within the year (i.e., annual physical target less physical accomplishments reported in the 1st semester [i.e., January 1 to June 30, 2024]).

- **Reporting Timeliness** – A maximum of ten (10) points can be obtained for this criterion. This will be computed as the ratio of accomplishment reports submitted as scheduled (i.e., submitted to the reporting systems and offices identified in Annex IV) to the total number of accomplishment reports required for submission by the OUs. This criterion will cover the timeliness of the submitted reports in the 2nd semester of FY 2024.

3.1.2. The table below shows the scores for each criterion under the Physical Performance Results dimension:

Table 3. Score per criterion under Dimension 1: Physical Performance Results

Program Outcomes and/or Performance Scorecard	Congress-approved Performance Targets and BED No.2	Reporting Timeliness
15 points (all performance indicators/targets were met)	15 points (all performance indicators/targets were met)	10 points (100% of reports submitted on time)
12 points (met 95% to 99.9% of performance indicators/targets)	12 points (met 95% to 99.9% of performance indicators/targets)	8 points (95% to 99.9% of reports submitted on time)
9 points (met 85% to 94.9% of performance indicators/targets)	9 points (met 85% to 94.9% of performance indicators/targets)	6 points (85% to 94.9% of reports submitted on time)
6 points (met 75% to 84.9% of performance indicators/targets)	6 points (met 75% to 84.9% of performance indicators/targets)	4 points (75% to 84.9% of reports submitted on time)
3 points (below 75% of performance indicators/targets were met)	3 points (below 75% of performance indicators/targets were met)	2 points (below 75% of reports submitted on time)

³ As applicable and will be measured based on the BED No. 2 submitted to the Budget Division and PPD

Program Outcomes and/or Performance Scorecard	Congress-approved Performance Targets and BED No.2	Reporting Timeliness
0 point (no performance indicators/targets were met)	0 point (no performance indicators/targets were met)	0 point (no reports were submitted on time/no reports were submitted)

Note that all OUs shall only be rated based on applicable criteria where they have commitments/targets (refer to Annex V for further details on the alternative scoring scheme for this dimension).

The total accumulated score for the above criteria will be the total score for this dimension.

3.2. Financial Performance Results

3.2.1. This dimension will be assessed based on the following criteria:

- **Obligation Rate** – A maximum of ten (10) points can be obtained for this criterion. This measures the OU’s capacity to utilize budget allotments against the committed expenditures on programs and projects for the current fiscal year across all fund sources. This covers programs and projects (including Congressional-Introduced Initiatives) with current funds and corresponding performance from January 1 to December 31, 2024.

For FY 2024, the OUs shall accomplish their obligation rate computed as follows:

- Obtain the total obligations incurred from the submitted Financial Accountability Report (FAR) No. 1 and the total financial plan from the adjusted BED No. 1; and
- Calculate the obligation rate cumulatively on a quarterly basis using the formula:

$$\text{Obligation rate} = \frac{\text{Total Obligations (net of Personnel Services)}}{\text{Total Financial Plan (net of Personnel Services)}} \times 100\%$$

- **Monthly Disbursement Program (MDP) Realization** – A maximum of ten (10) points can be obtained for this criterion. This measures the OU’s capacity to execute their projected monthly disbursement for the current fiscal year across all fund sources.

The OU shall be scored a number of points equivalent to the MDP realization rate on a monthly basis. The cumulative points earned for the 12-month period will be the gross total points earned, subject to limitation as specified in the succeeding paragraphs.

Gross total points for the period (GTTP):

$$GTTP = \left[\frac{\text{Cumulative Disbursement}}{\text{Cumulative MDP}} \times 100 \right] + \text{Previous cumulative score}$$

In the case that the OU exceeds the cumulative disbursement over its cumulative MDP, the gross point for the period will be 100 plus the previous cumulative score, if applicable. Finally, the rating result under the MDP Realization rate will be computed as:

$$\text{Rating Result} = \frac{\text{Cumulative Points}}{\text{Highest Possible Points}} \times 100\%$$

The highest possible points that an OU may earn per month will be 100 points and the total points to be earned for the 12-month period will be 1,200 points.

- **Disbursement Budget Utilization Rate (BUR)**⁴ - A maximum of 20 points can be obtained for this criterion. This measures the agency's capacity to expend actual obligations on programs and projects for the current fiscal year across all fund sources.

The OU shall be rated equivalent to the Disbursement BUR by calculating the actual disbursement over the actual obligation for the given period.

$$\text{Disbursement BUR} = \frac{\text{Actual Cumulative Disbursement}}{\text{Actual Cumulative Obligation}}$$

Finally, the rating results for the Disbursement Rate will be computed as:

$$\text{Rating Results} = \text{Disbursement BUR} \times 100\%$$

⁴ Due to peculiarities in financial reporting, the ACs will be measured solely based on this criterion

3.2.2. Table 4 shows the scores for each criterion under the Financial Performance Results Dimension:

Table 4. Score per criterion under Dimension 2: Financial Performance Results

Obligation Rate	MDP Realization	Disbursement BUR
10 points (achieved 100% and above)	10 points (achieved 100% and above)	20 points (achieved 100% and above)
8 points (achieved 90% to 99%)	8 points (achieved 90% to 99%)	16 points (achieved 90% to 99%)
6 points (achieved 75% to 89%)	6 points (achieved 75% to 89%)	12 points (achieved 75% to 89%)
4 points (achieved 60% to 74%)	4 points (achieved 60% to 74%)	8 points (achieved 60% to 74%)
2 points (achieved below 60%)	2 points (achieved below 60%)	4 points (achieved below 60%)

A sample data and computation for this dimension is presented in Annex VI.

3.3. Good Governance Results

This dimension assesses OUs compliance on the requirements listed in Table 5. Compliance will be measured through the submission of appropriate and documented evidence for each requirement to the oversight offices on or before the prescribed deadline specified in Annex VII.

Each requirement has a corresponding weight in percentage, with compliance to EPA having the biggest share at 30%. The sum or total percentage of requirements complied with by the OU will have corresponding equivalent score in Table 6. A maximum of ten (10) points can be obtained for this dimension.

Table 5. Assigned Weight for the Requirements under Good Governance Results⁵

	Requirements	Weight
1	Submission of the Certificate of Compliance that the OU conducted Early Procurement Activities (EPA) for at least 50% of the Total Value of the FY 2025 Procurement Projects to the Government Procurement Policy Board - Technical Support Office (GPPB-TSO)	30%

⁵ For OUs that are included in the Central Office's procurement activities (e.g., BAFS), the performance will be computed as the ratio of requirements complied with to the total number of applicable requirements

	Requirements	Weight
2	Updating of all procurement requirements for transactions above Php 1 million from January 1, 2024 to December 31, 2024, in the Philippine Government Electronic Procurement System (PhilGEPS)	10%
3	Submission of the Annual Procurement Plan (APP) Non-Common-Use Supplies and Equipment (Non-CSE) to the GPPB-TSO	10%
4	Submission of results of the Agency Procurement Compliance and Performance Indicator (APCPI) System for procurement transactions to the GPPB-TSO	10%
5	Report on the digitalization initiative or digital transformation of internal and external services that are aligned with the digitalization efforts of the Department	10%
6	Maintain/update of the OU's Transparency Seal – this includes the posting of Indicative APP Non-CSE, Policy on the Establishment and Conduct of the Agency Review and Compliance of Statement of Assets, Liabilities, and Net Worth (SALN), and Updated People's Freedom of Information (FOI) Manual, Updated One-Page FOI Manual, and Agency FOI Reports	10%
7	Posting of copies of the OU's ISO Quality Management System (QMS) Certification/Recertification or any equivalent certification on the Agency Transparency Seal	10%
8	Submission of Agency Action Plan and Status of Implementation (AAPSI) Report for the Status of Implementation of Prior Year's Audit Recommendation (SIPYAR)	10%
	TOTAL	100%

Table 6. Score under Dimension 3: Good Governance Results

Compliance to requirements	Score
Complied 100% of the requirements	10 points
Complied 90% to 99% of the requirements	8 points
Complied 75% to 89% of the requirements	6 points
Complied 60% to 74% of the requirements	4 points
Complied below 60% of the requirements	2 points
No requirements complied with	0 point

3.4. Citizen/Client Satisfaction Results

3.4.1. This dimension will be assessed based on the criteria identified below.

- **Client Satisfaction Measurement (CSM)** – The overall rating for this criterion will be measured by getting the average rating across all eight (8) service quality dimensions⁶ obtained by the OU from the client satisfaction feedback received through their respective Public Assistance and Complaints Desk (PACD) or ARTA Help Desk.
- **Compliance Rate** – This criterion assesses the OU's compliance with procedural standards for handling feedback and complaints lodged through the 8888 Citizens' Complaint Center (CCC) and Contact Center ng Bayan (CCB). The standards were adapted from the best practices and guidelines formulated by the Inter-Agency Task Force (IATF) on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems, specifically tailored to the DA's operational needs as outlined in Memorandum Circular No. 2021-2.

This criterion will be measured by averaging the compliance rate of the complaints received through the 8888 CCC and the CCB. The definition of *compliance rate* are as follows:

- **8888 Citizens' Complaint Center (CCC)** – Percentage of tickets acted upon or closed by the government agency within the 72-hour period allocated for action; and
- **Contact Center ng Bayan (CCB)** – Percentage of negative feedback acted upon or resolved by the agency within the prescribed 72-hour period relative to the total number of negative feedback received within a particular period.

The OUs must submit reports, evidence, documentation, and/or other means of verification showing that appropriate and valid actions have been taken to address or resolve the endorsed complaint. The submission should be endorsed through a memorandum duly signed by the operating unit's head of office. A maximum of ten (10) points can be obtained for this dimension, as shown in the table below:

Table 7. Score per criterion under Dimension 4: Citizen/Client Satisfaction Results

Client Satisfaction Measurement	Compliance Rate
6 points (95% to 100% overall rating on service quality dimensions)	4 points (100% compliance rate or without complaints received)
4 points (90% to 94.9% overall rating on service quality dimensions)	3 points (at least 75% compliance rate if >250 tickets or at least 80% compliance rate if 250 tickets and below)

⁶ Based on ARTA Memorandum Circular 2022-05, s. Of 2022 - Guidelines on the Implementation of the Harmonized Client Satisfaction Measurement Annex B (CSM Report Outline)

Client Satisfaction Measurement	Compliance Rate
3 points (80% to 89.9% overall rating on service quality dimensions)	2 points (at least 50% compliance rate)
2 points (60% to 79.9% overall rating on service quality dimensions)	1 point (at least 1% compliance rate)
1 point (below 60% overall rating on service quality dimensions)	0 point (0% compliance rate)

4. INSTITUTIONAL ARRANGEMENTS

A Performance Management Committee (PMC) shall be established to ensure the successful implementation of the Department's Performance Appreciation System.

4.1. Composition

- Chairperson** : Chief of Staff
- Co-Chairperson** : Undersecretary for Administration
- Vice-Chairpersons** : Assistant Secretary for Administration
Assistant Secretary for Finance
Assistant Secretary for Operations
Assistant Secretary for Planning and Project Development
- Members** : Director, Administrative Service
Director, Information & Communications Technology Service (ICTS)
Director, Internal Audit Service (IAS)
Director, Field Operations Service (FOS)
Director, Finance Management Service (FMS)
Director, Planning and Monitoring Service (PMS)
- Secretariat** : Representatives from the Administrative Service
Representatives from the FOS
Representatives from the FMS
Representatives from the PMS

4.2. Duties and Responsibilities

The PMC shall have, but not limited to, the following duties and responsibilities:

- Lead and supervise the overall implementation of the Department's Performance Appreciation System;
- Conduct the performance assessment of operating units in accordance with the issued guidelines;
- Ensure that the results of the performance assessment are discussed with the Secretary and reported to the DA operating units;
- Recommend to the Secretary the operating unit/s that will be recognized/awarded;
- Review the guidelines and recommend improvement, as necessary; and
- Perform other functions relative to the implementation of the Performance Appreciation System as instructed by the Secretary.

5. FEEDBACK MECHANISM

The result of the performance assessment will be provided to the head of the operating unit. The operating unit will be given five (5) working days upon receipt of the result of the assessment to make clarification (i.e. discrepancies in reported accomplishments and error in computation of scores) through official communication addressed to the Performance Management Committee. Only valid clarifications⁷ submitted within the specified timeframe will be entertained.

6. RECOGNITION OF OUTSTANDING OPERATING UNITS

The Department will recognize the top three (3) outstanding operating units by cluster (as specified in Table 8). The outstanding operating units shall be identified based on the total accumulated score obtained by the operating unit from each dimension.

Table 8. DA Operating Units by Cluster

Cluster	Operating Units
Cluster 1	Regional Field Offices
Cluster 2	Bureaus
Cluster 3	Attached Agencies
Cluster 4	Attached Corporations

6.1. Tie-Breaker Mechanism

In cases where two (2) or more operating units achieved the same total accumulated score in the performance assessment, their ranking and qualification for awards will be

⁷ With supporting documents and other means of verification (MOV)

determined based on their actual accomplishments on two (2) of the four (4) key dimensions of accountability (i.e., Physical Performance Results and Financial Performance Results).

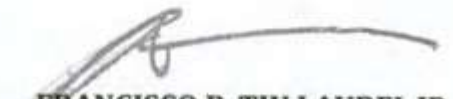

7. REPEALING CLAUSE

Previous issuances of the Department which are inconsistent with this Administrative Order are deemed repealed or modified accordingly.

8. EFFECTIVITY

This Administrative Order shall take effect immediately and shall remain enforced unless revoked in writing.

Done this 2nd day of AUGUST 2024.


FRANCISCO P. TIU LAUREL JR.
Secretary 

2024 AUG 2



DA-CO-OSEC-AD20240802-00021

ANNEXES

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ANNEX I. Definition of Terms

For the purpose of this guideline, the following terms are defined and understood as follows:

- 72-hour Period* – Timeframe within which specific actions or responses to a complaint must be completed.
- The period begins based on the date and time stamp when the complaint is officially received by the OUs. If a complaint is received beyond working hours, the start of the 72-hour period is adjusted to begin at 8:00 AM on the next official working day. This policy ensures that the timing for action on complaints received after hours is fair and manageable, accounting for non-working hours during the assessment period.⁸
- 8888 Citizens' Complaint Center (CCC)* – A government hotline allowing the public to report complaints and grievances against government agencies, officials and employees.
- Acted Upon* – Pertains to any appropriate and valid response and/or activities that the concerned OU initiated and submitted relevant to the endorsed complaint.
- Agency Procurement Compliance and Performance Indicator (APCPI)* – A standard procurement monitoring, assessment and evaluation tool which aims to determine, in a qualitative and quantitative manner, procurement strengths and weaknesses of agencies, and formulate a reasonable action plan to address identified areas for improvement while adopting measures to sustain strengths alongside a competitive, transparent, economical, efficient and accountable public procurement regime.
- Allotment* – Refers to the authorization issued by the DBM to government agencies, allowing them to commit/incur obligation and/or pay out funds within a specified amount for a particular period.
- Annual Procurement Plan (APP)* – A detailed plan outlining the procurement activities of a government agency for a specific year, including both Common-Use Supplies and Equipment (CSE) and non-CSE items.⁹

⁸ Based on Executive Order No. 6, s. 2016 - Implementing Rules and Regulations of the 8888 Citizens' Complaint Hotline, Rule V, Section 12.e

⁹ Based on DBM Circular Letter No. 2010-9 - Definition of Terms

<i>Budget Execution Document (BED) No. 2</i>	- The overall physical plan of the department/agency/OU, identifying the performance indicators and targets for major programs under Operations aligned with the Administration's priorities, and for other projects considering milestones per project profile, consistent with the approved budget level. ¹⁰
<i>Client Satisfaction Measurement (CSM)</i>	- A feedback mechanism implemented by all government agencies that aims to measure the overall satisfaction of the transacting public on government services provided. ¹¹
<i>Contact Center ng Bayan (CCB)</i>	- A feedback mechanism established by the Civil Service Commission aimed at providing help desk services where the citizens can request for information and/or assistance on government frontline procedures and report commendations, appreciation, complaints, and feedback.
<i>Cumulative Disbursements</i>	- Refers to settlement/liquidation/payment of an obligation incurred in the current year, involving cash and non-cash transactions based on the submitted FAR No. 1 as of the period. The Cumulative Disbursement will be net of Personnel Services (PS) and Unliquidated Fund Transfers. The unliquidated fund transfers will be based on the submitted FAR No. 1-C and it will be deducted from the Cumulative Disbursement on a quarterly basis.
<i>Cumulative Monthly Disbursement Program (MDP)</i>	- Consists of projected monthly disbursement requirements for the budget year by type of disbursement authority. The Cumulative MDP refers to the adjusted BED No. 3 as of the period submitted to the DBM excluding Personnel Services. Furthermore, GAA-Based MDP will be adjusted to accommodate Additional funding (e.g., Unprogrammed Funds) and realignment from one OU to another.
<i>Disbursement</i>	- Refers to the payment of an obligation incurred in the current year, involving cash and non-cash transactions based on the submitted FAR No. 1 (net of Personnel Services).
<i>Early Procurement Activities (EPA)</i>	- Refers to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC)

¹⁰ Based on DBM Circular Letter No. 2022-14 - Prescribing Guidelines for the Preparation and Submission of the Annual Budget Execution Plans

¹¹ Based on ARTA Memorandum Circular No. 2022-05 - Guidelines on the Implementation of the Harmonized Client Satisfaction Measurement

to the Head of Procuring Entity (HoPE) as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year, pending approval of their respective funding sources.¹²

- Financial Plan* - Refers to the overall estimated obligations and expenditure commitments for a specific period, consistent with the approved budget level. (Adjusted BEDs include the obligation schedule of the budgetary adjustments such as modifications in allotment class, additional releases through Special Allotment Release Order (SARO), Advice of Sub-Allotment (ASA) and other obligational authorities.
- Fund Transfers* - Refers to receipts or fund transfers from any government agency or Government-Owned or-Controlled Corporations (GOCCs) to another agency.
- General Appropriations Act (GAA)* - A law appropriating funds for the operating requirements of agencies of the government within a specified budget year. It contains budgetary programs and projects for each agency of the government with the corresponding appropriations for each program and project, including statutory provisions of specific agency or general applicability.¹³
- MDP Realization* - Measures the OU's capacity to execute their projected monthly disbursement for the current fiscal year across all fund sources.
- Obligation* - Refers to the legal commitment made by the government agencies and operating units to pay for goods and services based on the appropriations provided in the approved budget (net of PS).
- Obligation Rate* - Measures the OU's capacity to utilize budget allotments against the committed expenditures on programs and projects for the current fiscal year across all fund sources.
- Performance Scorecard* - Applicable to the ACs, the performance scorecard is a governance and management tool forming part of the Performance Evaluation System (PES) which consists of a set of measures, targets, and initiatives that facilitate the achievement of breakthrough results and performance

¹² Based on GPPB Circular 06-2019 - Guidelines on the Implementation of Early Procurement Activities

¹³ Based on DBM's FY 2024 Budget of Expenditures and Sources of Financing - Glossary of Terms

through the effective and efficient monitoring and coordination of strategic objectives of the GOCC.¹⁴

- Performance Informed Budgeting (PIB)* – A form of budgeting that relates fund allocation to measurable results in the form of outputs and outcomes.⁹
- Philippine Government Electronic Procurement System (PhilGEPS)* – The single, centralized electronic portal that serves as the primary and definitive source of information on government procurement.⁹
- Service Quality Dimensions* – These are the metrics used in determining the OU’s CSM Performance based on the client satisfaction feedback received and measures a total of eight (8) dimensions including responsiveness, reliability, access and facilities, communication, costs, integrity, assurance, and outcome.¹⁵
- Transparency Seal* – A legal requirement for all government agencies including Constitutional Offices enjoying fiscal autonomy, SUCs, GOCCs, and LGUs to disclose relevant information, such as approved budgets and targets, accomplishment reports, procurement plans and contracts awarded, programs and projects categories, beneficiaries and implementation, among others, through their respective websites.

¹⁴ Based on GCG Memorandum Circular No. 2013-02 - Performance Evaluation System for the GOCC Sector

¹⁵ Based on ARTA Memorandum Circular 2022-05, s. Of 2022 - Guidelines on the Implementation of the Harmonized Client Satisfaction Measurement Annex B (CSM Report Outline)

ANNEX II. List of Program Outcomes and corresponding targets

The following outcome indicators for each Major Banner Program are essential measures under the Physical Performance Results dimension. These indicators provide a comprehensive assessment of the program's effectiveness in achieving its targeted outcomes.

Outcome Indicator	Definition	Annual Target	Target (by Operating Unit)	Source of Data	
National Rice Program (NRP)					
Increased yield, %	<p>The average yield performance in the previous season will be determined if it falls within the set target under the Masagana Rice Industry Development Program (MRIDP).</p> <p>The program area will be defined as the farm area tilled by hybrid seed beneficiaries under National Rice Program and inbred seed beneficiaries under PhilRice.</p>	No committed annual target	RFO CAR	Rice Seed Monitoring System	
			RFO I		3.36%
			RFO II		4.75%
			RFO III		4.70%
			RFO IV-A		5.13%
			RFO IV-B		3.90%
			RFO V		3.82%
			RFO VI		3.71%
			RFO VII		3.33%
			RFO VIII		2.94%
			RFO IX		3.43%
			RFO X		4.02%
			RFO XI		4.65%
RFO XII	4.44%				
RFO XIII	3.63%				
National Corn Program (NCP)					
Increased yield of	Yield of program areas provided	5.36 MT/ha	Yellow Corn	RFO Harvesting	

Outcome Indicator	Definition	Annual Target	Target (by Operating Unit)	Source of Data	
corn	with seeds and fertilizer package		RFO CAR	3.95 MT/ha	Reports
			RFO I	6.32 MT/ha	
			RFO II	5.00 MT/ha	
			RFO III	6.96 MT/ha	
			RFO IV-A	3.98 MT/ha	
			RFO IV-B	4.50 MT/ha	
			RFO V	5.57 MT/ha	
			RFO VI	5.00 MT/ha	
			RFO VII	2.81 MT/ha	
			RFO VIII	2.08 MT/ha	
			RFO IX	4.40 MT/ha	
			RFO X	4.91 MT/ha	
			RFO XI	3.43 MT/ha	
			RFO XII	4.20 MT/ha	
RFO XIII	4.79 MT/ha				
	3.09 MT/ha	<i>White Corn</i>			

Outcome Indicator	Definition	Annual Target	Target (by Operating Unit)		Source of Data
Developed new agricultural technologies to improve productivity and sustainability	Number of developed agriculture and fisheries production and post-production technologies (i.e., products, information, systems, protocols, and procedures)	7 technologies	RFO CAR RFO I RFO II RFO IV-A RFO IV-B RFO V RFO VI RFO VII RFO VIII RFO IX RFO X RFO XI RFO XII RFO XIII	2.71 MT/ha 4.06 MT/ha 3.00 MT/ha 1.87 MT/ha 2.00 MT/ha 3.02 MT/ha 3.00 MT/ha 1.02 MT/ha 1.61 MT/ha 2.70 MT/ha 2.74 MT/ha 1.45 MT/ha 3.00 MT/ha 2.76 MT/ha	
		7 technologies	BAR	7 technologies	

Outcome Indicator	Definition	Annual Target	Target (by Operating Unit)		Source of Data
Enhanced quality seed certification	Number of bags of seeds (i.e., breeder, foundation, registered, and certified seeds) that passed certification	10,000 bags	BPI	10,000 bags	
Improved farmer knowledge and practices	Actual application of the technologies of farmers to his/her farm	300 beneficiaries	ATI	300 beneficiaries	
Increased adoption of soil conservation and management practices	Area coverage of sustainable land management technologies	40 ha	BSWM	40 ha	

High-Value Crops Development Program (HVCDP)					
Increased area expansion for durian	Based on the planting materials distributed using the FY 2024 fund allocation	3,988.71 ha	RFO II	80 ha	HVCDP Report
			RFO VI	200 ha	
			RFO VII	267 ha	
			RFO VIII	100 ha	
Increased area expansion for coffee		102 ha	RFO IX	1,800 ha	
			RFO X	57 ha	
			RFO XI	6 ha	
			RFO XII	200 ha	
Increased area expansion for cacao		234 ha	RFO XIII	480 ha	
			RFO VI	35 ha	
			RFO VIII	57 ha	
			RFO XII	10 ha	
Increased area expansion for banana		482.22 ha	RFO VI	114 ha	
			RFO VII	40 ha	
			RFO VIII	80 ha	
			RFO IV-B	33 ha	
			RFO VI	290 ha	
			RFO VII	14.55 ha	
			RFO XII	10 ha	

Increased area expansion for saba banana		144.67 ha	RFO VI RFO VIII RFO XI RFO XII	26.67 ha 46 ha 40 ha 32 ha	
Increased area expansion for mango		175 ha	RFO VI RFO IX	125 ha 50 ha	
Area planted for onion (yellow onion, red onion, and shallot)	Based on the seeds distributed using the FY 2024 fund allocation	1,269.01 ha	RFO I RFO II RFO III RFO IV-B RFO VI RFO VII RFO IX RFO XII	195 ha 444.61 ha 325 ha 190 ha 57.5 ha 19.5 ha 25 ha 12.4 ha	

National Livestock Program (NLP)					
Increased swine production in terms of live weight (and corresponding heads)	Based on the combined weights of INSPIRE 2024 fund allocation and Swine Industry Recovery Project 2024 fund allocation. MT was converted to heads using 1MT = 1,000 kg and 85 kg per finisher	Swine Production in terms of live weight - 6,470 MT (0.36% growth) and in terms of head - 76,188 heads	RFO CAR RFO I RFO II RFO III RFO IV-A RFO IV-B RFO V RFO VI RFO VII RFO VIII RFO IX RFO X RFO XI RFO XII RFO XIII ATI BAI	45 MT (533 heads) 72 MT (846 heads) 41 MT (487 heads) 48 MT (563 heads) 45 MT (533 heads) 25 MT (292 heads) 30 MT (353 heads) 45 MT (533 heads) 122 MT (1,437 heads) 45 MT (533 heads) 45 MT (533 heads) 50 MT (594 heads) 127 MT (1,498 heads) 25 MT (292 heads) 25 MT (292 heads) 1,266 MT (14,889 heads) 4392 MT (51,665 heads)	NLP Reports
National Organic Agriculture Program (NOAP)					
Increased organic agriculture adopters	Number of youth interns who moved on to the second phase of their Youth Internship Program for Organic Agriculture (YIPOA) which entails the implementation of their proposed enterprise following the	150 youth interns	ATI	150 youth interns	OMIS and BAR No. 1

Increased certified organic farmers	practice of organic agriculture	75 farmers	RFOs CAR, I to XIII	5 farmers per RFO	BAFS Registry
Number of farmers practicing organic systems certified by BAFS or the Organic Certifying Bodies (OCBs) between the period 2022 to 2024					

ANNEX III. List of FY 2024 Projects

List of projects under each operating unit with Budget Execution Document (BED) No. 2. Note, however, that this is not the final list of projects to be assessed for FY 2024 as some are still undergoing preparation of project documents and has yet to submit BEDs.

OU	Project Title
<i>Regional Field Offices (RFOs)</i>	
RFO CAR	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) * 7. Quick Response Fund
RFO I	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO II	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) * 7. Quick Response Fund
RFO III	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture

OU	Project Title
	(RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO IV-A	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO IV-B	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) * 7. Quick Response Fund
RFO V	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO VI	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Establishment of Greenhouse with Hydroponic Farming Technology, Libertad, Antique ** 7. Philippine Rural Development Project (AF2) * 8. Quick Response Fund
RFO VII	1. Fuel Assistance to Farmers

OU	Project Title
	<ol style="list-style-type: none"> 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO VIII	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 3. Special Area for Agricultural Development (SAAD) Phase 2 4. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 5. Philippine Rural Development Project (AF2) *
RFO IX	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Establishment of Public Agricultural Warehouse in Siocon, Zamboanga del Norte ** 7. Philippine Rural Development Project (AF2) *
RFO X	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO XI	<ol style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA)

OU	Project Title
	<ul style="list-style-type: none"> 6. Philippine Rural Development Project (AF2) * 7. Mindanao Inclusive Agriculture Development Project (MIADP) *
RFO XII	<ul style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) *
RFO XIII	<ul style="list-style-type: none"> 1. Fuel Assistance to Farmers 2. Kabuhayan at Kaunlaran ng Kababayang Katutubo (4Ks) Project 3. Mainstreaming Climate Resilient Agriculture (CRA) in Regional Programs and Projects 4. Special Area for Agricultural Development (SAAD) Phase 2 5. Updating of the Registry System for Basic Sectors in Agriculture (RSBSA) 6. Philippine Rural Development Project (AF2) * 7. Quick Response Fund
Bureaus	
ATI	<ul style="list-style-type: none"> 1. Rice Competitiveness Enhancement Fund (RCEF) 2. Binhi ng Pag-asa Program ** 3. Sheep and Goat Expansion Project ** 4. Swine Industry Recovery Project **
BAI	<ul style="list-style-type: none"> 1. Distribution of Livestock, Poultry, and Other Animals to Farmers in Tandag, Surigao del Norte ** 2. Egg Industry Development Project ** 3. Sheep and Goat Expansion Project ** 3. Swine Industry Recovery Project **
BPI	<ul style="list-style-type: none"> 1. Establishment of Inventory System of Locally-bred Plant Variety of Farmers Cooperative and Organizations ** 2. Mango Rehabilitation Program **
BSWM	National Soil Health Program
Attached Agencies (AAs)	
BFAR	<ul style="list-style-type: none"> 1. Aquaculture and Mariculture Expansion and Invigoration Project **

OU	Project Title
	2. Construction of Postharvest Technology Facility, Taguig City ** 3. Construction of Regional Fisheries Learning Hub (Phase 1) ** 4. Development of Salt Industry ** 5. Fuel Assistance to Fisherfolks ** 6. Special Area for Agricultural Development (SAAD) Phase 2
FPA	Fortified Organic Fertilizer Development Program **
NFRDI	Development of Salt Industry **
PCC	Herd Build-up of Genetically-Improved Dairy Buffalos of the Philippine Carabao Center **
PHilMech	Rice Competitiveness Enhancement Fund (RCEF)
PhilFIDA	1. Abaca Development Program 2. Establishment of Weaving and Processing Centers **
Attached Corporations (ACs)	
NIA	1. Balog-Balog Multi-purpose Irrigation Project, Phase II (BBMP II) 2. Malinao Dam Improvement Project (MDIP)
PFDA	1. Expansion and Improvement of the General Santos Fish Port Complex (GSFPC) Project 2. Nationwide Fish Ports Project Package III 3. Regional Fish Port Project for the Greater Capital Region (Formerly the Upgrading / Rehabilitation of the Navotas Fish Port Complex) 4. Rehabilitation /Improvement of the Zamboanga Fish Port Complex
PhilRice	Rice Competitiveness Enhancement Fund (RCEF)

* Foreign-Assisted Project

** Congressional-Introduced Initiative

ANNEX IV. Reporting Timeliness for Physical Performance Results Dimension

The table below outlines the details regarding the accomplishment reports, involved offices, and prescribed deadline to be assessed under the Reporting Timeliness criterion of the Physical Performance Results dimension.

Accomplishment Reports	Submitted by	Submit to	Deadline
Achievement of Program Outcomes	DA-OUs (as applicable)	National Program Management Office (NPMO) / National Program Coordinating Office (NPCO)	Based on the guideline/instruction by the NPMO/NPCO
	NPMO/NPCO	MED	No later than January 30, 2025
Performance Scorecard Quarterly Monitoring (1 st Quarter to 3 rd Quarter)	ACs	MED	3 days after the official submission of the quarterly report to the Governance Commission for GOCCs (GCG)
Performance Scorecard (Annual Report)			No later than January 30, 2025
BAR No. 1 (1 st Quarter to 3 rd Quarter)	AAs and ACs	MED	3 days after the official submission to the DBM - Unified Reporting System (DBM-URS)

Accomplishment Reports	Submitted by	Submit to	Deadline
BAR No. 1 (Annual Report)			No later than January 30, 2025
BAR No. 1 - Banner and Regular Programs	NPMO/NPCO and DA-OUs (as applicable)	FFOS-POPD (through OMIS)	Every 5th day of the month following the quarter ¹⁶
		MED (through DA-IRP)	Every 7th day of the month following the quarter
Accomplishment Report - Quick Response Funds (QRF)	DA-OUs, as applicable	FOS-FPOPD (via email)	Every 7th day of the month
	FOS-FPOPD	MED	For Q3 report, submit no later than October 15, 2024 For Q4/Annual Report, submit no later than January 30, 2025.

¹⁶ The submission of OMIS data to the DA-IRP will be based on the existing provisions of the DA Memorandum dated March 18, 2024 - Guidelines in the Preparation and Submission of Accomplishment Reports of the Department's Programs, Activities, and Projects

ANNEX V. Alternative Scoring for Physical Performance Results

The table below outlines the alternative scoring system that will be used to assess the Physical Performance Results dimension, specifically for cases where one (1) or more criteria is not applicable (i.e., not being reported) for an operating unit.

Condition	Achievement of Program Outcomes	Performance Scorecard	GAA	BED No. 2	Reporting Timeliness
For RFOs & Bureaus	15 points (all performance indicators/targets were met)	N/A	15 points (all performance indicators/targets were met)	15 points (all performance indicators/targets were met)	10 points (100% of reports submitted on time)
For ACs	N/A	15 points (all performance indicators/targets were met)	15 points (all performance indicators/targets were met)	15 points (all performance indicators/targets were met)	10 points (100% of reports submitted on time)
For AAs and other OUs w/o commitments to both program outcomes & Performance Scorecard	N/A	N/A	30 points (all performance indicators/targets were met)		10 points (100% of reports submitted on time)
For RFOs & Bureaus w/o GAA commitments	15 points (all performance indicators/targets were met)	N/A	N/A	15 points (all performance indicators/targets were met)	10 points (100% of reports submitted on time)

Condition	Achievement of Program Outcomes	Performance Scorecard	GAA	BED No. 2	Reporting Timeliness
For ACs w/o GAA commitments	N/A	15 points (all performance indicators/targets were met)	N/A	15 points (all performance indicators/targets were met)	10 points (100% of reports submitted on time)
For AAs and other DA-OUs w/o commitments to both outcomes & Performance Scorecard and w/o GAA commitments		N/A		30 points (all performance indicators/targets were met)	10 points (100% of reports submitted on time)

Note: The above table only shows the maximum points that can be earned by an OU in specific conditions. The non-submission of accomplishment reports shall be equivalent to zero (0) points.

ANNEX VI. Sample Data and Computation of Financial Performance Results

Sample Data as of June 30, 2024 (Net of Personnel Services)

Covering Period	Amount in Thousand Pesos									
	BED No. 1	BED No. 3	Covering Period	Obligation	Disbursement	Unpaid Obligation	Fund Transfer (FT)	Liquidation	Unliquidated FT	
January	60,000	10,000	As of January	30,000	10,000	20,000	10,000		10,000	
February		10,000	As of February	50,000	20,000	30,000				
March		10,000	As of March	60,000	30,000	30,000				
April	30,000	10,000	As of April	75,000	50,000	25,000	20,000	5,000	15,000	
May		10,000	As of May	80,000	55,000	25,000				
June		10,000	As of June	90,000	60,000	30,000				
July	20,000	10,000	As of July	90,000	60,000	30,000	20,000	5,000	15,000	
August		10,000	As of August	90,000	60,000	30,000				
September		10,000	As of September	90,000	60,000	30,000				
October	10,000	10,000	As of October	90,000	60,000	30,000	20,000	5,000	15,000	
November		10,000	As of November	90,000	60,000	30,000				
December		10,000	As of December	90,000	60,000	30,000				
Total	120,000	120,000	Total	90,000	60,000	30,000	20,000	5,000	15,000	

To compute the Financial Performance Result as of June 30, 2024, based on the data illustrated in the table in Annex VII, the computation for each criterion would be:

Obligation Rate

$$\begin{aligned} \text{Obligation Rate} &= \left[\frac{\text{Total Obligations (net of Personnel Services)}}{\text{Total Financial Plan (net of Personnel Services)}} \right] \times 100\% \\ &= \left[\frac{90M}{90M} \right] \times 100\% \\ &= 1 \times 100\% \\ &= 100\% \text{ equivalent to 10 points} \end{aligned}$$

MDP Realization

For the period of January:

$$\begin{aligned} GTTP &= \frac{10M}{10M} \times 100 + 0 \\ &= 1 \times 100 + 0 \\ &= 100 + 0 \\ &= 100 \end{aligned}$$

As of February:

$$\begin{aligned} GTTP &= \left[\frac{(10M + 10M)}{(10M + 10M)} \times 100 \right] + 100 \\ &= \left[\frac{20M}{20M} \times 100 \right] + 100 \\ &= [1 \times 100] + 100 \\ &= 100 + 100 \\ &= 200 \end{aligned}$$

As of March:

$$\begin{aligned} GTTP &= \left[\frac{(20M + 10M) - 10M}{(20M + 10M)} \times 100 \right] + 200 \\ &= \left[\frac{20M}{30M} \times 100 \right] + 200 \\ &= [0.667 \times 100] + 200 \\ &= 66.67 + 200 \\ &= 266.67 \end{aligned}$$

As of April:

$$\begin{aligned} GTTP &= \left[\frac{(50M + 5M)}{(40M + 10M)} \times 100 \right] + 366.67 \\ &= \left[\frac{55M}{50M} \times 100 \right] + 366.67 \\ &= [1.1 \times 100] + 366.67 \\ &= 100 + 366.67 \\ &= 466.67 \end{aligned}$$

The disbursement for the month of April of PhP 20 million exceeded its MDP of PhP 10 million. In this case, the points for the period are still 100 plus the cumulative score from the previous month.

As of May:

$$\begin{aligned} GTTP &= \left[\frac{(50M + 5M)}{(40M + 10M)} \times 100 \right] + 366.67 \\ &= \left[\frac{55M}{50M} \times 100 \right] + 366.67 \\ &= [1.1 \times 100] + 366.67 \\ &= 100 + 366.67 \\ &= 466.67 \end{aligned}$$

The cumulative disbursement exceeded the cumulative MDP as of May due to the overperformance in April. The points for this month will still be 100 plus the cumulative points from the previous month.

As of June:

$$\begin{aligned} GTTP &= \left[\frac{(55M + 5M) - 15M}{(50M + 10M)} \times 100 \right] + 466.67 \\ &= \left[\frac{45M}{60M} \times 100 \right] + 466.67 \\ &= [0.75 \times 100] + 466.67 \\ &= 75 + 466.67 \\ &= 541.67 \end{aligned}$$

To calculate the rating for MDP Realization, the formula shall be:

$$\begin{aligned} \text{Rating} &= \frac{\text{Cumulative Points}}{\text{Highest Possible Points}} \times 100\% \\ &= \left[\frac{541.67}{600} \right] \times 100\% \\ &= 0.9028 \times 100\% \\ &= 90.28\% \text{ equivalent to 8 points} \end{aligned}$$

Disbursement BUR

$$\begin{aligned} \text{Disbursement BUR} &= \frac{\text{Actual Cumulative Disbursement}}{\text{Actual Cumulative Obligation}} \\ &= \frac{60M}{90M} \\ &= 0.6667 \end{aligned}$$

To calculate the rating for Disbursement BUR, the formula shall be:

$$\begin{aligned} \text{Rating Results} &= \text{Disbursement BUR} \times 100\% \\ &= 0.6667 \times 100\% \\ &= 66.67\% \text{ equivalent to 8 points} \end{aligned}$$

Finally, the Financial Results will be computed as **Financial Performance Result = Obligation Rate Points + MDP Realization Points + Disbursement BUR Points:**

$$\begin{aligned} \text{Financial Results} &= 10 \text{ points} + 8 \text{ points} + 8 \text{ points} \\ &= 26 \text{ points} \end{aligned}$$

ANNEX VII. List of Good Governance Results' Requirements

The following are the list of government-mandated laws, standards, and agency regulations identified as requirements for DA-OUs' compliance which will be assessed under the Good Governance Results dimension.

Note that documents submitted beyond the prescribed deadline will be considered as non-compliance to the requirement. The submissions should be endorsed through a memorandum duly signed by the operating unit's head of the office.

Requirements	Deadline	Oversight Office
1 Submission of the Certificate of Compliance that the OU conducted Early Procurement Activities (EPA) for at least 50% of the Total Value of the FY 2025 Procurement Projects to the Government Procurement Policy Board - Technical Support Office (GPPB-TSO) ¹⁷	No later than five (5) working days after the prescribed deadline by GPPB (i.e., within 30 days after the approval of GAA)	Administrative Service - Procurement Division
2 Updating of all procurement requirements for transactions above Php 1 million from January 1, 2024 to December 31, 2024 in the Philippine Government Electronic Procurement System (PhilGEPS) ¹⁸	January 29, 2025	
3 Submission of the Annual Procurement Plan (APP) Non-Common-Use Supplies and Equipment (Non-CSE) to the GPPB-TSO ¹⁹	February 15, 2025	

¹⁷ Per the DBM GPPB-TSO Circular No. 06-2019 "Guidelines on the Implementation of EPA" dated July 17, 2019 and NPM No. 001-2022

¹⁸ Per Section 21 of Republic Act No. 9184 - "Government Procurement Reform Act"

¹⁹ Per PS DBM ADVISORY 2023-011 dated July 12, 2023

Requirements	Deadline	Oversight Office
4 Submission of results of the Agency Procurement Compliance and Performance Indicator (APCPI) System for procurement transactions to the GPPB-TSO ²⁰	June 30, 2024	Administrative Service - Procurement Division
5 Report on the digitalization initiative or digital transformation of external and internal services that are aligned with the digitalization efforts of the Department ²¹	Jan 7, 2025	ICTS
6 Maintain/update of agency Transparency Seal ²² . This also includes the posting of: <ul style="list-style-type: none"> ● Indicative APP-non CSE; ● Policy on the Establishment and Conduct of the Agency Review and Compliance of SALN; and ● Updated People's FOI Manual, Updated One-Page FOI Manual, and Agency FOI Reports 	Jan 7, 2025	
7 Posting of copies of ISO Quality Management System (QMS) Certification/Recertification or any equivalent certification on the agency Transparency Seal ²³	Jan 7, 2025	

²⁰ Per DBM GPPB Resolution No. 39-2017 "Approving and Adopting the 2017 Revised APCPI System as the Procurement Monitoring and Assessment Tool of the Government of the Philippines" dated December 31, 2017

²¹ Based on President Marcos' Presidential Directive during the 2022 State of the Nation Address

²² Per Section 103 of the General Appropriations Act (GAA) General Provisions for FY 2024, DBM Circular Letter No. 2018-8 Section 4.3.3 "Prescribing Guidelines on the Conduct of Early Procurement for the Fiscal Year (FY) 2019 National Expenditure Program (NEP)" dated July 30, 2018, and DBM National Budget Circular No. 542 Section 6.3 "Reiterating Compliance with Sec 93, the Transparency Seal Provision of the GAA of 2012" dated August 29, 2012

²³ Based on Section 1 of Executive Order 605, series of 2007

Requirements	Deadline	Oversight Office
8 Submission of Agency Action Plan and Status of Implementation (AAPSI) Report for Status of Implementation of Prior Year's Audit Recommendation (SIPYAR) ²⁴	No later than December 15, 2024	FMS - Accounting Division

The oversight offices identified in the rightmost column of the table shall submit to the Committee the result of their assessment and score per OU no later than February 12, 2025.

²⁴ Based on Republic Act No. 4177 and Commission on Audit (COA) Circulars